

CITY OF LAMESA
ANNUAL
OPERATING
BUDGET
FISCAL YEAR
2022-2023



LAMESA TEXAS

TRADE CORRIDOR CROSSING

CITY OF LAMESA, TEXAS

ANNUAL OPERATING BUDGET

FISCAL YEAR 2022-2023

October 1, 2022

September 30, 2023

Mayor

Josh Stevens

Council Members

Morgan Vermillion

Fred Vera

Gloria V. Rodriguez

Danny Jacobs

Bobby G. Gonzales

Rudy Sauseda Jr

City Staff

City Manager

Joe Hines

Finance Director

Wayne Chapman

City Secretary

Betty Conde



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A Guide to the Budget

The Budget

The City of Lamesa's budget document represents a definitive policy statement, establishing levels of service and determining the allocation of municipal resources. The Budget serves as an operational tool and planning guide, wherein the present policies and plans for the future are presented for the scrutiny of citizens, the ultimate consumers of municipal services. The budget document includes summaries, mission statements for each division, narratives explaining the operations, goals and objectives of each division, and statistical data for analysis purposes.

The transmittal letter, policy statement, organizational structure, and operating budget summary sections, make up the first sections of the budget. The detail budget for each fund follows giving an overview of the fund and detailing revenues and expenditures. A detailed description of the operations of each department and its activities are presented. A summary by expenditures category and detailed personnel allocations for each department are provided.

The accounts of the City are organized on the basis of funds, each of which is considered to be a separate accounting entity. Each fund can be generally thought of as a small business. The operations of each fund are maintained using a set of self-balancing accounts, which comprise its assets, liabilities, fund equity, revenues, and expenditures. City resources are budgeted to the individual funds by activity and are controlled within the individual fund. The various funds are grouped into generic fund types.

A Guide to the Budget

Budget Document Format

The Budget is presented in sections to enhance its usability as an operating guide. As an operations guide, the budget provides each department valuable information for guidance in day to day activities. The budget is designed so that the summary section presents the overall budget and is designed to give an overall picture of the City's finances. The remaining sections provide greater detail. Policies that govern the budgetary process are identified in the supporting schedules section.

The City's **Annual Operating Budget** consists of the General Fund and the Enterprise Funds (Water and Wastewater Fund, and Solid Waste Management Fund). The fund summary is followed by departmentalized detail budgets, which state the mission, describe the operations budget detail and personnel allocations.

The Enterprise Funds, proprietary functions of the City are detailed in the same manner as the General Fund. The Water and Wastewater Fund is presented first, followed by the Solid Waste Management Fund. The funds are self-supporting, through user charges. Cost of providing water, wastewater treatment, collection and disposal of solid waste is accounted for in these funds.

Preparation of the budget begins many months before presentation to the Council with estimates of City reserves and revenue projections to determine the City's available funds. It is with this "groundwork" that departmental expenditure requests are made and subsequently reviewed.

A "proposed" budget is presented to Council for review. The proposed budget presents a plan at the same level of service as that presented in the prior year with updated costs and proposed capital expenditures. Council consideration is given to these various requests, as well as requests presented by the public.

A Guide to the Budget

Budget Process and Timetable

June: A preliminary calendar is presented to department heads at that time.

July: Budget work sheets are distributed to department heads. These work sheets show actual prior year expenditures and expenditures to date. All salary and benefit data is calculated for the department. Department heads return these work sheets, showing expected costs for the remainder of the current year and a proposed budget for the next year.

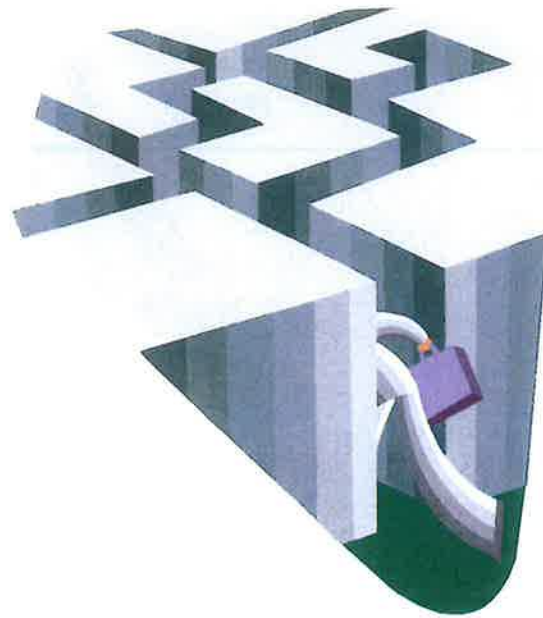
August: The City Manager discusses the proposed budget with department heads. Revenue projections were completed and summary documents prepared. The requested increases and additional requests are prioritized by the City Manager. Basic budget requests, and additional requests are balanced against available funds. Rates and fees are reviewed as a part of this process. Work sessions are held in July and August with the Council. The City Manager presents an in-depth review of the budget during these sessions.

September: A public hearing on the budget is held in September. A draft budget is made accessible to the public prior to the public hearing. The City Secretary receives the original proposed budget and all additions or changes to the document.

October: The budget is adopted in September.

I. Introductory Section

This section contains the City Manager's Budget Transmittal Letter, a summary of the general state of the City's finances; a copy of the ordinance adopting the budget; and charts depicting the organization of the City's departments and financial funds.



City Manager's Budget Message

Budget Ordinance





City of Lamesa

Office of the City Manager

601 South First Street ☎ 806/872-2124
Lamesa, Texas 79331

September 20, 2022

To the Honorable Mayor and Members of the City Council:

In accordance with the Civil Statutes of the State of Texas and the Charter of the City of Lamesa, the proposed budget and program of services for the fiscal year beginning October 1, 2022, is submitted for your review and consideration. The budget is intended to present, in financial terms, the overall plan for providing municipal services during the forthcoming year. Moreover, the budget provides the basis for a high level and quality of services of the City's infrastructure to ensure progress and development. This budget provides funding for similar levels of service offered by the city as last year.

Summary

The FY 2022-2023 budget is prepared is a balanced budget. To me, this means Revenues are equal to or exceed Expenditures without drawing on reserves. To continue to meet fiscal challenges of the future, the City must strengthen its General Fund revenue base, at present consisting primarily of property tax, sales tax and franchise fee proceeds. The Enterprise Funds including the Water, Wastewater, Solid Waste and Golf funds have undergone some significant changes in this budget. These included increasing the Solid Waste fees and decreasing the Wastewater fees respectfully. In the coming years, fiscal restraint and a strong economy will be crucial to our financial position.

The economic condition this last year has been somewhat dynamic nationwide. Our economic drivers have seen increases in regards to sales tax receipts year over year and adjustments to Ad Valorem taxes. Inflationary pressures have cause expenditures to increase dramatically necessitating the need to be vigilant to ever changing conditions.

Budget Overview

In past years, the budget was balanced by pulling from the fund balances. This budget did not require that step. The projected ending fund balance for the General Fund for September 30, 2022, is \$3,189,706. One of our fiscal goals has been for each fund to be totally self-sustaining. The budget for the General Fund has accomplished this goal in this next fiscal year, however the FY 2022-2023 economic landscape is uncertain due to the addition of debt service requirements, inflation, and the volatile oil industry. Due to increases in sales tax and ad valorem values, the City Council was able to vote to lower the Ad Valorem rate from 0.853836 to 0.799070 while still seeing a moderate increase in revenues.

Similarly, the total working capital available (unreserved ending fund balance) on September 30, 2021, for the Water Fund was \$3,736,455 compared to an estimated projection of \$4,475,196 for the end of the current fiscal year. Working capital on September 30, 2021, for the Wastewater Fund was \$1,408,638 compared to an estimated projection of \$2,110,940 for the end of the current fiscal year.

The working capital (unreserved ending fund balance) on September 30, 2021, in the Solid Waste Management Fund was \$1,666,467 compared to an estimated projection of \$2,076,927 for the end of the current fiscal year.

The Municipal Golf Course estimated revenues for current year's budget will be \$199,300 and expenditures estimated at \$280,794. *We need to transfer \$81,494 from the General Fund to create a zero-fund balance to close the current year's budget.* The Municipal Golf Course is unable to generate sufficient revenue to sustain its operations, therefore the General Fund will need to continue subsidizing its operations.

This is not a concern for me because the cost of having a golf course, a pool or any other parks component is necessary to promote the lifestyle citizens want. This next year, we need to look at eliminating the golf fund as a stand-alone fund and move the cost of golf operations into the parks budget. This would remove those administrative cost the fund carry's and help balance the books.

Key Changes in the 2022-2023 Budget

- **Revenues** – Budgeted revenues for all funds are expected to increase **\$263,635** over the budgeted revenues for Fiscal Year 2021-2022.
- **Expenditures** - Budgeted expenditures for all funds are expected to increase **\$491,502** over the budgeted expenditures for Fiscal Year 2021-2022.

- **Capital Expenditures** – The capital expenditures for FY 2022-2023 include Police Radios, Water SCADA upgrades, Vac Truck Lease, 3 yd Garbage cans, Dump Trailer, Spare Sludge Pump, and ordering the Cities portion of 2 Firetrucks to be delivered in the 2023-24 budget year. We also set aside \$50,000 toward building a new animal control facility in the coming budgets.
- **Personnel** — This budget includes No new Employees in the FY 2022-2023. Also, the council approved a one percent (1%) increase to the pay plan employees in all departments. This included changes to merit in the police department job descriptions.

Overview of the General Fund



The General Fund is the primary source of funding for City services. General Fund revenues are derived from real estate and personal property taxes, sales taxes, fines, and fees for service. The proposed FY 2022-2023 General Fund revenue budget is \$5,322,173 an increase over the FY 2021-2022 budget of \$325,954.

Sale tax receipts have increased slightly from FY 2021-2022 to FY 2022-2023 by \$122,000. Property evaluations have increased slightly due to a business startups and expansions. We will continue to be fiscally responsible and will manage all programs in the most efficient and effective manner possible.

The ever-increasing cost of health care and indefinite sales tax receipts are considered in General Fund revenues and allowed a decrease in the Ad Valorem tax rate this year.

The Ad Valorem tax rate will decrease from 0.853836 per \$100 of assessed values. The total appraised values for 2022 is \$315,627,910 and is an increase of \$31,391,900 from \$284,236,010 in 2021. The City's financial position has become more dynamic and fluid due to fluctuation in oil field activity in the past twelve months. Prices for the crude oil continue to fluctuate creating uncertainty, yet is a more positive outlook in the local economy.

Overview of the Water and Wastewater Enterprise Fund

Last year, our total projected working capital at the end of the year was \$3,685,375 (FY 20 - 21). This year we project that the total working capital at the end of the year will

be \$3,200,628 (FY 21-22). There is a projected balance of \$4,312,243 at the end of the next fiscal year (FY 22-23).

The working capital at year end for the Wastewater fund last year was \$1,408,638 (FY20-21). This year we project the ending working capital to be \$2,110,940 (FY 21-22). The projected ending balance for the proposed budget is \$2,032,796 (FY 22-23).

The City of Lamesa received a USDA Rural Utilities Service Grant/Loan Program totaling \$12,500,000 for Water System Improvements. The grant totals \$5,515,000 and the loan totals \$7,035,000. The USDA funds will be used to ensure availability of water during times of CRMWA water repairs and outages. This grant will include construction of a 14 MG storage tank, rehabbing a well and upgrading water well field water supply line. The USDA Grant/Loan required water rates to will remain in place to cover the debt issuance of \$7,035,000.



Overview of the Solid Waste Management Enterprise Fund

Overall, the Solid Waste Management Fund estimated working capital for end of September 2021 was \$1,387,857 and the projected working capital for September 2022 is approximately \$1,361,967.

The landfill Type I cell has approximately One and a half (1 ½) years of capacity remaining. To meet future needs the City Council has elected to advertise and issue Certificate of Obligation for up to \$2.75 million to cover the cost of the new Cell 5 expansion. The Cell 5 Expansion required an increased from \$31 to \$38 monthly representing and increasing all solid waste fees by a similar amount respectfully. It is anticipated this cell will be completed in January of 2024. The new Type I cell should last 8 years or until 2030.

The new Type IV cell has been excavated by City staff and the finishing touches should be finished in this next year. The new cell life should be approximately 15 years.



Personnel

Staffing levels are remaining the same. Limited staff and low wages, make it hard to attract and hire qualified staff. This challenge reduces the City's ability to provide high quality services to the citizens of Lamesa. The use of better equipment, better organization, better qualified and better-trained employees would allow the city to sustain an acceptable level of City services. The 1% increase to the pay plan will have only a minor impact on this in the coming year. Hopefully, the incentives will enable the PD to attract well trained employees while reducing the turnover rates. The pay for Police and some other crucial employees is below the market and when funds must be addressed. This represents a real threat to our ability to provide reliable services.

Capital Replacements

Only items costing more than five thousand dollars are now considered as capital items. Most computers are no longer being counted as capital items. This budget provides for capital replacements necessary to continue current levels of service.

The capital expenditures for FY 2022-2023 include Police radios, Water SCADA upgrades, vac truck lease, 3 yd garbage cans, dump trailer, WW spare sludge pump, and ordering the cities portion of 2 firetrucks to be potentially delivered in the 2023-24 budget year. We also set aside \$50,000 toward building a new animal control facility in the coming budgets.

Prospects for Future Progress

The road construction around the city, the work on the new tank, water and sewer line replacement have created a buzz from residents in this area. This activity has attracted the attention of developers and is fueling interest in the City of Lamesa.



Together, the City Council, and the LEDC provided incentives that successfully brought a new 384-unit apartment complex near North 7th and Hwy 180. This complex will start construction in the fall on 2022 of the first phase. This project has 3 phases that include the apartments, duplexes and a commercial center. The project is the first residential modular build of its kind and has focused the apartment industry across the US on City of Lamesa. This project has resulted in multiple requests for housing and is moving the Cities housing issues in the right direction.

Lamesa citizens voted and passed a Type B sales and use tax for the City of Lamesa. The Lamesa Economic Alliance Project (LEAP) has assisted local business development this last year and is progressing nicely.

It is clear that the future of Lamesa is brighter than it has been in many years. Growth of oil

activity and business climate are improving and creating a positive stir for continued growth. Unless Washington's creates a recession that is too strong, this growth may be sustainable. Businesses have express interest in relocating to or opening in Lamesa once the housing issue is addressed.

Emerging Issues

The 2021-2022 drought has already impacted on our local Agriculture economy. This will continue into the next budget year. There are several additional issues that have emerged and we will have to deal with in the near future

- TCEQ unfunded mandates
- CRMWA water cost and bond issuance
- Additional Water Wells and Water Rights acquisition
- Health Insurance Cost
- Capital Equipment Programs
- Animal Control issues
- City infrastructure (Drainage, Water & Sewer Lines) repair and replacement.
- Population
- Staffing issues

The city needs to continue support for the Ports to Plains and La Entrada Al Pacifico corridors efforts. Conversation with TxDOT and perhaps with elected officials will lead to the trade corridors being built and will create economic development and growth. The location of the corridor is coming here. Where it is located depends largely on our willingness to support it and being ready to sacrifice, if needed, the long-held beliefs.

Summary and Conclusion

Staff did an extraordinary job reducing expenditures in the General Fund and the other two Enterprise Funds. Further the changes we made to these funds will address how these work for many years. We will continue to look at different revenue sources or levels or make adjustments to the services provided. More changes are needed to the way we manage these Funds.

We will continue to monitor the financial situation and will be prepared to bring recommendations to the Council at any time during the year if serious declines in revenues or unexpected expenses occur.

Staff would like to express our appreciation to the Mayor and Council. This is becoming an amazing team. What the staff works on and presents would be meaningless if the Council was not interested in striving for a professional, well-run organization.

I appreciate the opportunity to work for you, and will always attempt to be attentive to the desires of the Council. Hopefully, this budget reflects the beliefs and policies of the City Council and is representative of the desires of the Citizens of Lamesa. We especially hope you will let us know if you have any questions about this budget or the overall budget process. I am encouraged by our opportunities and the way we are working together to maximize them.

Respectfully submitted,

Joe Hines

City Manager

ANNUAL OPERATING BUDGET

Budget Ordinance

The Budget Ordinance provides the legal basis and authority for the execution of the budget by the City Manager and Department Heads.

The budget ordinance is passed on two readings after publication of a notice and a public hearing.

The budget takes effect on October 1.



Budget Adoption Process

Public Hearing	August 30, 2022
1st Reading	August 30, 2022
Passed; 2nd Reading:	August 31, 2022
Effective date:	October 1, 2022



ORDINANCE NO: O-18-22

AN ORDINANCE ADOPTING AND APPROVING A BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022 AND ENDING SEPTEMBER 30, 2023 AND MAKING APPROPRIATIONS FOR EACH DEPARTMENT, PROJECT, AND ACCOUNT; APPROVING REVISED BUDGET FIGURES FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2022; PROVIDING FOR NECESSARY TRANSFERS OF FUNDS BETWEEN ACCOUNTS AND DEPARTMENTS, IF REQUIRED; AND PROVIDING A SAVINGS CLAUSE.

On the this 30th day of August, 2022, there came on and was held at the regular called meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas, held pursuant to the provisions of the Texas Open Meetings Act, and there being a quorum present and acting throughout the meeting, the following ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, to wit:

WHEREAS, a budget for the Fiscal Year beginning October 1, 2022, and ending September 30, 2023, has been prepared by the City Manager; and

WHEREAS, the City Manager, on August 12, 2022, filed a proposed budget with the City Secretary for the Fiscal Year beginning October 1, 2022; and

WHEREAS, the City Secretary did post notice that said proposed budget had been filed and was available for public inspection; and

WHEREAS, the City Council did hold a public hearing on August 22, 2022, regarding the proposed property ad valorem tax rate of \$ 0.799070; and

WHEREAS, on August 30, 2022, the City Council held a public hearing on the proposed 2022-2023 Budget. It is determined that the proposed budget for Fiscal Year 2022-2023 is appropriate and correct in all respects and that all requirements of the law have been satisfied.

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Lamesa:

SECTION 1. Subject to the applicable provisions of State Law and the City Charter, the budget for the City of Lamesa for the Fiscal Year beginning October 1, 2022, and ending September 30, 2023, as filed and submitted by the City Manager, and adjusted by the City Council, containing estimates of resources and revenues for the year from all sources available to the City, and the projects, operations, activities and purchases proposed for the City during the year, together with the estimated costs therefor, and the estimated amounts of all other proposed expenditures, is hereby APPROVED and ADOPTED.

SECTION 2. (A) There is hereby appropriated from the funds indicated for such purposes and other expenditures proposed in the budget, not to exceed for all

such purposes for any department, the total amount of the estimated costs of the projects, operations, activities, purchases and other expenditures proposed for such department.

(B) The City Manager is hereby authorized to approve the transfer of allocated amounts between classifications, departments, and unappropriated surpluses if such transfers do not significantly change the work program contemplated in the approved budget.

SECTION 3. THIS BUDGET WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY \$84,496.00 OR 3.47% AND OF THAT AMOUNT, \$145.00 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE TAX ROLL THIS YEAR.

SECTION 4. The amounts set out under the headings "Revised or Estimated 2021-2022" shall be, and are hereby, authorized and approved as revised budget amounts for the Fiscal Year ending on September 30, 2022.

SECTION 5. (A) That the rates to be charged by the City for various services provided by the City be as follow:

- (1) That the rates and fees to be charged for solid waste services as set out in Section 13.02 of the Code of Ordinances of the City be as follow:

Exhibit #1 Solid Waste fees

Annual commercial hauler's permit	\$500.00	ea.	Any wastes to be deposited in the type I pit including: Municipal solid waste (MSW)	\$38.00	/ Ton
	\$50 / 1000 lbs. over 5000 lbs.	ea.	Type IV: Brush and yard wastes	\$30.00	/ Ton
One-family residence	\$38.00	ea.	Type IV: Construction and demolition waste	\$30.00	/ Ton
One-family residential OCL <5 (3 Yd Dumpster)	\$63.00	ea.	Materials not deposited in a pit including: Metal and other recyclable material	\$30.00	/ Ton
One-family residence OCL 5 -10 miles	\$63.00	ea.	Contaminated soils	\$24.51	/ Ton
Commercial OCL 1 tip/ wk	\$59.57	ea.	Tires		
Commercial OCL 1 tip/ wk	\$85.49	ea.	Automobile tires	\$1.23	ea.
Private Dumpster	\$84.00	ea.	Truck tires (7.5 x 20 to 17.5 x 25)	\$3.68	ea.
Vector Control	\$1.00	/ MO	Larger truck tires	\$6.13	ea.
Roll Offs + Mileage (\$2 / mile if OCL))	\$100.00	ea.	Tractor tires	\$6.13	ea.
			Heavy equipment tires	\$12.26	ea.

Containers

Minimum charge	\$38.00	ea.	1 container, 3 pickups per week	\$168.90	ea.
1 container, 2 pickups per week	\$115.95	ea.	1 container, 4 pickups per week	\$221.55	ea.

(2) That the rates and fees to be charged for wastewater services as set out in Section 13.03 of the Code of Ordinances of the City be as follow:

(a) Minimum rate. The minimum rate for wastewater service, which shall be charged all customers except as otherwise provided, shall be as set out in the Wastewater Rate Table shown below.

(b) The City, through its water and wastewater department, shall charge and collect, and every customer shall pay, for wastewater service furnished to the customer, whether or not the city meter is the only source of billing of water used by the user, the amount calculated by application of the following rates for all billing cycles on or after October 1, 2022:

Wastewater Rates															
Residential Wastewater	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding-left: 20px;">Base Rate</td> <td style="text-align: right;">\$20.02 / Mo</td> </tr> <tr> <td style="padding-left: 20px;">First 7,000 gallons (minimum)</td> <td style="text-align: right;">\$20.02 / Mo</td> </tr> </table>	Base Rate	\$20.02 / Mo	First 7,000 gallons (minimum)	\$20.02 / Mo										
Base Rate	\$20.02 / Mo														
First 7,000 gallons (minimum)	\$20.02 / Mo														
Commercial Wastewater Rates	<table style="width: 100%; border-collapse: collapse; border: 1px solid black;"> <tr> <td colspan="2" style="padding-left: 20px;">Base Rate</td> </tr> <tr> <td style="padding-left: 20px;">First 10,000 gallons (minimum)</td> <td style="text-align: right;">\$26.57 / Mo</td> </tr> <tr> <td style="padding-left: 20px;">10,001 gallons to 50,000 gallons</td> <td style="text-align: right;">\$21.56</td> </tr> <tr> <td style="padding-left: 20px;">50,001 gallons to 51,000</td> <td style="text-align: right;">\$38.54</td> </tr> <tr> <td style="padding-left: 20px;">51,001 gallons to 100,000 gallons</td> <td style="text-align: right;">\$54.59</td> </tr> <tr> <td style="padding-left: 20px;">100,001 gallons to 101,000</td> <td style="text-align: right;">\$71.23</td> </tr> <tr> <td style="padding-left: 20px;">101,001 gallons and over</td> <td style="text-align: right;">\$94.59</td> </tr> </table>	Base Rate		First 10,000 gallons (minimum)	\$26.57 / Mo	10,001 gallons to 50,000 gallons	\$21.56	50,001 gallons to 51,000	\$38.54	51,001 gallons to 100,000 gallons	\$54.59	100,001 gallons to 101,000	\$71.23	101,001 gallons and over	\$94.59
Base Rate															
First 10,000 gallons (minimum)	\$26.57 / Mo														
10,001 gallons to 50,000 gallons	\$21.56														
50,001 gallons to 51,000	\$38.54														
51,001 gallons to 100,000 gallons	\$54.59														
100,001 gallons to 101,000	\$71.23														
101,001 gallons and over	\$94.59														
Outside City Limits	wastewater rates at 173% of the above rates														

(3) That the rates and fees to be charged for the other various services rendered by the City as set out in the Code of Ordinances of the City be as set out on the Fee Table attached to this Budget Ordinance as Exhibit A entitled "Fee Table."

SECTION 6. All rates and fees set out in the various sections of the Code of Ordinances of the City in conflict with the rates and fees set out on the Fee Table attached hereto as Exhibit A are hereby repealed.

SECTION 7. The Investment Plan for the City has been reviewed and is hereby approved for the Fiscal Year beginning October 1, 2022, and ending September 30, 2023.


SECTION 8. That should any section, paragraph, sentence, clause, phrase or word of this Ordinance be declared unconstitutional or invalid for any reason, the remainder of this ordinance shall not be affected thereby.

SECTION 9. All ordinances and resolutions, or parts of ordinances and resolutions, in conflict with this Ordinance are hereby repealed, and are no longer in force or effect.

SECTION 10. This ordinance shall become effective upon adoption of its second and final reading by the City Council of the City of Lamesa, Texas, and the effective date of the this ordinance and all rates and appropriations contained herein shall be October 1, 2022.

Upon being put to a vote, the foregoing Ordinance was Passed, on First Reading on the 30th day of August, 2022, by a majority vote; and then on the 31st day of August, 2022, there came on an was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas, held pursuant to the provisions of the Texas Open Meetings Act. There being a quorum present and acting throughout the meeting, the foregoing ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, and upon being put to a vote, the foregoing ordinance was Passed on Second and Final Reading and Adopted this 31st day of August, 2022, by a majority vote and ordered to be spread upon the minutes of the City Council of the City of Lamesa, Texas and recorded in the ordinance book thereafter.

ATTEST:


Betty Gonde
City Secretary

APPROVED:


Josh Stevens
Mayor

City of Lamesa

Exhibit A Fee Table

Appendix 1: Park Fees

Pioneer Park Building		
Building	Fee	Deposit
All Day	100	50
Nonprofit	Fee	Deposit
Building	25	25
City Court Yard		
Rental	Fee	Deposit
Private Wedding	\$150.00	\$50.00
Dance	\$300.00	\$100.00
Nonprofit	\$25.00	\$25.00
City Plaza		
Rental	Fee	Deposit
Private Wedding	\$125.00	\$75.00
Dance	\$300.00	\$75.00
Nonprofit	\$25.00	\$25.00
Boys and Girls Club pavilion		
Rental	Fee	Deposit
Private Wedding	\$125.00	\$75.00
Dance	\$300.00	\$75.00
Nonprofit	\$25.00	\$25.00
Forest Park RV Parking	1st (4) nights	5 - 10 per night
Nightly	free	20
Porta-toilets.	Fee	Deposit
(1) unit	50	50
Nonprofit	25	25
Dumpsters	Fee	Deposit
(1) unit	\$50.00	\$50.00
Nonprofit	\$25.00	\$25.00

Forrest Park Community Center.		
Small Room	Fee	Deposit
4 hours	\$150.00	\$150.00
All Day	\$300.00	\$500.00
Large Room	Fee	Deposit
4 hours	\$200.00	\$200.00
All Day	\$400.00	\$200.00
Entire Bldg	Fee	Deposit
4 hours	\$350.00	\$350.00
All Day	\$700.00	\$350.00
Kitchen	Fee	Deposit
4 hours	\$100.00	\$100.00
All Day	\$200.00	\$100.00
Set up	hourly	Deposit
Building	\$50.00	\$100.00
Kitchen	\$25.00	\$0.00
Add Employee	\$10.00	\$0.00
Non Profit	Fee	Deposit
Building	\$100.00	\$100.00

Appendix 2: Animal Fees

Application fee	\$0.00
Duplicate certificate	\$8.00
Daily Fee	\$20.00
Additional fees	
Dogs and Cats	\$35.00
Small Livestock	\$40.00
Large livestock	\$50.00
Adoption fee	\$35.00
Surrender fee	\$150.00
Business Permit	
Grooming	\$10.00
Show or exhibition	\$10.00
Dealer	\$25.00
Commercial Stable	\$25.00

Appendix 4

(1) Towing	Fee
(A) Collision haul - anytime day or night:	\$100.00
(B) Clean up and labor, per hour minimum:	\$80.00
(C) Recovery charge - winching for vehicle/per	\$150.00
(D) Storage of towed vehicles, per day:	\$20.00
(E) Storage of towed tractor/trailer rig, per	\$35.00
(F) Fuel surcharge:	\$10.00
(Ordinance O-01-11 adopted 1/18/11)	
Interstate Commerce Registration fee	\$10.00
solicitor or peddle Fee	\$150.00
solicitor's license Fee	\$1,000.00
Game Room	
License	\$7,500.00
Background Fee	\$300.00
Violation Class C	Minimum \$250 - \$500
Annual Occupation Tax per Machine	250
late renewal fee	50% of original license

(Ordinance O-3-21 adopted 1/19/21)

Appendix 6: Food Vendors

The fee for a food establishment		The fee for a mobile food establishment	\$25.00
# of employees			
1 - 10	\$35.00		
11 - 35	\$75.00		
36+	\$150.00		
Temporary food establishment		\$25.00	

ORDINANCE NO. O-19-22

AN ORDINANCE OF THE CITY OF LAMESA, TEXAS LEVYING AD VALOREM TAXES FOR FISCAL YEAR 2022-2023 AT \$0.0000 PER ONE HUNDRED DOLLARS ASSESSED VALUATION OF ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS TO PROVIDE REVENUES FOR INTEREST AND SINKING FUND REQUIREMENTS FOR DEBT SERVICE.

On this the 31st day of August, 2022, there came on and was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas held pursuant to the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551); there being a quorum present and acting throughout the meeting, the following ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, to wit:

WHEREAS the City Council hereby finds that this ordinance implements the ad valorem tax revenue provisions of the Operating Budget of the City of Lamesa effective for the Fiscal Year 2022-2023 required to raise the amount of revenue to pay debt service.

WHEREAS, the City Council of the City of Lamesa, Texas finds that passing said ordinance setting said tax rate for debt service is in the public interest of all of the residents of the City of Lamesa, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS:

SECTION 1. There is hereby levied for the Fiscal Year 2022-2023 on all taxable property, real, personal and mixed, situated within the corporate limits of the City of Lamesa, Texas, and not exempt by the Constitution of the State and valid State laws, for interest and sinking fund requirements for debt service a tax of \$0.0000 on each one hundred dollars (\$100.00) of assessed value of taxable property

SECTION 2 The effective date of this ordinance shall be October 1, 2022.

Upon being put to a vote, the foregoing ordinance was Passed, on Second Reading on the 6th day of September, 2022 by a super majority vote.

ATTEST:



Betty Conde
City Secretary

APPROVED:



Josh Stevens
Mayor

ORDINANCE NO. O-20-22

AN ORDINANCE OF THE CITY OF LAMESA, TEXAS LEVYING AD VALOREM TAXES FOR FISCAL YEAR 2022-2023 AT \$0. 799070 PER ONE HUNDRED DOLLARS ASSESSED VALUATION OF ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS TO PROVIDE THE REVENUE REQUIRED FOR MAINTENANCE AND OPERATION EXPENDITURES.

On this the 31st day of August, 2022, there came on and was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas held pursuant to the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551); there being a quorum present and acting throughout the meeting, the following ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, to wit:

WHEREAS the City Council hereby finds that this ordinance implements the ad valorem tax revenue provisions of the Operating Budget of the City of Lamesa effective for the Fiscal Year 2022-2023 required to raise the amount of revenue required for maintenance and operation expenditures.

WHEREAS, the City Council of the City of Lamesa, Texas finds that passing said ordinance setting said tax rate for maintenance and operation expenditures is in the public interest of all of the residents of the City of Lamesa, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS:

SECTION 1. There is hereby levied for the Fiscal Year 2022-2023 on all taxable property, real, personal and mixed, situated within the corporate limits of the City of Lamesa, Texas, and not exempt by the Constitution of the State and valid State laws, for maintenance and operations expenditures a tax of \$0.799070 on each one hundred dollars (\$100.00) of assessed value of taxable property.

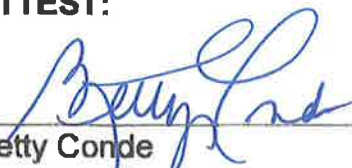
SECTION 2. "THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE."

SECTION 3. "THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.46 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$-54.76."

SECTION 4 The effective date of this ordinance shall be October 1, 2022.

Upon being put to a vote, the foregoing ordinance was Passed, on Second Reading on the 6th day of September, 2022 by a super majority vote.

ATTEST:



Betty Conde
City Secretary

APPROVED:



Josh Stevens
Mayor

ORDINANCE NO. O-21-22

AN ORDINANCE OF THE CITY OF LAMESA, TEXAS LEVYING AD VALOREM TAXES FOR FISCAL YEAR 2022-2023 AT \$0.799070 PER ONE HUNDRED DOLLARS OF ASSESSED VALUATION OF ALL TAXABLE PROPERTY WITHIN THE CORPORATE LIMITS TO PROVIDE REVENUES FOR INTEREST AND SINKING FUND REQUIREMENTS FOR DEBT SERVICE AND MAINTENANCE AND OPERATIONS EXPENDITURES; REPEALING ALL ORDINANCES OF THE CITY IN CONFLICT; AND PROVIDING AN EFFECTIVE DATE.

On this the 31st day of August, 2022, there came on and was held at the regular meeting place, the City Hall, an open meeting of the City Council of the City of Lamesa, Texas held pursuant to the provisions of the Texas Open Meetings Act (Govt. Code, Chapter 551); there being a quorum present and acting throughout the meeting, the following ordinance was formally submitted by motion and duly seconded for the consideration and action of the meeting, to wit:

WHEREAS, the City Council of the City of Lamesa, Texas finds that the taxes to be levied will exceed last year's property tax revenue and will require a public hearing and the publishing of public notice for a tax increase; and

WHEREAS, the City Council of the City of Lamesa, Texas finds that all prerequisites to the levying of a tax rate for the City of Lamesa for the Fiscal Year 2022-2023 as required by law have been complied with; and

WHEREAS, the City Council hereby finds that this ordinance implements the ad valorem tax revenue provisions of the Operating Budget of the City of Lamesa effective for the Fiscal Year 2022-2023 and further finds that this ordinance is not inconsistent or in conflict with said Operating Budget; and

WHEREAS, the City Council of the City of Lamesa, Texas finds that passing said ordinance setting the tax rate and providing for certain discounts would be in the public interest of the residents of the City of Lamesa, Texas.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LAMESA, TEXAS:

SECTION 1. There is hereby levied for the Fiscal Year 2022-2023 on all taxable property, real, personal and mixed, situated within the corporate limits of the City of Lamesa, Texas, and not exempt by the Constitution of the State and valid State laws, a tax of \$0.799070 on each one hundred dollars (\$100.00) of assessed value of taxable property, and shall be apportioned and distributed as follows \$2,522,088.00 for the purpose of defraying the current expenses for maintenance and operations and debt service of the City.

SECTION 2. "THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE."

SECTION 3. "THE TAX RATE WILL EFFECTIVELY BE RAISED BY 3.46 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$-54.76."

SECTION 4. The provisions of Section 31.05 of the State Property Tax Code are hereby adopted and all taxpayers shall be allowed discounts on the following conditions:


- (a) Three (3) percent discount on ad valorem taxes due the City of Lamesa if the taxes are paid in October of 2022.
- (b) Two (2) percent discount on ad valorem taxes due the City of Lamesa if the taxes are paid in November of 2022.
- (c) One (1) percent discount on ad valorem taxes due the City of Lamesa if the taxes are paid in December of 2022.

SECTION 5. The effective date of this ordinance shall be October 1, 2022.

SECTION 6. If any section, subsection, sentence, clause or phrase of this ordinance is, for any reason, held to be unconstitutional or invalid, such holding shall not affect the validity of the remaining portions of this ordinance. The City Council of the City of Lamesa, Texas hereby declares that it would have passed this ordinance and each section, subsection, sentence, clause, or phrase hereof irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases be declared unconstitutional or invalid.

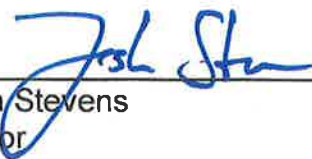
Upon being put to a vote, the foregoing ordinance was Passed, on Second Reading on the 6th day of September, 2022 by a majority vote.

ATTEST:



Betty Conde
City Secretary

APPROVED:



Josh Stevens
Mayor

II. Summaries

This section is intended to give an overview of the conditions of all funds. It highlights total revenues and expenditures and examines certain expenditures and methods of financing. Personnel expenditures and capital expenditures are examined in more detail and certain important changes are noted.



Summary of Resources and Expenditures

Summary of Net Revenues

Summary of Expenditures & Expenses

Summary of Personnel Expenditures

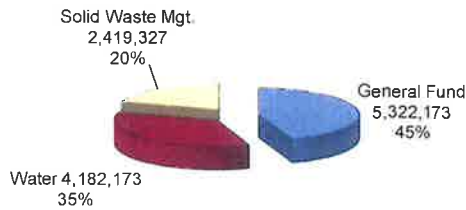
Summary of Capital Equipment Appropriations

**Debt Financing and Long
Term Obligations**

**SUMMARY OF RESOURCES AND EXPENDITURES ALL BUDGETED FUNDS
AND PROJECTION OF FINANCIAL CONDITION AT END OF
FISCAL YEAR 2022-2023**

Fund Description	Actual Fund Bal. (09/30/21)	Est. Fund Bal. (10/01/22)	FY 22-23 Estimated Revenues	FY 22-23 Estimated Expenditures	Est. Transf In	Est. Transf Out	Est. Fund Bal. (9/30/23)
GOVERNMENTAL FUNDS:							
<i>General Fund</i>	3,384,221	3,189,706	5,322,173	5,379,412	0	0	3,132,467
PROPRIETARY FUNDS:							
<i>Water Fund</i>	3,736,455	4,475,196	4,182,173	4,345,125	0		4,312,243
<i>Wastewater Fund</i>	1,408,638	2,110,940	1,182,094	1,260,237			2,032,796
<i>Solid Waste Mgmt. Fund</i>	1,666,467	2,076,927	2,419,327	2,097,138	0	0	2,399,115
<i>Municipal Golf Course</i>	0	0	203,000	283,715	80,715		(0)
Subtotal	6,811,559	8,663,062	7,986,593	7,986,215	80,715	0	8,744,155
Totals - All Funds	10,195,780	11,852,768	13,308,766	13,365,628	80,715	0	11,876,622

2018-2019 REVENUES



2018-2019 Expenditures



MUNICIPAL GOLF COURSE ENTERPRISE FUND REVENUES:

Membership fees	135,000	131,808	145,000	135,000	139,000
Green's fees	14,000	12,348	14,000	13,000	12,000
Cart rentals	12,000	12,051	13,000	12,000	13,000
Cart Permits	17,000	15,059	16,000	16,500	16,000
Advertising Tee Box	0	3,640	0	2,800	0
Cart Shed-electricity	6,000	7,840	6,000	8,000	7,000
Concessions/Sales Tax	1,000	2,709	3,000	3,000	3,000
Admn. Fees	16,000	10,110	13,000	9,000	13,000
<i>SUBTOTAL:</i>	201,000	195,565	210,000	199,300	203,000

COLLECTIONS & WASTEWATER ENTERPRISE REVENUES

Residential - ICL	1,067,040	1,071,663	1,060,000	1,065,000	823,543
Commercial - ICL	206,778	212,456	210,000	207,000	168,591
Industrial (Prison)	197,450	190,939	215,000	195,000	147,071
Residential - OCL	702	259	700	200	700
Commercial - OCL	11,177	11,082	11,200	11,400	12,189
Penalties	30,000	32,075	30,000	32,000	30,000
<i>SUBTOTAL:</i>	1,513,147	1,518,474	1,526,900	1,510,600	1,182,094

=====

	Budgeted FY 20-21	Actual FY 20-21	Budgeted FY 21-22	Estimated FY 21-22	Proposed FY 2022-23
507 STREET					
Street Maintenance	380,242	327,922	372,853	351,378	373,806
Const. & Seal Coat	399,774	391,970	117,610	121,760	92,699
Street Cleaning Svcs.	745	(3,541)	305	(5,350)	(1,825)
Traffic Services	150,111	132,317	150,151	119,025	138,881
<i>Subtotal</i>	930,872	848,669	640,919	586,813	603,561
508 Inspection					
	290,713	232,227	222,945	233,540	222,738
<i>Subtotal</i>	290,713	232,227	222,945	233,540	222,738
509 PARK					
Park Maintenance	385,028	388,905	373,330	320,011	361,630
Park Irrigation Svcs	(10,628)	(15,724)	(12,261)	(13,233)	(13,274)
Community Buildings	37,670	29,905	36,964	31,280	40,234
Recreation Facilities	245,514	211,740	247,297	234,903	240,357
Swimming Pool	78,403	54,387	81,709	68,663	85,794
<i>Subtotal</i>	735,987	669,212	727,039	641,624	714,741
TOTAL GENERAL FUND:	5,709,139	5,139,842	5,486,910	5,162,772	5,379,412
WATER ENTERPRISE FUND:					
511 WATER AND SEWER					
Water Production	1,675,227	1,231,849	1,637,226	1,684,066	1,901,210
Water Dist/ Sewage Col	1,750,873	1,507,031	1,758,380	1,639,354	1,870,472
Wastewater Treatment	0	0	0	0	0
Engineering Services	92,380	63,554	98,086	76,255	106,811
Technical Services	78,992	62,998	82,549	72,274	94,647
Utility Billing & Customer S	371,280	355,325	386,923	348,720	371,986
Inspection Services	0	0	0	0	0
<i>Subtotal</i>	3,968,752	3,220,757	3,963,165	3,820,669	4,345,125
SOLID WASTE MANAGEMENT ENTERPRISE FUND:					
521 SANITATION					
Sanitation Collection	1,050,200	900,826	1,076,045	948,634	1,022,565
Sanitary Landfill	859,088	505,101	826,596	670,991	870,813
Brush & Large Item	115,884	89,102	115,918	102,387	115,472
Environmental Health Svcs	98,469	74,812	97,669	86,089	88,288
<i>Subtotal</i>	2,123,641	1,569,840	2,116,228	1,808,101	2,097,138

AD VALOREM TAX REVENUE - FISCAL YEAR 2022-2023

ESTIMATE OF AD VALOREM TAX RECEIPTS:

Estimate of receipts from Current Year's Taxes:	2,377,068
Proposed Ad Valorem Tax Rate per \$100.00 of valuation:	0.799070

ESTIMATE OF APPRAISED AD VALOREM TAX VALUES:

Estimated Tax Roll for 2020	316,544,880
Less exemptions:	916,970
Estimated Net Tax Roll for 2020	315,627,910
Ratio of Assessed Value to Total True Value:	99.71%
	0

INCREMENTAL AD VALOREM TAX REVENUE POTENTIAL:

Amount of Net Revenue generated by one cent of the tax rate:	29,748
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ESTIMATE OF POTENTIAL AD VALOREM TAX COLLECTIONS:

	1 cent decrease	No Change	1 cent Increase	2 cent Increase
Proposed tax rate per \$100 valuation	0.789070	0.799070	0.809070	0.819070
Gross revenue from taxes	2,490,525	2,522,088	2,553,651	2,585,214
Estimated discount 3.00%	74,716	75,663	76,610	77,556
Estimated uncollect. 2.50%	62,263	63,052	63,841	64,630
Est. uncollect. prev. year 0.25%	6,226	6,305	6,384	6,463
Estimated collections (F 0	2,347,320	2,377,068	2,406,816	2,436,564

CARRIZUATI RIVER MUNICIPAL WATER AUTHORITY
 Long Term Bond Debt
 Lamesa Annual Principal and Interest Payments Due
 by Fiscal Year
 prepared 4/14/16

Fiscal Year	PrePay USBR (See Note 1)	Series 1999 Refunded 2005 Refunded 2014	Series 1999 Refunded 2010 (See Note 2)	Series 2005 Refunded 2012 (See Note 4)	2006 Bonds Refunded 2014	2009 Bonds (See Note 3)	2011 Bond	Total	Total after applying Bond Reserve
2016	\$ 92,686	\$ 92,027	\$ 16,970	\$ 71,684	\$ 79,533	\$ 34,920	\$ 145,528	\$ 533,346	\$ 533,346
2017	\$ 92,473	\$ 92,430	\$ 16,926	\$ 71,737	\$ 78,218	\$ 34,912	\$ 145,506	\$ 532,202	\$ 532,202
2018	\$ 171,117	\$ 92,825	\$ 16,973	\$ 71,867	\$ 78,405	\$ 34,947	\$ 145,521	\$ 611,655	\$ 532,955
2019	\$ -	\$ 92,903	\$ 27,806	\$ 71,829	\$ 78,388	\$ 35,058	\$ 145,523	\$ 451,506	\$ 451,506
2020	\$ -	\$ 38,708	\$ 14,809	\$ 141,292	\$ 78,356	\$ 35,092	\$ 145,569	\$ 453,826	\$ 435,482
2021	\$ -	\$ -	\$ -	\$ 191,040	\$ 78,369	\$ 35,039	\$ 145,561	\$ 450,009	\$ 450,009
2022	\$ -	\$ -	\$ -	\$ 191,158	\$ 78,336	\$ 35,021	\$ 145,533	\$ 450,048	\$ 450,048
2023	\$ -	\$ -	\$ -	\$ 191,333	\$ 78,287	\$ 35,004	\$ 145,497	\$ 450,122	\$ 450,122
2024	\$ -	\$ -	\$ -	\$ 191,614	\$ 78,373	\$ 35,020	\$ 145,516	\$ 450,522	\$ 450,522
2025	\$ -	\$ -	\$ -	\$ 79,895	\$ 78,432	\$ 35,080	\$ 145,543	\$ 338,950	\$ 338,950
2026	\$ -	\$ -	\$ -	\$ -	\$ 78,323	\$ 35,132	\$ 145,530	\$ 258,985	\$ 258,985
2027	\$ -	\$ -	\$ -	\$ -	\$ 32,603	\$ 35,217	\$ 145,540	\$ 213,360	\$ 213,360
2028	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 51,903	\$ 145,557	\$ 197,460	\$ 182,284
2029	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,076	\$ 145,535	\$ 165,611	\$ 145,535
2030	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 145,503	\$ 145,503	\$ 145,503
2031	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,498	\$ 48,498	\$ 48,498
Totals	\$ 356,275	\$ 408,893	\$ 93,484	\$ 1,273,448	\$ 895,623	\$ 492,420	\$ 2,231,459	\$ 5,751,602	\$ 5,619,306

Note 1: Bond Reserve in the amount of \$78,700.12 plus interest to be applied to final bond payment
 Note 2: Bond Reserve in the amount of \$18,343.44 plus interest to be applied to final bond payment
 Note 3: Bond Reserve in the amount of \$35,251.99 plus interest to be applied to final bond payment
 Note 4: 2013, 2014, and 2015 include the non-callable portion of the 2005 Bond Issue

III. Budget Detail

This section details the revenues and expenditures of each fund and their functional departments. Where applicable, the department expenditures are broken down into program level "line-item" detail. The operations of the various programs and proposed changes are also noted.



GENERAL FUND

- General Fund Summary
- General Fund Revenue Summary
- Ad Valorem Tax Revenue Summary
- Summary of Sales Tax Revenues
- General Fund Expenditure Summary
- Department Appropriations Detail

WATER AND WASTEWATER ENTERPRISE FUND

- Water and Wastewater Enterprise Fund Summary
- Water and Wastewater Department Appropriations Detail

SOLID WASTE MANAGEMENT ENTERPRISE FUND

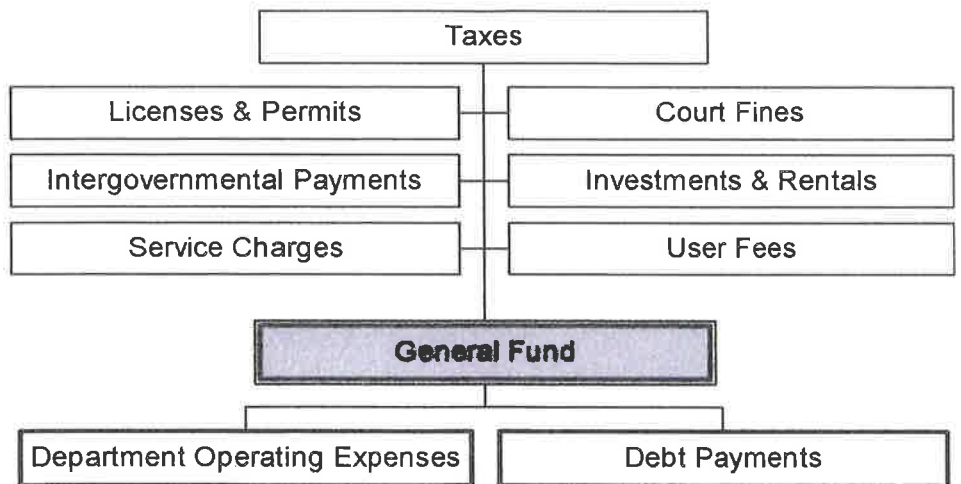
- Solid Waste Management Enterprise Fund Summary
- Sanitation Department Appropriations Detail

GENERAL FUND

SERVICES PROVIDED

The General Fund is the general operating fund of the City. It is used to account for all financial resources except those accounted for in other specific funds. It includes all general tax revenues and other receipts that are not restricted by law or contractual agreement to some other fund. General operating expenditures, fixed charges and capital improvement costs not paid through other funds are paid from this fund.

The General Fund provides tax and fee supported basic city services including enforcement and safety services, community services, and general administrative services for all city programs and activities.



Funded Activities

- J Administration, including city manager, personnel, finance, & housing
- J General Government, including City Council & Municipal Court
- J Public Safety, including Police & Fire Departments
- J Vehicle Services for all departments
- J Street maintenance and traffic services
- J City parks including recreational facilities & community buildings



CITY MANAGER

601 South First Street

Phone: 806-872-4321

Fax: 808-872-4338

GENERAL FUND
Revenue Summary Fiscal Year 2022-2023

REVENUE BY SOURCE:

Revenue Source	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
Taxes:					
Ad Valorem (Current)	2,209,095	2,181,743	2,281,268	2,245,000	2,377,068
Ad Valorem (Delinquent)	92,000	122,966	110,000	105,000	110,000
Penalty and Interest	35,000	41,598	40,000	36,000	40,000
Sales Tax	1,140,000	1,307,304	1,300,000	1,410,000	1,422,000
Beverage Tax	6,500	6,595	6,500	3,000	6,500
Subtotal	3,482,595	3,660,206	3,737,768	3,799,000	3,955,568

Franchise and Street Rentals:

Water/WW Gross Rec.	74,500	83,589	74,500	74,500	180,500
Solid Waste Gross Rec.	40,000	39,072	40,000	40,000	40,000
Electric (ONCOR & Lyntegar)	233,000	238,954	245,000	233,000	238,954
Gas (ATMOS)	76,000	94,602	95,000	91,500	93,000
Telephone (Windstream)	45,000	48,874	47,000	43,000	44,000
Poka Lambro	5,000	0	0	8,380	0
NTS & Misc.	5,000	15,841	20,000	16,000	20,000
Subtotal	478,500	520,932	521,500	506,380	616,454

Licenses and Permits:

Business Lic.	7,500	15,402	13,500	14,500	15,000
Solicitor's License/Beer-wine/Insp	4,900	18,593	4,200	3,500	4,500
Building Permits & Fees	20,000	61,655	50,000	48,000	54,000
Subtotal	32,400	95,650	67,700	66,000	73,500

Other Government Agencies:

Dawson County (Fire)	188,000	0	188,000	174,811	175,500
Dawson County (Radio)	116	0	116	116	116
Dawson County (Pool)	0	0	0	0	0
L.I.S.D. (School Officer)	0	0	0	0	0
CFS	76,000	57,332	76,000	73,656	76,000
Subtotal	264,116	57,332	264,116	248,583	251,616

GENERAL FUND
Revenue Summary Fiscal Year 2022-2023

REVENUE DETAIL:

TAXES:

40101 AD VALOREM - CURRENT 2,377,068

Current Ad Valorem Taxes are property taxes which are due during the period October 1, 2006 to July 31, 2007

40102 AD VALOREM - DELINQUENT 110,000

Delinquent taxes are those property taxes which were due in prior years and paid in the current year.

40103 PENALTY AND INTEREST 40,000

Property taxes which are paid after they become delinquent are assessed penalties and interest.

40104 SALES TAX 1,422,000

Sales tax revenues are collected by the State Comptroller, upon 1% of certain retail and service purchases.

40106 BEVERAGE TAX 6,500

The State Comptroller collects

Subtotal 3,955,568

FRANCHISE AND STREET RENTALS:

40206 WATER AND WASTEWATER GROSS RECEIPTS 180,500

The Water and Wastewater Enterprise Fund pays the General Fund an amount based upon 3% of gross operating revenue.

40207 SOLID WASTE GROSS RECEIPTS 40,000

The Solid Waste Management Enterprise Fund pays the General Fund an amount based upon 5% of gross operating revenue.

40201 ELECTRIC UTILITY FRANCHISE 238,954

The city collects a franchise fee from TXU Electric based upon 4% of gross reported sales, in exchange for use of city streets & alley rights-of-way.

40202 GAS UTILITY FRANCHISE 93,000

The city collects a franchise fee from ENERGAS based upon 4% of gross reported sales in exchange for use of city streets & alley rights-of-way.

GENERAL FUND
Revenue Summary Fiscal Year 2022-2023

REVENUE DETAIL: (Continued)

40203 TELEPHONE UTILITY 44,000

The city collects a fee from telephone utilities (Valor, Lyntegar & others) in exchange for use of city streets & alley rights-of-way.

40204 CABLE TELEVISION UTILITY FRANCHISE 0

The city collects a franchise fee from Northland Cable TV based upon 4% of gross receipts, in exchange for use of city streets & alley rights-of way.

40205 MISCELLANEOUS FRANCHISE FEES 20,000

The city collects franchise fees from businesses that use city owned property or right-of-way.

Subtotal 616,454

LICENSES AND PERMITS:

40302 BUSINESS LICENSES AND INSPECTION FEES 15,000

The city collects license fees from individuals in the electrical and plumbing business'. Fees are charged for plumbing and electrical inspections required by the city codes. Licenses are also required for certain businesses, such as Amusement Centers.

40303 SOLICITOR'S LICENSES 4,500

The city collects a \$ 50 annual fee from solicitors, peddlers, and persons engaging in temporary business.

40301 BUILDING PERMITS & FEES 54,000

The city collects fees for: Building permits, moving permits, and filing fees for zoning cases for the Board of Adjustment and the Planning and Zoning Commission.

Subtotal 73,500

FINES, FORFEITURES, AND PENALTIES:

40401 MUNICIPAL COURT FINES 54,000

Fines collected in the municipal court for the violation of city ordinances and state laws, and bond forfeitures.

Subtotal 56,900

GENERAL FUND
Revenue Summary Fiscal Year 2022-2023

REVENUE DETAIL: (Continued)

CHARGES FOR CURRENT SERVICES:

40802 TAX CERTIFICATES	350
Includes fees collected for the issuance of tax certificates.	
40803 SALE OF MATERIALS, SUPPLIES, AND LABOR	2,000
Includes fees collected for the sale of city owned materials (cold mix, caliche, etc.), supplies (copies & reports) and labor performed by city employees.	
40804 SWIMMING POOL ADMISSIONS	9,850
Includes fees for daily admissions to the swimming pool and fees for private rentals of the pool.	
40805 SWIMMING POOL CONCESSIONS	6,000
Includes revenues from sales of concessions at the swimming pool.	
40808 BASEBALL & SOFTBALL LEAGUE FEES	0
Includes fees charged to Cal Ripkin and Girls softball fast pitch	

Subtotal 18,200

MISCELLANEOUS REVENUES:

40901 & 40902 PAYMENTS IN LIEU OF TAXES	86,035
Includes payments in lieu of taxes by Enterprise Funds operating departments, based upon value of fixed assets.	
40903 COURT COST ADMINISTRATIVE CHARGES	25,000
Includes administrative charges allowed on collection of state court costs fees. (10% of court cost fees)	
40904 MISCELLANEOUS INCOME	196,900
Includes income from other sources, including DARE contributions, C.O.P.S. Grant from Justice Dept. & L.E.D.C. admin. charges.	
, Credit Card Fees	

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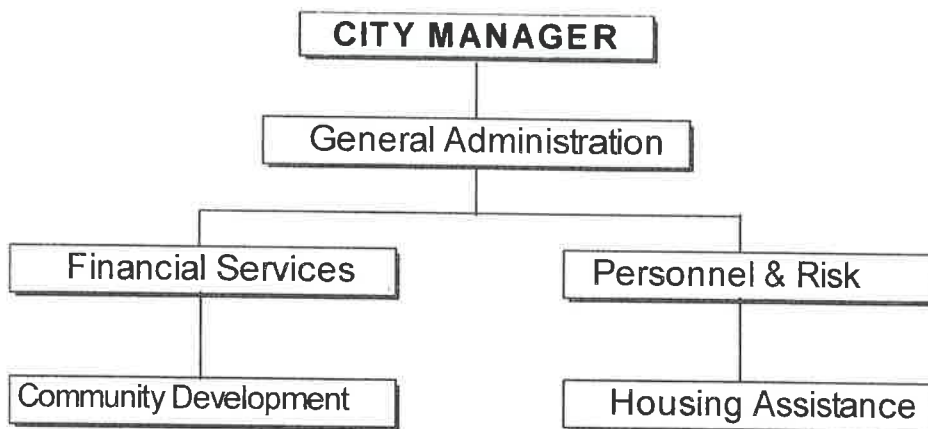
Total General Fund Revenues 5,322,173

ADMINISTRATION

DEPARTMENT OBJECTIVE

To ensure that City policies are carried out by providing direction and support services to all City departments.

The Administration program provides those services to the City Government that have to do with administrative policy making, direction and control of the City administration. And carrying out responsibilities to the City Council as outlined in the City Charter and Code of Ordinances.



DEPARTMENT ACTIVITIES

- Provide general administrative services for all departments
- Provide financial and accounting services to all departments
- Provide personnel and risk management services to all departments
- Administer State funded community development program services
- Administer Federal funded "Section 8" housing assistance program services



ADMINISTRATION

601 South First Street
Lamesa, Texas

Phone: 806-872-2124
Fax: 808-872-4338

ADMINISTRATION

General Fund

Account : 501

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
100 Personal Services	418,090	386,571	415,755	406,536	308,619
200 Supplies & Materials	14,285	23,020	17,581	13,780	16,610
400 Maint. Bldgs/Grnds	0	0	0	0	0
500 Maint. of Equipment	16,450	18,753	16,550	24,093	18,156
600 Misc. Services	189,703	176,741	190,878	171,668	189,495
700 Sundry Services	27,394	35,430	30,800	30,450	30,800
900 Capital Outlay	0	0	0	0	0
Gross Program Exp.	665,922	640,516	671,564	646,527	563,680
Less Reimbursements	(242,860)	(245,775)	(237,423)	(237,421)	(263,504)
Total Dept. Budget	423,062	394,740	434,141	409,106	300,176

PROGRAM SUMMARY:

Program Title	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
1 General Admin. Svcs.	218,227	210,110	209,668	197,267	108,855
2 Financial Services	110,244	97,910	113,802	111,437	98,457
3 Personnel & Risk Mgt.	70,008	56,883	73,994	60,304	56,967
5 Community Dev.	1,000	940	1,050	1,050	1,050
6 Housing Assistance	23,583	28,697	35,627	39,048	34,846
Total Dept. Budget	423,062	394,541	434,141	409,106	300,176

FUNDING SUMMARY:

Funding Source	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
General Fund	383,522	358,116	384,138	359,101	351,373
W & WW Enterprise Fund	107,700	107,700	110,213	110,213	72,653
Solid Waste Mgt. Fund	107,700	107,700	110,213	110,213	72,653
Risk Management Fund	17,000	17,000	17,000	17,000	17,000
Housing Assistance Fund	50,000	50,000	50,000	50,000	50,000
Gross Dept. Exp.	665,922	640,516	671,564	646,527	563,680

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	11,600	11,473	11,650	11,650	11,350
602 Insurance & Bonds	10,652	12,666	10,652	10,904	10,452
603 Special Services	59,735	73,548	62,600	54,651	62,100
604 Travel Expenses	16,080	6,998	16,200	8,400	16,000
605 Schools & Training	8,950	5,740	9,250	7,000	9,000
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	2,130	1,275	2,130	2,130	2,130
610 Lease Prop. & Eqpt.	5,000	5,799	5,000	5,000	5,000
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	12,360	8,557	10,200	10,200	10,200
613 Tax Appraisal Svcs.	62,500	50,008	62,500	61,000	62,500
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	696	678	696	733	763
Subtotal	189,703	176,741	190,878	171,668	189,495
700 SUNDRY CHARGES					
701 Dues & Subscriptions	17,700	23,252	18,700	18,350	18,700
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	500	0	500	500	500
705 Election Expense	0	0	0	0	0
706 Concessions	9,194	12,178	11,600	11,600	11,600
707 Other Agencies	0	0	0	0	0
Subtotal	27,394	35,430	30,800	30,450	30,800
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	0	0
DEPARTMENT TOTAL	423,062	394,740	434,141	409,106	300,176

GENERAL ADMINISTRATION

Administration Department

Account : 5011

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
City Manager	U	0.25	9,283	27,849
City Secretary (Treasurer)	U	1.00	4,167	50,004
Administrative Assistant	U	0	3,750	0
Total Positions Authorized		1.25	Subtotal:	77,853

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	1	2,000
Extra Help ; temporary employees (Total ammount allocated)		0

	Subtotal:	2,000
Less estimated total cost of sick and vacation leave		(5,090)
		=====
	Net Salaries:	74,763

PERSONAL SERVICES DETAIL:

101	Salaries		74,763
102	Longevity Pay (\$4 Per month of service)	Total Years: 13	624
103	Overtime	Number of Hours per Year: 0	0
104	Vacation Leave	Average number of days per year: 12	3,593
105	Sick Leave	Average number of days per year: 5	1,497
107	Social Security	City's share: 7.65%	6,845
108	TMRS Retirement	City's share: 3.83%	3,082
109	Worker's Compensation Rate	Total per year: 0.45	336
110	Unemployment Tax	Percent of payroll: 2.10%	1,635
111	Group Medical Insurance	Per employee, per month: \$650	9,542
	Life Insurance		=====
Total Personal Services			101,918

GENERAL ADMINISTRATION

Administration Department

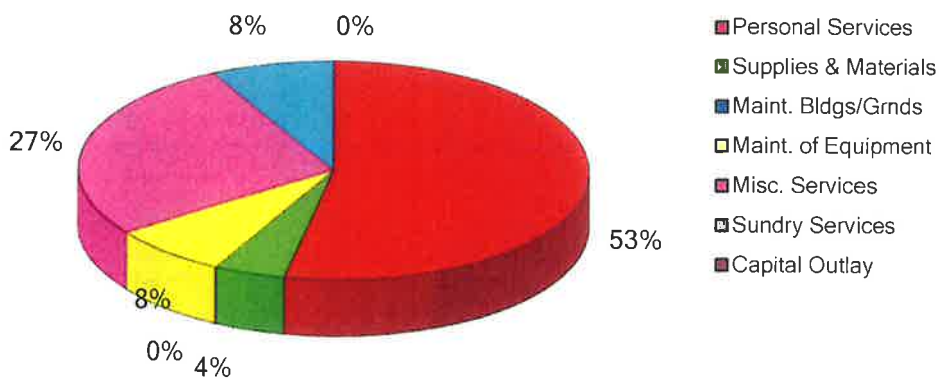
Account : 5011

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
100 Personal Services	217,318	189,402	207,759	208,163	106,561
200 Supplies & Materials	8,960	13,423	8,960	6,505	8,960
400 Maint. Bldgs/Grnds	0	0	0	0	0
500 Maint. of Equipment	15,150	18,201	15,150	16,000	15,150
600 Misc. Services	53,665	61,810	54,665	43,465	54,665
700 Sundry Services	15,600	19,740	15,600	15,600	15,600
900 Capital Outlay	0	0	0	0	0
Gross Program Exp.	310,693	302,576	302,134	289,733	200,936
Less Reimbursements	(92,466)	(92,466)	(92,466)	(92,466)	(92,081)
Total Program Budget	218,227	210,110	209,668	197,267	108,855



Program Expenditures



DEPARTMENT EXPENDITURE DETAIL: (Continued)

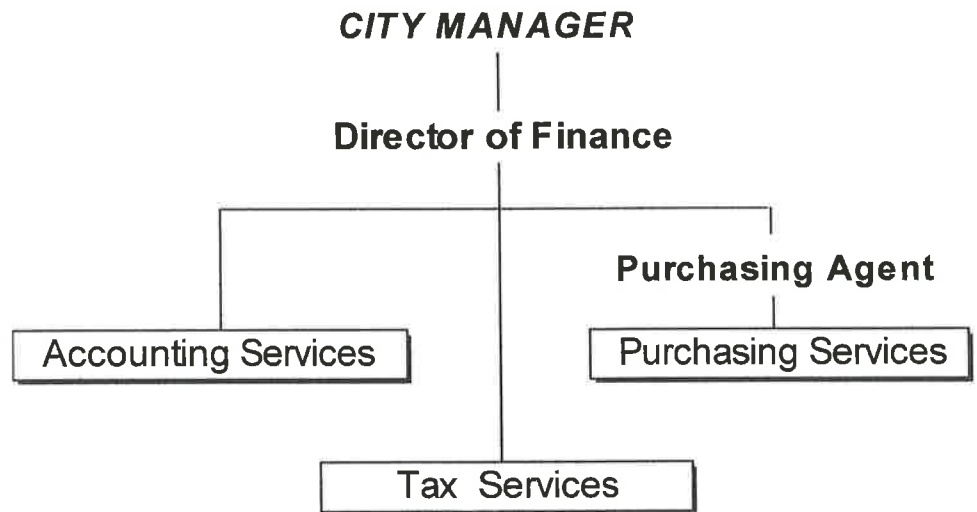
Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	6,800	7,002	6,800	6,800	6,800
602 Insurance & Bonds	7,265	8,679	7,265	7,265	7,265
603 Special Services	12,000	25,378	12,000	6,000	12,000
604 Travel Expenses	8,000	4,007	8,000	4,000	8,000
605 Schools & Training	4,200	2,308	4,200	3,000	4,200
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	1,000	1,089	2,000	2,000	2,000
610 Lease Prop. & Eqpt. (copier)	5,000	5,799	5,000	5,000	5,000
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	9,000	7,357	9,000	9,000	9,000
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
620 Christmas bonus	400	191	400	400	400
Subtotal	53,665	61,810	54,665	43,465	54,665
700 SUNDRY CHARGES					
701 Dues & Subscriptions	15,000	19,740	15,000	15,000	15,000
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	500	0	500	500	500
705 Election Expense	0	0	0	0	0
706 Miscellaneous	100	0	100	100	100
707 Other Agencies	0	0	0	0	0
Subtotal	15,600	19,740	15,600	15,600	15,600
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	0	0
DEPARTMENT TOTAL	218,227	210,110	209,668	197,267	108,855

Financial Services

PROGRAM OBJECTIVE

To provide for an accurate accounting and use of the financial resources of the city through the implementation of effective financial and purchasing services for the other divisions and departments.

The Financial Services Program provides accounting, bookkeeping and purchasing services for the other divisions and departments.



PROGRAM ACTIVITIES

- Receives all tax revenues paid to the city
- Accounts payable
- General ledger
- Payroll
- Purchasing services for all city department
- Rental of community buildings and facilities

ADMINISTRATION

601 South First Street
Lamesa, Texas

Phone: 806-872-2124
Fax: 808-872-4338
Email: fvera@pics.net



FINANCIAL SERVICES

Administration Department

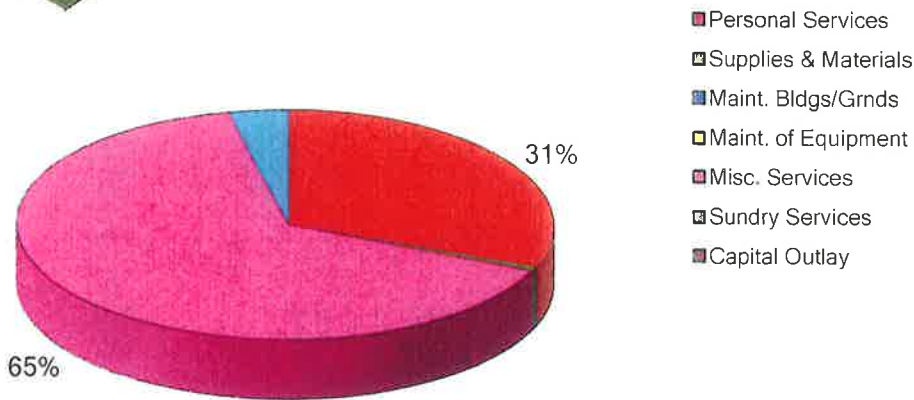
Account : 5012

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
100 Personal Services	43,906	41,176	49,664	48,736	49,718
200 Supplies & Materials	650	2,401	650	1,250	750
400 Maint. Bldgs/Grnds	0	0	0	0	0
500 Maint. of Equipment	200	154	200	175	50
600 Misc. Services	105,281	91,910	103,121	100,958	104,878
700 Sundry Services	5,740	7,802	5,700	5,850	5,700
900 Capital Outlay	0	0	0	0	0
Gross Program Exp.	155,777	143,442	159,335	156,969	161,096
Less Reimbursements	(45,533)	(45,532)	(45,533)	(45,532)	(62,639)
Total Program Budget	110,244	97,910	113,802	111,437	98,457



Program Expenditures



FINANCIAL SERVICES

Administration Department

Account : 5012

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Finance Director	U	0.3	6,733	24,239
Purchasing Agent	U	0.2	4,333	10,399
Assitant Finance Director	U	0.1	3,211	3,853
Total Positions Authorized:		0.6	Subtotal:	38,491

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	0	0
Extra Help ; temporary employees (Total ammount allocated)		0
	Subtotal:	0
Less estimated total cost of sick and vacation leave		(2,813)
	Net Salaries:	35,678

PERSONAL SERVICES DETAIL:

101	Salaries		35,678
102	Longevity Pay (\$4 Per month of service)	Total Years: 20	960
103	Overtime	Number of Hours per Year: 0	0
104	Vacation Leave	Average number of days per year: 12	1,777
105	Sick Leave	Average number of days per year: 7	1,036
107	Social Security	City's share: 7.65%	3,018
108	TMRS Retirement	City's share: 3.83%	1,511
109	Worker's Compensation Rate	Total per year: 0.45	161
110	Unemployment Tax	Percent of payroll: 2.10%	808
111	Group Medical Insurance & Life Insurance	Per employee, per month: \$650	4,680
Total Personal Services			49,629

DEPARTMENT EXPENDITURE DETAIL (Continued)

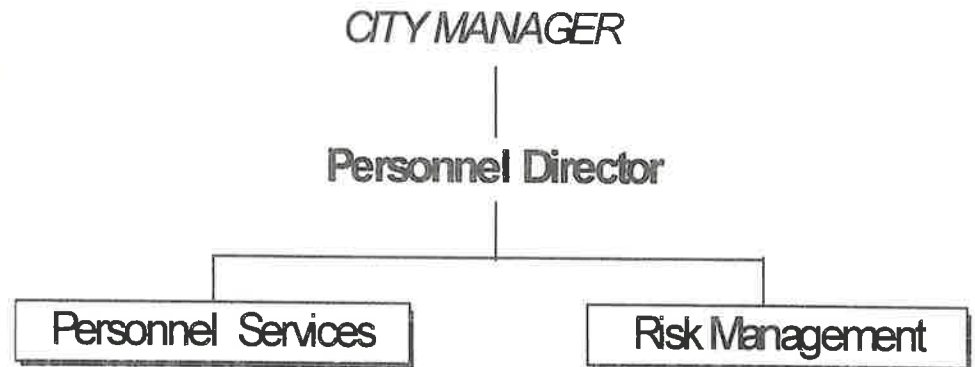
Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	1,200	779	1,200	1,200	1,100
602 Insurance & Bonds	2,300	2,700	2,300	2,300	2,100
603 Special Services (Audit)	35,500	38,123	35,500	35,500	38,000
604 Travel Expenses	800	0	800	400	600
605 Schools & Training	750	240	750	500	500
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	0	0	0	0	0
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	2,160	0	0	0	0
613 Tax Appraisal Svcs.	62,500	50,008	62,500	61,000	62,500
614 Tax Collection Svcs.	0	0	0	0	0
620 Christmas bonus	71	59	71	58	78
Subtotal	105,281	91,910	103,121	100,958	104,878
700 SUNDRY CHARGES					
701 Dues & Subscriptions	700	1,244	700	850	700
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
706 Misc. Expense	5,040	6,557	5,000	5,000	5,000
707 Other Agencies	0	0	0	0	0
Subtotal	5,740	7,802	5,700	5,850	5,700
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bidg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	0	0
DEPARTMENT TOTAL	110,244	97,910	113,802	111,437	98,457

Personnel & Risk Management

PROGRAM OBJECTIVE

To provide for a high level of personnel and risk management support services to all city departments and to provide all city employees with a safe, equitable, and fulfilling work environment.

The Personnel and Risk Management Program provides personnel (hiring, payroll, and records) and risk management (insurance) services to the other divisions and departments.



PROGRAM ACTIVITIES

- Job requisition and recruiting
- Processing personnel actions
- Employee personnel records
- Worker's Compensation claims and administration
- Claims for damages and accident reports
- Employee safety program
- Drug free work environment program
- Employee newsletter

ADMINISTRATION

601 South First Street
Lamesa, Texas

Phone: 806-872-2124

Fax: 808-872-4338

Email: fvera@pics.net

PERSONNEL & RISK MANAGEMENT SERVICES

Administration Department

Account : 5013

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Personnel Director	U	1	5,058	60,696
Administrative Assistant	14	0.2	2,912	6,990
Total Positions Authorized:		1.2	Subtotal:	67,686

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	0	201
Extra Help ; temporary employees (Total ammount allocated)		0

Subtotal:		201
Less estimated total cost of sick and vacation leave		(4,946)
		=====
Net Salaries:		62,941

PERSONAL SERVICES DETAIL:

101	Salaries		62,941
102	Longevity Pay (\$4 Per month of service)	Total Years: 6	288
103	Overtime	Number of Hours per Year: 0	0
104	Vacation Leave	Average number of days per year: 10	2,603
105	Sick Leave	Average number of days per year: 9	2,343
107	Social Security	City's share: 7.65%	5,307
108	TMRS Retirement	City's share: 3.83%	2,657
109	Worker's Compensation Rate	Total per year: 0.45	283
110	Unemployment Tax	Percent of payroll: 2.10%	1,421
111	Group Medical Insurance	Per employee, per month: \$650	9,360
	& Life Insurance		=====
Total Personal Services			87,204

Housing Assistance Services

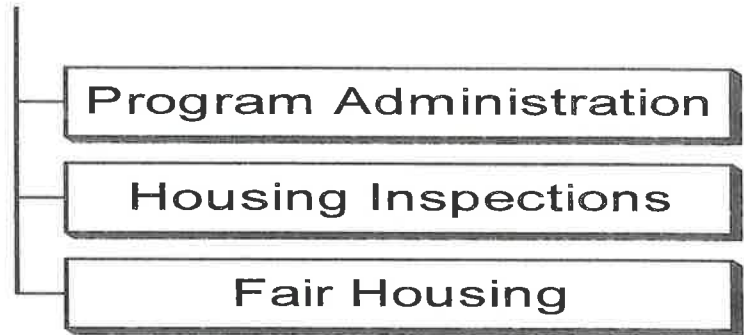
The Housing Assistance Program provides administrative services for the Federal Section Eight housing assistance program (Lamesa Housing Project) including reimbursed salaries and administrative expenses, and includes administration of the City's Fair Housing Ordinance.

PROGRAM OBJECTIVE

To provide affordable housing to eligible persons with low to moderate incomes and to insure that fair housing opportunities are open to all residents of the City of Lamesa.

City Manager

HOUSING ADMINISTRATOR



ADMINISTRATION

601 South First Street
Lamesa, Texas

Phone: 806-872-2124

Fax: 808-872-4338

Email: fvera@pics.net

PROGRAM ACTIVITIES

- Intake of renter applications
- Verification and processing of applications
- Inspection of rental property
- Preparation of rent subsidy checks
- Administer Fair Housing Ordinance



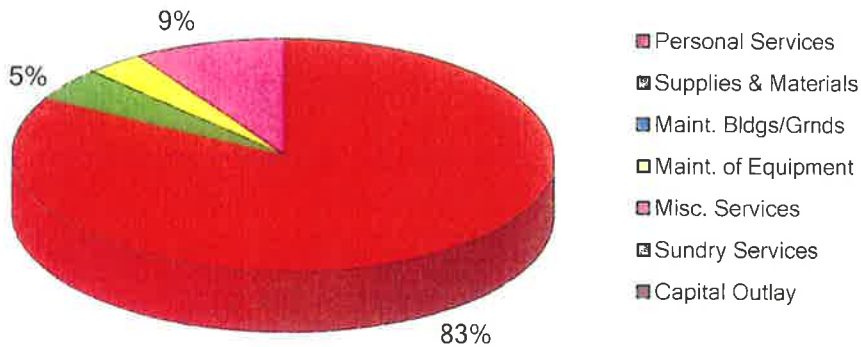
HOUSING ASSISTANCE SERVICES

Administration Department

Account : 5016

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
100 Personal Services	65,131	71,773	66,686	65,992	64,880
200 Supplies & Materials	2,235	5,164	4,731	3,375	3,600
400 Maint. Bldgs/Grnds	0	0	0	0	0
500 Maint. of Equipment	700	398	700	7,718	2,706
600 Misc. Services	6,517	5,197	6,937	5,390	7,087
700 Sundry Services	0	0	0	0	0
900 Capital Outlay	0	0	0	0	0
Gross Program Exp.	74,583	82,532	79,054	82,475	78,273
Less Reimbursements	(51,000)	(53,835)	(43,427)	(43,427)	(43,427)
Total Program Budget	23,583	28,697	35,627	39,048	34,846



HOUSING ASSISTANCE SERVICES

Administration Department

Account : 5016

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Administrative Assistant	U	0.8	4,333	41,597
Administrative Technician	U	0.5	1,600	9,600
Total Positions Authorized:		1.3	Subtotal:	51,197

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	0	0
Extra Help ; temporary employees (Total ammount allocated)		0

	Subtotal:	0
Less estimated total cost of sick and vacation leave		(3,938)
		=====
	Net Salaries:	47,259

PERSONAL SERVICES DETAIL:

101	Salaries		47,259
102	Longevity Pay (\$4 Per month of service)	Total Months	768
103	Overtime	Number of Hours per Year:	0
104	Vacation Leave	Average number of days per year:	2,363
105	Sick Leave	Average number of days per year:	1,575
107	Social Security	City's share:	3,975
108	TMRS Retirement	City's share:	1,990
109	Worker's Compensation Rate	Total per year:	213
110	Unemployment Tax	Percent of payroll:	1,075
111	Group Medical Insurance & Life Insurance	Per employee, per month:	10,140
			=====
	Total Personal Services		69,358

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	1,400	1,570	1,400	1,400	1,500
602 Insurance & Bonds	357	557	357	609	357
603 Special Services	100	25	100	151	100
604 Travel Expenses	2,880	1,924	3,000	1,500	3,000
605 Schools & Training	1,600	841	1,900	1,500	1,900
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	80	185	80	80	80
610 Lease Prop. & Eqpt. (HUD)	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
620 Christmas bonus	100	94	100	150	150
616 Administrative Services	0	0	0	0	0
Subtotal	6,517	5,197	6,937	5,390	7,087
700 SUNDRY CHARGES					
701 Dues & Subscriptions(email)	0	0	0	0	0
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
706 Concessions	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	0	0	0	0	0
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	0	0
DEPARTMENT TOTAL	23,583	28,697	35,627	39,048	34,846

GENERAL GOVERNMENT

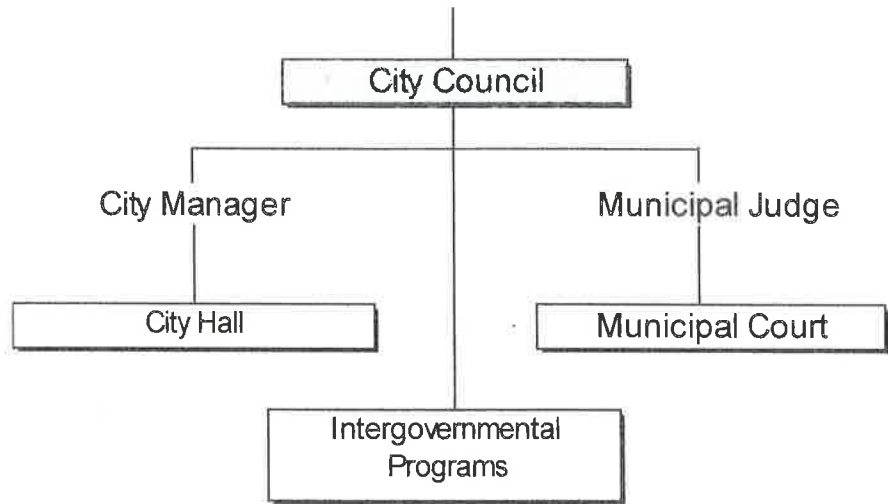
DEPARTMENT GOAL

To ensure that all citizens of the City of Lamesa are provided with efficient, effective, and equitable services as provided for by the city charter and city

The General Government Department includes the City Council, City Hall, Intergovernmental, and Municipal Court programs and activities.



Citizens of Lamesa



PROGRAM ACTIVITIES

- City council meetings and activities.
- City Hall operation and maintenance.
- Financial contributions to community intergovernmental programs.
- Adjudication of misdemeanor and traffic cases.

GENERAL GOVERNMENT

601 South First Street
Lamesa, Texas

Phone: 806-872-2124
Fax: 808-872-4338
Email: fvera@pics.net



GENERAL GOVERNMENT

General Fund

Account : 502

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
100 Personal Services	127,264	121,228	128,688	126,853	128,139
200 Supplies & Materials	18,965	18,281	19,315	19,300	16,853
400 Maint. Bldgs/Grnds	26,400	25,701	27,400	22,350	11,503
500 Maint. of Equipment	59,930	36,674	60,150	44,400	44,692
600 Misc. Services	82,805	72,649	84,472	82,126	74,024
700 Sundry Services	112,482	56,684	63,749	64,292	63,507
900 Capital Outlay	400	0	400	0	800
Gross Program Exp.	428,246	331,217	384,174	359,321	339,518
Less Reimbursements	(28,618)	(28,618)	(29,508)	(29,508)	(31,544)
Total Dept. Budget	399,628	302,599	354,666	329,813	307,974

PROGRAM SUMMARY:

Program Title	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
1 City Council	50,473	38,878	50,003	48,218	43,625
2 City Hall	97,435	75,524	99,455	78,750	60,473
3 Intergovernmental	95,052	42,639	46,690	48,918	41,920
4 Municipal Court	156,668	145,558	158,518	153,927	157,186
Total Dept. Budget	399,628	302,599	354,666	329,813	303,204

FUNDING SUMMARY:

Funding Source	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
General Fund	428,246	331,217	384,174	359,321	339,518
W & WW Enterprise Fund	(14,309)	(14,309)	(14,754)	(14,754)	(14,754)
Solid Waste Mgt. Fund	(14,309)	(14,309)	(14,754)	(14,754)	(14,754)
Community Dev. Fund	0	0	0	0	0
Housing Assistance Fund	0	0	0	0	0
Gross Dept. Exp.	399,628	302,599	354,666	329,813	310,010

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	1,400	1,400	1,425	1,900	2,933
602 Insurance & Bonds	8,950	8,925	8,962	8,425	8,962
603 Special Services	40,350	37,279	40,357	42,078	34,522
604 Travel Expenses	5,600	2,673	6,616	6,600	6,185
605 Schools & Training	2,800	2,610	2,810	2,810	1,414
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	1,500	1,743	2,400	2,800	2,400
608 Light & Power	12,600	10,526	12,238	10,638	9,638
609 Legal Notices	2,880	2,226	2,880	1,500	2,500
610 Lease Prop. & Eqpt.	4,080	3,100	4,120	3,100	4,000
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	2,475	1,963	2,494	2,070	1,265
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	170	205	170	205	205
Subtotal	82,805	72,649	84,472	82,126	74,024
700 SUNDRY CHARGES					
701 Dues & Subscriptions	990	500	997	1,740	240
702 Court Costs/Jury Fee	160	0	200	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	5,280	2,632	4,500	4,500	5,215
706 Concessions	0	0	0	0	0
707 Other Agencies	106,052	53,552	58,052	58,052	58,052
Subtotal	112,482	56,684	63,749	64,292	63,507
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	400	0	400	0	800
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	400	0	400	0	800
DEPARTMENT TOTAL	399,628	302,599	354,666	329,813	307,974

City Council

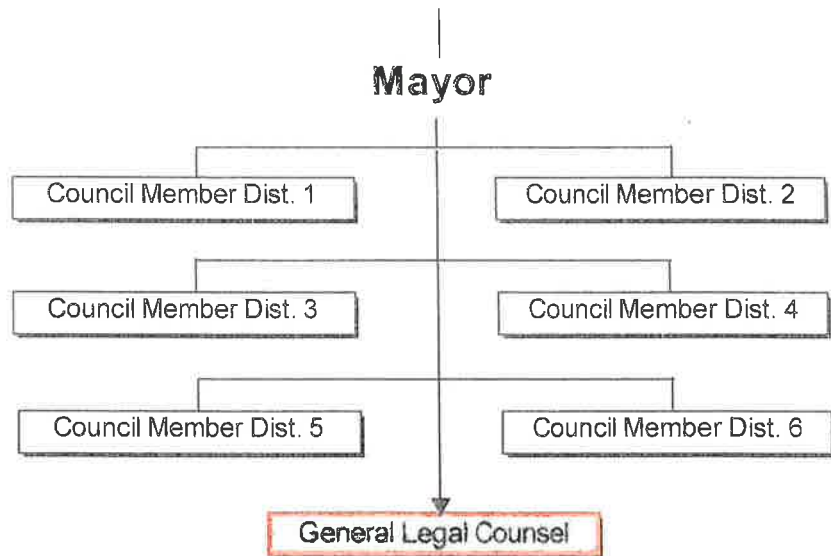
PROGRAM OBJECTIVE

The City Council is the elected policy making body of the city government, exercising those powers granted by the city charter, state law, and the state constitution.

To provide legislative leadership in establishing ordinances, resolutions and policies to enhance an efficient and effective administration of the city departments; to further the orderly development of the city; and to promote the safety and welfare of its residents. The legal counsel provides legal advice and services to the council and city administration.



Citizens of Lamesa



PROGRAM ACTIVITIES

- City council meetings
- Appointments to boards and commissions
- Legislative function includes passing ordinances and resolutions
- Legal counsel to all city departments

GENERAL GOVERNMENT

601 South First Street
Lamesa, Texas

Phone: 806-872-2124
Fax: 808-872-4338
Email: fvera@pics.net



CITY COUNCIL

General Government Department

Account : 5021

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Mayor	U	1	125	1,500
Council Member	U	6	85	6,120
Note: City Council members not included in number of employees. Total Positions Authorized 7			Subtotal:	7,620

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	0	0
Extra Help ; temporary employees (Total ammount allocated)		0
	Subtotal:	0
Less estimated total cost of sick and vacation leave		0
	Net Salaries:	7,620

PERSONAL SERVICES DETAIL:

101	Salaries		7,620
102	Longevity Pay (\$4 Per month of service)	Total Years:	0
103	Overtime	Number of Hours per Year:	0
104	Vacation Leave	Average number of days per year:	0
105	Sick Leave	Average number of days per year:	0
107	Social Security	City's share:	7.65% 583
108	TMRS Retirement	City's share:	N/A 0
109	Worker's Compensation Rate	Total per year:	0 0
110	Unemployment Tax	Percent of payroll:	N/A 0
111	Group Medical Insurance	Per employee, per month:	\$650 0
Total Personal Services			8,203

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	0	0	0	500	857
602 Insurance & Bonds	3,700	3,700	3,700	3,200	3,700
603 Special Services (Attorneys)	31,600	26,522	31,600	31,600	26,522
604 Travel Expenses	4,000	2,173	5,000	5,000	5,318
605 Schools & Training	2,000	2,110	2,000	2,000	1,071
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	2,880	2,226	2,880	1,500	2,500
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	505	43	505	150	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	0	0	0	0	0
Subtotal	44,685	36,774	45,685	43,950	39,968
700 SUNDRY CHARGES					
701 Dues & Subscriptions	240	0	240	240	240
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	5,280	2,632	4,500	4,500	5,215
706 Concessions	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	5,520	2,632	4,740	4,740	5,455
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	0	0
DEPARTMENT TOTAL	50,473	38,878	50,003	48,218	43,625

CITY HALL

General Government Department

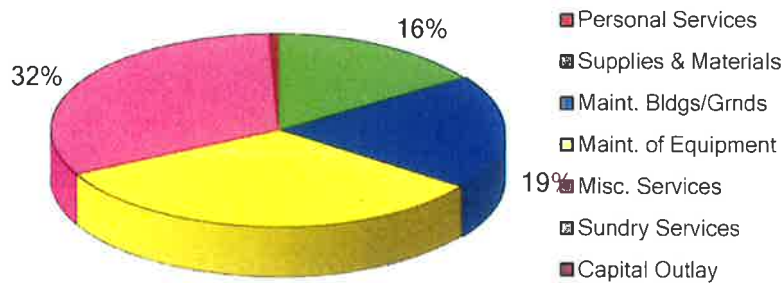
Account : 5022

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
100 Personal Services	0	0	0	0	0
200 Supplies & Materials	11,785	12,461	11,905	12,700	9,478
400 Maint. Bldgs/Grnds	26,400	25,701	27,400	22,250	11,503
500 Maint. of Equipment	37,750	15,674	37,750	22,000	19,692
600 Misc. Services	21,100	21,688	22,000	20,800	19,400
700 Sundry Services	0	0	0	1,000	0
900 Capital Outlay	400	0	400	0	400
Gross Program Exp.	97,435	75,524	99,455	78,750	60,473
Less Reimbursements	0	0	0	0	0
Total Program Budget	97,435	75,524	99,455	78,750	60,473



Program Expenditures



CITY HALL

General Government Department

Account : 5022

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Total Positions Authorized		0	Subtotal:	0

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	0	0
Extra Help ; temporary employees (Total ammount allocated)		0
	Subtotal:	0
Less estimated total cost of sick and vacation leave		0
	Net Salaries:	0

PERSONAL SERVICES DETAIL:

101	Salaries		0
102	Longevity Pay (\$4 Per month of service)	Total Years: 27	0
103	Overtime	Number of Hours per Year: 0	0
104	Vacation Leave	Average number of days per year: 12.5	0
105	Sick Leave	Average number of days per year: 7	0
107	Social Security	City's share: 7.65%	0
108	TMRS Retirement	City's share: 4.11%	0
109	Worker's Compensation Rate	Total per year: 0.45	0
110	Unemployment Tax	Percent of payroll: 2.10%	0
111	Group Medical Insurance	Per employee, per month: \$650	0
Total Personal Services			0

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	0	0	0	0	0
602 Insurance & Bonds	4,000	4,000	4,000	4,000	4,000
603 Special Services (Janitorial)	8,000	10,506	8,000	8,000	8,000
604 Travel Expenses	0	0	0	0	0
605 Schools & Training	0	0	0	0	0
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	1,500	1,743	2,400	2,800	2,400
608 Light & Power	7,600	5,439	7,600	6,000	5,000
609 Legal Notices	0	0	0	0	0
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	0	0	0	0	0
Subtotal	21,100	21,688	22,000	20,800	19,400
700 SUNDRY CHARGES					
701 Dues & Subscriptions	0	0	0	1,000	0
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
706 Concessions	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	0	0	0	1,000	0
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt.- Office equipment	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm./Network	400	0	400	0	400
958 Eqpt. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	400	0	400	0	400
DEPARTMENT TOTAL	97,435	75,524	99,455	78,750	60,473

Intergovernmental Programs

PROGRAM OBJECTIVE

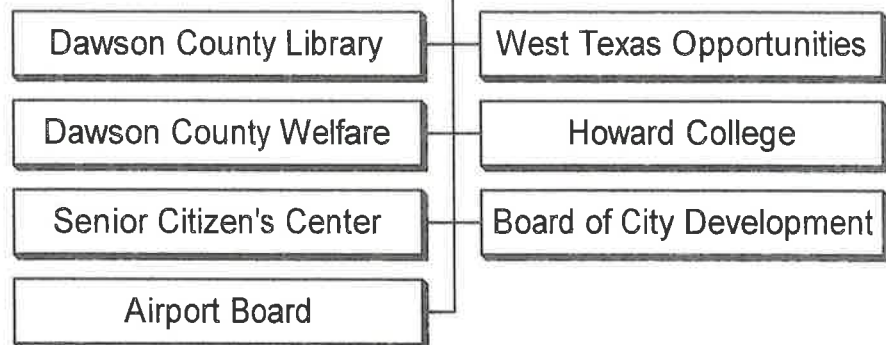
To aid other agencies in providing services that enhance the development and welfare of the community.

The intergovernmental program provides funding and other material resources to other agencies and governmental units to provide services that benefit the citizens of Lamesa.



Citizens of Lamesa

City Council



PROGRAM ACTIVITIES

- Board of City Development (Chamber of Commerce)
- Dawson County Library
- Dawson County Welfare
- Senior Citizen's Center
- Howard College (Utilities assistance)
- West Texas Opportunities (Head Start utilities assistance)

GENERAL GOVERNMENT

601 South First Street
Lamesa, Texas

Phone: 806-872-2124

Fax: 808-872-4338

Email: fvera@pics.net



INTERGOVERNMENTAL

General Government Department

Account : 5023

AUTHORIZED POSITIONS:

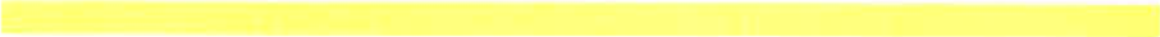
Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Total Positions Authorized		0	Subtotal:	0

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	0.5	0
Extra Help ; temporary employees (Total ammount allocated)		0
	Subtotal:	0
Less estimated total cost of sick and vacation leave		0
	Net Salaries:	0

PERSONAL SERVICES DETAIL:

101	Salaries		0
102	Longevity Pay (\$4 Per month of service)	Total Months	0
103	Overtime	Number of Hours per Year:	0
104	Vacation Leave	Average number of days per year:	12.5
105	Sick Leave	Average number of days per year:	7
107	Social Security	City's share:	7.65%
108	TMRS Retirement	City's share:	4.11%
109	Worker's Compensation Rate	Per employee, per year:	0
110	Unemployment Tax	Percent of payroll:	2.10%
111	Group Medical Insurance	Per employee, per month:	\$650
Total Personal Services			0



DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone					
602 Insurance & Bonds					
603 Special Services		0		2228	0
604 Travel Expenses					
605 Schools & Training					
606 Support of Persons					
607 Heat & Fuel					
608 Howard Col. & WTO (Util.)	5,000	5,087	4,638	4,638	4,638
609 Legal Notices					
610 Lease Prop. & Eqpt.					
611 Lease Water Rights					
612 Employee Reimb't.					
613 Tax Appraisal Svcs.					
614 Tax Collection Svcs.					
615 Christmas bonus	0	0	0	0	0
Subtotal	5,000	5,087	4,638	6,866	4,638
700 SUNDRY CHARGES					
701 Dues & Subscriptions					
702 Court Costs/Jury Fee					
703 Claims & Damages					
704 Interest Expense					
705 Election Expense					
706 Concessions					
707 Other Agencies	106,052	53,552	58,052	58,052	58,052
Subtotal	106,052	53,552	58,052	58,052	58,052
900 CAPITAL OUTLAY					
910 Land & Water Rights					
920 Land Improvements					
931 Buildings, Structures					0
932 Streets & Alleys					
933 Walks, Drive, Fences					
934 Water Lines, Fire Hyd.					
935 Sewer Lines					
936 Booster Sta. & Tanks					
937 Water Well & Bldg.					
938 Sewage Disp. Plant					
939 Sewage Lift Sta.					
941 Trench Systems					
942 Env. Monitoring					
943 Misc. Systems					
951 Eqpt. - Office					
952 Eqpt. - Mach. & Tools					
953 Eqpt. - Maj. Inst. / Ap.					
954 Eqpt. - Motor Veh.					
955 Eqpt. - Heavy					
956 Eqpt. - Signal Syst.					
957 Eqpt. - Comm.					
958 Eqpr. - Well Pumping					
959 Eqpt. - Miscellaneous					
Subtotal					
DEPARTMENT TOTAL	95,052	42,639	46,690	48,918	41,920

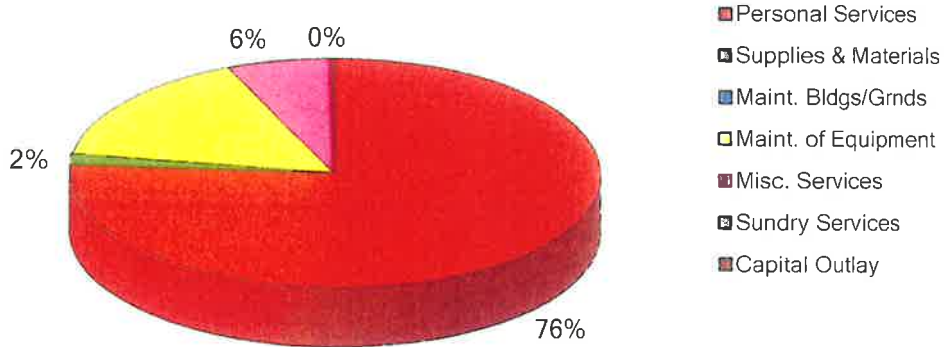
MUNICIPAL COURT

General Government Department

Account : 5024

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
100 Personal Services	118,478	113,208	119,902	118,067	119,353
200 Supplies & Materials	3,080	1,750	3,110	2,450	2,415
400 Maint. Bldgs/Grnds	0	0	0	0	0
500 Maint. of Equipment	22,180	21,000	22,400	22,400	25,000
600 Misc. Services	12,020	9,100	12,149	10,510	10,018
700 Sundry Services	910	500	957	500	0
900 Capital Outlay	0	0	0	0	400
Gross Program Exp.	156,668	145,558	158,518	153,927	157,186
Less Reimbursements	0	0	0	0	0
Total Program Budget	156,668	145,558	158,518	153,927	157,186



MUNICIPAL COURT

General Government Department

Account : 5024

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Municipal Judge	U	1	4,598	55,176
Court Clerk (Clerk)	12	1	2,642	31,700
Total Positions Authorized		2	Subtotal:	86,876

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	1	1,303
Extra Help ; temporary employees (Total ammount allocated)		0

Subtotal:		1,303
 Less estimated total cost of sick and vacation leave		 (11,528)
		=====
Net Salaries:		76,652

PERSONAL SERVICES DETAIL:

101	Salaries		76,652
102	Longevity Pay (\$4 Per month of service)	Total Years: 37	1,776
103	Overtime	Number of Hours per Year: 0	0
104	Vacation Leave	Average number of days per year: 14.5	4,845
105	Sick Leave	Average number of days per year: 20	6,683
107	Social Security	City's share: 7.65%	6,882
108	TMRS Retirement	City's share: 3.83%	3,445
109	Worker's Compensation Rate	Total per year: 0.45	345
110	Unemployment Tax	Percent of payroll: 2.10%	1,610
111	Group Medical Insurance	Per employee, per month: \$650	11,700
	& Life Insurance		=====
Total Personal Services			113,937

DEPARTMENT EXPENDITURE DETAIL: (Continued)

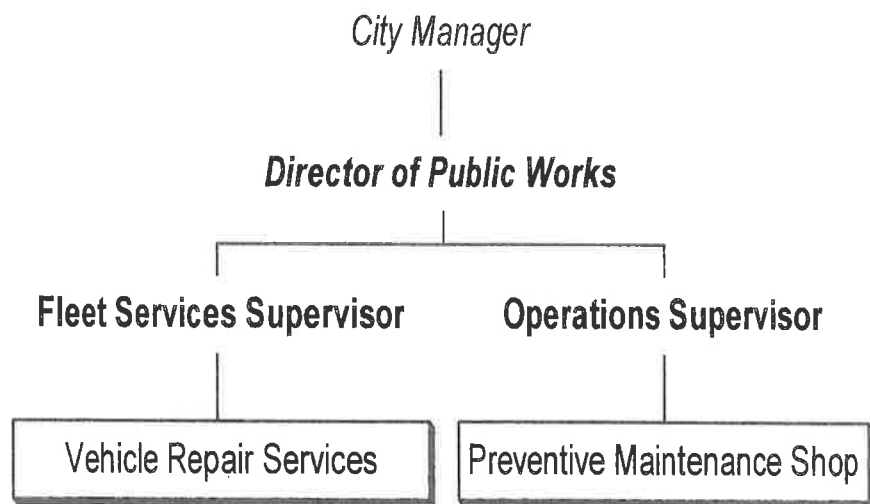
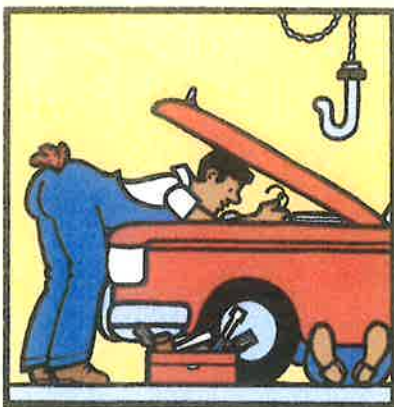
Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	1,400	1,400	1,425	1,400	2,076
602 Insurance & Bonds	1,250	1,225	1,262	1,225	1,262
603 Special Services	750	250	757	250	0
604 Travel Expenses	1,600	500	1,616	1,600	867
605 Schools & Training	800	500	810	810	343
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	0	0	0	0	0
610 Lease Prop. & Eqpt.(copier)	4,080	3,100	4,120	3,100	4,000
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	1,970	1,920	1,989	1,920	1,265
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	170	205	170	205	205
Subtotal	12,020	9,100	12,149	10,510	10,018
700 SUNDRY CHARGES					
701 Dues & Subscriptions	750	500	757	500	0
702 Court Costs/Jury Fee	160	0	200	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
706 Concessions	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	910	500	957	500	0
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	400
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	0	400
DEPARTMENT TOTAL	156,668	145,558	158,518	153,927	157,186

VEHICLE SERVICES

DEPARTMENT OBJECTIVE

The Vehicle Services Department provides vehicle and heavy equipment repair and preventive maintenance services to all city departments.

To keep the city's fleet of vehicles and equipment operational and ready for useful service.



DEPARTMENT ACTIVITIES

- Operation of maintenance shop building.
- Repair of vehicles and equipment, including parts and labor.
- State vehicle safety inspections for city vehicles.
- Vehicle and equipment preventive maintenance services.
- Tire repair and flat fixing.
- Cleaning and washing of vehicles and equipment.

VEHICLE SERVICES

810 South Main Avenue
Lamesa, Texas

Phone: 806-872-4344
Fax: 808-872-4338



VEHICLE SERVICES

General Fund

Account : 504

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
100 Personal Services	65,776	52,198	114,582	100,601	115,265
200 Supplies & Materials	5,283	2,662	5,810	6,835	10,120
400 Maint. Bldgs/Grnds	998	95	998	1,000	1,000
500 Maint. of Equipment	4,665	2,329	4,465	4,575	4,027
600 Misc. Services	17,456	17,325	19,009	18,230	19,084
700 Sundry Services	200	0	200	100	200
900 Capital Outlay	0	0	0	0	0
Gross Program Exp.	94,378	74,609	145,064	131,341	149,696
Less Reimbursements	(57,892)	(59,512)	(90,928)	(90,928)	(107,955)
Total Dept. Budget	36,486	15,097	54,136	40,413	41,740

PROGRAM SUMMARY:

Program Title	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
1 Vehicle Repair Services	34,736	16,453	53,742	40,019	41,063
2 Preventive Maint. Svcs.	1,750	(1,356)	394	394	677
Total Dept. Budget	36,486	15,097	54,136	40,413	41,740

FUNDING SUMMARY:

Funding Source	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
General Fund	42,414	22,645	86,939	73,216	55,831
W & WW Enterprise Fund	10,814	10,814	12,096	12,096	19,613
Solid Waste Mgt. Fund	41,150	41,150	46,029	46,029	74,252
Gross Dept. Exp.	94,378	74,609	145,064	131,341	149,696

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	1,122	989	850	1,500	1,500
602 Insurance & Bonds	7,752	8,504	7,752	7,000	7,752
603 Special Services	2,668	1,786	2,068	2,000	1,621
604 Travel Expenses	75	0	0	0	0
605 Schools & Training	100	0	0	0	0
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	4,150	5,000	6,750	5,750	5,970
608 Light & Power	1,224	959	1,224	1,100	1,164
609 Legal Notices	0	0	0	515	877
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	365	88	365	365	200
Subtotal	17,456	17,325	19,009	18,230	19,084
700 SUNDRY CHARGES					
701 Dues & Subscriptions	200	0	200	100	200
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
706 Concessions	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	200	0	200	100	200
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	0	0
DEPARTMENT TOTAL	36,486	15,097	54,136	40,413	41,740

Vehicle Repair Services

PROGRAM OBJECTIVE

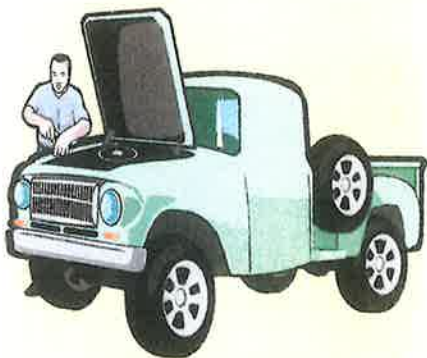
To repair city owned vehicles and return them to effective service with a minimum amount of down time and at a low cost.

The Vehicle Repair Services program provides vehicle and heavy equipment repair and maintenance services to all city departments.

Director of Public Works

Fleet Services Supervisor

Vehicle Repair Shop



PROGRAM ACTIVITIES

- Operation of maintenance shop
- Repair of vehicles and equipment, including parts and labor
- State vehicle safety inspections for city-owned vehicles

VEHICLE SERVICES

810 South Main Avenue
Lamesa, Texas

Phone: 806-872-4344
Fax: 808-872-4338



FUNDING: This program is partially funded through the reimbursements of expenses by the Solid Waste Management and Water and Wastewater Enterprise Funds.



VEHICLE REPAIR SERVICES

Vehicle Services Department

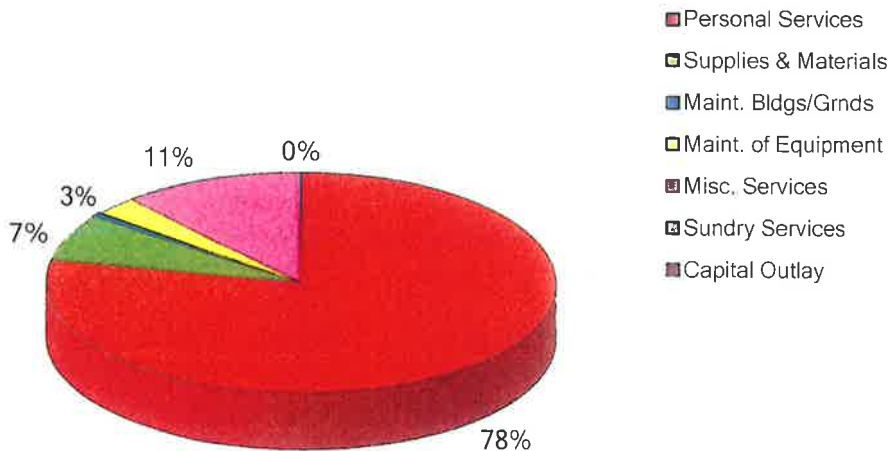
Account : 5041

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
100 Personal Services	65,776	52,198	114,582	100,601	115,265
200 Supplies & Materials	5,283	2,662	5,810	6,835	10,120
400 Maint. Bldgs/Grnds	998	95	998	1,000	1,000
500 Maint. of Equipment	4,665	2,329	4,465	4,575	4,027
600 Misc. Services	15,706	17,325	17,259	16,480	17,051
700 Sundry Services	200	0	200	100	200
900 Capital Outlay	0	0	0	0	0
Gross Program Exp.	92,628	74,608	143,314	129,591	147,663
Less Reimbursements	(57,892)	(58,156)	(89,572)	(89,572)	(106,599)
Total Program Budget	34,736	16,453	53,742	40,019	41,063



Program Expenditures



VEHICLE REPAIR SERVICES

Vehicle Services Department

Account : 5041

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Vehicle Maintenance Tech II	16	1	3,407	40,879
Vehicle Maintenance Te I	14	1	2,912	34,950
Total Positions Authorized		2	Subtotal:	75,828

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	1	3,800
On call pay; extra Help ; temporary employees (Total ammount allocated)		630
	Subtotal:	4,430
Less estimated total cost of sick and vacation leave		(8,312)
	Net Salaries:	71,946

PERSONAL SERVICES DETAIL:

101	Salaries		71,946
102	Longevity Pay (\$4 Per month of service)	Total Years: 7	336
103	Overtime	Number of Hours per Year: 40	1,038
104	Vacation Leave	Average number of days per year: 13.5	3,937
105	Sick Leave	Average number of days per year: 15	4,375
107	Social Security	City's share: 7.65%	6,245
108	TMRS Retirement	City's share: 3.83%	3,127
109	Worker's Compensation Rate	Total per year: 4.18	3,188
110	Unemployment Tax	Percent of payroll: 2.10%	1,511
111	Group Medical Insurance & Life Insurance	Per employee, per month: \$650	15,600
Total Personal Services			111,302

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	1,122	989	850	1,500	1,500
602 Insurance & Bonds	7,752	8,504	7,752	7,000	7,752
603 Special Svcs (UST Insp)	2,668	1,786	2,068	2,000	1,621
604 Travel Expenses	75	0	0	0	0
605 Schools & Training	100	0	0	0	0
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	2,400	4,999	5,000	4,000	3,937
608 Light & Power	1,224	959	1,224	1,100	1,164
609 Legal Notices	0	0	0	515	877
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	365	88	365	365	200
Subtotal	15,706	17,325	17,259	16,480	17,051
700 SUNDRY CHARGES					
701 Dues & Subs. (TNRCC Fees)	200	0	200	100	200
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
706 Concessions	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	200	0	200	100	200
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	0	0
DEPARTMENT TOTAL	34,736	16,453	53,742	40,019	41,063

Preventive Maintenance Services

PROGRAM OBJECTIVE

To maximize vehicle and equipment life spans by scheduled preventive maintenance.

The Vehicle Preventive Maintenance Services program provides for vehicle and heavy equipment preventive maintenance services to all city departments.



Director of Public Works

Operations Supervisor

Preventive Maintenance Shop

PROGRAM ACTIVITIES

- Scheduled vehicle and equipment preventive maintenance tasks
- Tire repair and flat fixing
- Cleaning and washing of vehicles and equipment

VEHICLE SERVICES

810 South Main Avenue
Lamesa, Texas

Phone: 806-872-4344
Fax: 808-872-4338



FUNDING: This program is partially funded through the reimbursements of expenses by the Solid Waste Management and Water and Wastewater Enterprise Funds.



PREVENTIVE MAINTENANCE SERVICES

Vehicle Services Department

Account : 5042

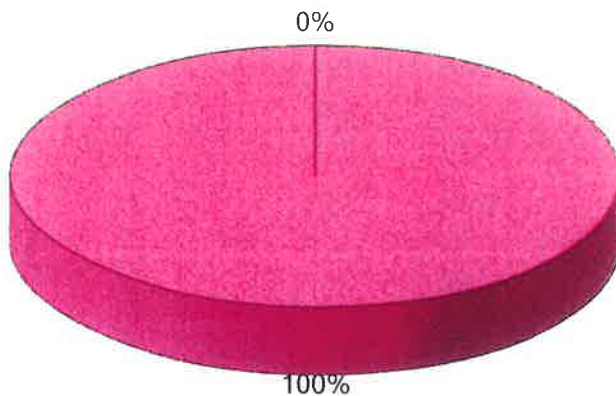
EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
100 Personal Services	0	0	0	0	0
200 Supplies & Materials	0	0	0	0	0
400 Maint. Bldgs/Grnds	0	0	0	0	0
500 Maint. of Equipment	0	0	0	0	0
600 Misc. Services	1,750	0	1,750	1,750	2,033
700 Sundry Services	0	0	0	0	0
900 Capital Outlay	0	0	0	0	0
Gross Program Exp.	1,750	0	1,750	1,750	2,033
Less Reimbursements	0	(1,356)	(1,356)	(1,356)	(1,356)
Total Program Budget	1,750	(1,356)	394	394	677



Program Expenditures

- Personal Services
- Supplies & Materials
- Maint. Bldgs/Grnds
- Maint. of Equipment
- Misc. Services
- Sundry Services
- Capital Outlay



PREVENTIVE MAINTENANCE SERVICES

Vehicle Services Department

Account : 5042

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Mechanic Helper II/Trk Driver	0	0	1,586	0
Total Positions Authorized		1	Subtotal:	0

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	0	0
Extra Help ; temporary employees (Total ammount allocated)		0
	Subtotal:	0
Less estimated total cost of sick and vacation leave		0
	Net Salaries:	0

PERSONAL SERVICES DETAIL:

101	Salaries		0
102	Longevity Pay (\$4 Per month of service)	Total Years: 2,012	0
103	Overtime	Number of Hours per Year: 60	0
104	Vacation Leave	Average number of days per year: 12.5	0
105	Sick Leave	Average number of days per year: 7	0
107	Social Security	City's share: 7.65%	0
108	TMRS Retirement	City's share: 3.83%	0
109	Worker's Compensation Rate	Total per year: 4.18	0
110	Unemployment Tax	Percent of payroll: 2.10%	0
111	Group Medical Insurance	Per employee, per month: \$650	0
Total Personal Services			0

DEPARTMENT EXPENDITURE DETAIL: (Continued)

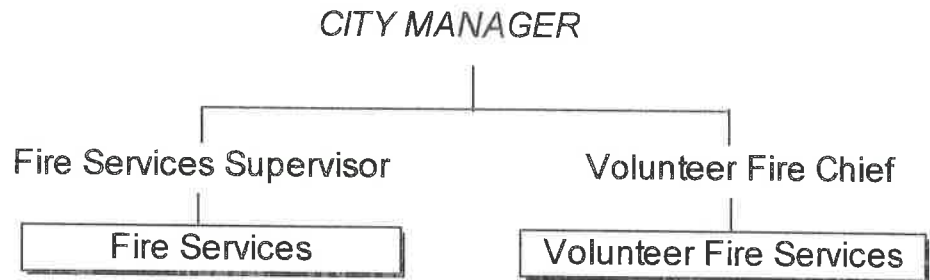
Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	0	0	0	0	0
602 Insurance & Bonds	0	0	0	0	0
603 Sp Svcs	0	0	0	0	0
604 Travel Expenses	0	0	0	0	0
605 Schools & Training	0	0	0	0	0
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	1,750	0	1,750	1,750	2,033
608 Light & Power	0	0	0	0	0
609 Legal Notices	0	0	0	0	0
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	0	0	0	0	0
Subtotal	1,750	0	1,750	1,750	2,033
700 SUNDRY CHARGES					
701 Dues & Subscriptions	0	0	0	0	0
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
706 Concessions	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	0	0	0	0	0
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	0	0
DEPARTMENT TOTAL	1,750	(1,356)	394	394	677

FIRE DEPARTMENT

DEPARTMENT OBJECTIVE

The Fire Department provides fire prevention and suppression services necessary for the protection of lives and property within the city and in the unincorporated areas of Dawson County.

To protect the lives and property of the public from fire and other potentially dangerous occurrences.



DEPARTMENT ACTIVITIES

- Operation of the Central Fire Station.
- Operation of the North Fire Station.
- Fire prevention activities and inspections.
- Fire Marshal's office.
- Volunteer firefighter's reimbursement and training.

FIRE DEPARTMENT

307 North First Street
Lamesa, Texas

Phone: 806-872-4352
Fax: 808-872-4338



FIRE

General Fund

Account : 505

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
100 Personal Services	459,351	451,614	503,779	484,720	505,436
200 Supplies & Materials	49,400	33,010	55,750	43,700	51,950
400 Maint. Bldgs/Grnds	10,900	13,586	27,600	8,200	17,000
500 Maint. of Equipment	88,358	60,038	104,550	86,000	95,000
600 Misc. Services	75,453	61,115	76,936	55,965	67,350
700 Sundry Services	84,700	47,402	74,115	76,200	74,300
900 Capital Outlay	70,250	32,681	48,140	32,324	47,000
Gross Program Exp.	838,412	699,445	890,870	787,109	858,036
Less Reimbursements	0	0	0	0	0
Total Dept. Budget	838,412	699,445	890,870	787,109	858,036

PROGRAM SUMMARY:

Program Title	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
1 Fire Services	706,879	635,055	762,878	679,883	743,811
2 Volunteer Fire Services	131,533	64,390	127,992	107,226	114,226
Total Dept. Budget	838,412	699,445	890,870	787,109	858,036

FUNDING SUMMARY:

Funding Source	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
General Fund	681,374	542,407	719,602	615,841	662,654
W & WW Enterprise Fund	0	0	0	0	0
Solid Waste Mgt. Fund	0	0	0	0	0
Dawson County	157,038	157,038	171,268	171,268	195,383
Gross Dept. Exp.	838,412	699,445	890,870	787,109	858,036

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	22,288	14,211	17,808	4,200	10,000
602 Insurance & Bonds	19,000	19,530	19,000	19,000	19,000
603 Special Services	8,400	5,579	10,545	5,000	7,000
604 Travel Expenses	3,200	2,050	4,020	3,000	4,750
605 Schools & Training	5,600	1,433	7,030	6,300	6,000
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	6,300	7,916	7,618	9,100	10,000
608 Light & Power	9,550	9,664	9,550	8,500	9,550
609 Legal Notices	250	0	500	0	250
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	865	732	865	865	800
Subtotal	75,453	61,115	76,936	55,965	67,350
700 SUNDRY CHARGES					
701 Dues & Subscriptions	3,200	3,021	3,615	3,700	3,800
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	5,500	3,659	5,500	5,500	5,500
705 Election Expense	0	0	0	0	0
728 Debt - Principal	0	0	0	0	0
707 Other Agencies	76,000	40,723	65,000	67,000	65,000
Subtotal	84,700	47,402	74,115	76,200	74,300
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	8,050	8,032	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	5,600	0	7,070	1,000	3,500
953 Eqpt. - Maj. Inst. / Ap.	30,600	0	17,070	5,500	18,500
954 Eqpt. - Motor Veh.	26,000	24,649	24,000	25,824	25,000
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	70,250	32,681	48,140	32,324	47,000
DEPARTMENT TOTAL	838,412	699,445	890,870	787,109	858,036

FIRE SERVICES

Fire Department

Account : 5051

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
100 Personal Services	451,698	443,961	497,103	478,044	498,761
200 Supplies & Materials	36,660	28,257	40,700	33,850	40,200
400 Maint. Bldgs/Grnds	9,300	13,586	25,600	7,500	16,000
500 Maint. of Equipment	79,558	55,591	95,460	77,300	86,500
600 Misc. Services	63,513	55,915	62,515	45,865	54,850
700 Sundry Services	7,100	5,065	7,500	7,000	7,500
900 Capital Outlay	59,050	32,681	34,000	30,324	40,000
Gross Program Exp.	706,879	635,055	762,878	679,883	743,811
Less Reimbursements	0	0	0	0	0
Total Program Budget	706,879	635,055	762,878	679,883	743,811

FIRE SERVICES

Fire Department

Account : 5051

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Fire Services Manager	U	1	4,972	59,660
Shift Supervisor	5	2	3,395	81,480
Senior Firefighter	3	1	3,028	36,336
Firefighter	2	3	2,482	89,352
Firefighter	2	0	2,411	0
Total Positions Authorized		7	Subtotal:	266,828

ADDITIONAL PERSONAL SERVICES:

Incentive & Education Pay (Number of employees qualifying)	6	42,108
Extra Help ; temporary employees (Total ammount allocated)		17,000

	Subtotal:	59,108
Less estimated total cost of sick and vacation leave		(17,446)
		=====
	Net Salaries:	308,489

PERSONAL SERVICES DETAIL:

101	Salaries		308,489
102	Longevity Pay (\$4 Per month of service)	Total Months	85 4,080
103	Overtime	Number of Hours per Year:	1,650 52,439
104	Vacation Leave	Average number of days per year:	11 11,289
105	Sick Leave	Average number of days per year:	6 6,158
107	Social Security	City's share:	7.65% 29,258
108	TMRS Retirement	City's share:	3.83% 14,648
109	Worker's Compensation Rate	Total per year:	5.02 16,122
110	Unemployment Tax	Percent of payroll:	2.10% 6,478
111	Group Medical Insurance & Life Insurance	Per employee, per month:	\$650 42,600
			=====
	Total Personal Services		491,561

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	21,648	14,211	17,000	4,000	10,000
602 Insurance & Bonds	16,500	16,500	16,500	16,500	16,500
603 Special Services	4,800	3,409	6,000	3,500	4,000
604 Travel Expenses	1,600	2,050	2,000	2,000	2,750
605 Schools & Training	3,200	1,433	4,000	3,500	3,000
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	5,100	7,916	6,100	7,000	8,000
608 Light & Power	9,550	9,664	9,550	8,500	9,550
609 Legal Notices	250	0	500	0	250
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	865	732	865	865	800
Subtotal	63,513	55,915	62,515	45,865	54,850
700 SUNDRY CHARGES					
701 Dues & Subscriptions	1,600	1,406	2,000	1,500	2,000
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	5,500	3,659	5,500	5,500	5,500
705 Election Expense	0	0	0	0	0
728 Debt -Principal	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	7,100	5,065	7,500	7,000	7,500
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	8,050	8,032	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	25,000	0	10,000	4,500	15,000
954 Eqpt. - Motor Veh.	26,000	24,649	24,000	25,824	25,000
955 Eqpt. - (Fire Apparatus)	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm. (Radios)	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	59,050	32,681	34,000	30,324	40,000
DEPARTMENT TOTAL	706,879	635,055	762,878	679,883	743,811

Volunteer Fire Services

PROGRAM OBJECTIVE

The Volunteer Fire Services program provides fire prevention and suppression services necessary for the protection of lives and property within the city limits and in the unincorporated areas of Dawson County.

To provide a high level of service through rapid and effective responses to emergency situations.

Volunteer Fire Chief

Volunteer Fire Dept.



FIRE DEPARTMENT

307 North First Street
Lamesa, Texas

Phone: 806-872-4352
Fax: 808-872-4338

PROGRAM ACTIVITIES

- Fire suppression
- Training
- Jaws-of- life operation at accident scenes
- Severe weather spotters

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Volunteer Firefighter		32		
Total Positions Authorized		32	Subtotal:	0

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	0	0
Extra Help ; temporary employees (Total ammount allocated)		0

	Subtotal:	0
Less estimated total cost of sick and vacation leave		0
		=====
	Net Salaries:	0

PERSONAL SERVICES DETAIL:

101	Salaries			0
102	Longevity Pay (\$4 Per month of service)	Total Months	0	0
103	Overtime	Number of Hours per Year:	0	0
104	Vacation Leave	Average number of days per year:	0	0
105	Sick Leave	Average number of days per year:	0	0
107	Social Security	City's share:	0.00%	0
108	TMRS Retirement	City's share:	0.00%	0
109	Worker's Compensation Rate	Total per year:	10.27	6,676
110	Unemployment Tax	Percent of payroll:	0.00%	0
111	Group Medical Insurance	Per employee, per month:	\$0	0
				=====
		Total Personal Services		6,676

DEPARTMENT EXPENDITURE DETAIL: (Continued)

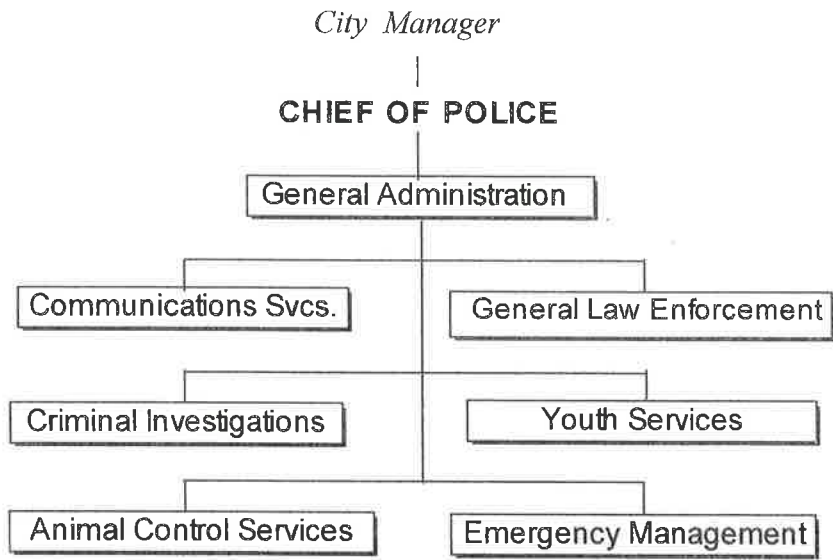
Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone (Cellular)	640	0	808	200	0
602 Insurance & Bonds	2,500	3,030	2,500	2,500	2,500
603 Special Services	3,600	2,169	4,545	1,500	3,000
604 Travel Expenses	1,600	0	2,020	1,000	2,000
605 Schools & Training	2,400	0	3,030	2,800	3,000
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel (drill field)	1,200	0	1,518	2,100	2,000
608 Light & Power (drill field)	0	0	0	0	0
609 Legal Notices	0	0	0	0	0
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	0	0	0	0	0
Subtotal	11,940	5,199	14,421	10,100	12,500
700 SUNDRY CHARGES					
701 Dues & Subscriptions	1,600	1,615	1,615	2,200	1,800
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims (Ins. Deductable)	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
706 Concessions	0	0	0	0	0
707 Other /State Retirement	76,000	40,723	65,000	67,000	65,000
728 Other Principal Expense	0	0	0	0	0
729 Other Interest Expense	0	0	0	0	0
Subtotal	77,600	42,338	66,615	69,200	66,800
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements(fence)	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - (camera)	5,600	0	7,070	1,000	3,500
953 Eqpt. - Maj. Inst. / Ap.	5,600	0	7,070	1,000	3,500
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - (Pagers & Radios)	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	11,200	0	14,140	2,000	7,000

POLICE DEPARTMENT

The Police Department provides law enforcement, crime prevention, animal control, and emergency management services necessary for the protection of the lives and property of citizens as authorized by city ordinance and state law.

DEPARTMENT OBJECTIVE

To serve and protect the safety and welfare of the public by enforcing the law in a legal, ethical, and equitable manner.



DEPARTMENT ACTIVITIES

- General administrative support and control of department activities.
- Communication services for law enforcement, emergency medical, and city owned utilities.
- General law enforcement services; traffic , patrol, public contact.
- Criminal investigation and crime prevention services; including youthful offenders and juveniles.
- Animal control services.
- Emergency management services.

POLICE DEPARTMENT

202 South Houston Avenue

Phone: 806-872-2121

Emergency: 911

Fax: 808-872-4367



POLICE

General Fund

Account : 506

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
100 Personal Services	1,603,329	1,532,117	1,837,616	1,689,595	1,861,985
200 Supplies & Materials	79,015	82,944	92,443	89,945	96,400
400 Maint. Bldgs/Grnds	6,320	950	7,460	7,430	9,500
500 Maint. of Equipment	106,720	128,792	105,100	101,400	127,000
600 Misc. Services	113,686	92,774	126,831	223,154	124,395
700 Sundry Services	17,325	7,479	24,975	8,754	8,875
900 Capital Outlay	192,584	197,998	65,269	79,077	178,950
Gross Program Exp.	2,118,979	2,043,053	2,259,694	2,199,355	2,407,105
Less Reimbursements	(65,000)	(65,000)	(65,000)	(65,000)	(71,890)
Total Dept. Budget	2,053,979	1,978,053	2,194,694	2,134,355	2,335,215

PROGRAM SUMMARY:

Program Title	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
1 Administrative Svcs.	209,320	216,915	318,612	328,384	381,546
2 Communications Svcs.	298,764	262,821	288,302	275,714	298,143
3 Gen. Law Enforcement	1,297,736	1,289,833	1,220,267	1,187,177	1,233,803
4 Criminal Investigation	185,702	154,340	299,180	272,457	303,763
5 Youth Services	0	0	0	0	0
6 Animal Control Svcs.	43,703	39,105	49,579	53,437	102,410
7 Emergency Mgt. Svcs.	18,754	15,039	18,754	17,186	15,550
Total Dept. Budget	2,053,979	1,978,053	2,194,694	2,134,355	2,335,215

FUNDING SUMMARY:

Funding Source	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
General Fund	1,938,979	1,911,093	2,079,694	1,943,155	2,220,215
W & WW Enterprise Fund	20,000	20,000	20,000	20,000	20,000
Solid Waste Mgt. Fund	45,000	45,000	45,000	45,000	45,000
Lamesa Ind. School Dist.	0	0	50,000	50,000	50,000
Grant Income	50,000	1,960	0	76,200	0
Gross Dept. Exp.	2,053,979	1,978,053	2,194,694	2,134,355	2,335,215

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	23,600	29,191	23,700	42,247	44,170
602 Insurance & Bonds	13,400	13,643	15,275	14,175	15,275
603 Special Services	30,800	25,444	34,700	98,850	17,900
604 Travel Expenses	7,160	3,139	9,617	37,500	13,600
605 Schools & Training	10,231	6,449	12,574	10,450	11,500
606 Support of Persons	480	0	600	0	0
607 Heat & Fuel	1,600	1,565	2,000	2,100	3,000
608 Light & Power	8,500	6,266	8,000	5,000	5,500
609 Legal Notices	3,080	2,702	3,550	2,300	2,800
610 Lease Prop. & Eqpt.	4,360	(900)	5,200	1,350	1,900
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	8,000	3,225	9,000	6,500	6,000
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	2,475	2,050	2,615	2,682	2,750
Subtotal	113,686	92,774	126,831	223,154	124,395
700 SUNDRY CHARGES					
701 Dues & Subscriptions	5,605	2,485	12,350	5,925	4,750
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	400	0	500	0	0
704 Interest Expense	11,320	4,994	12,125	2,829	4,125
705 Election Expense	0	0	0	0	0
728 Debt Service	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	17,325	7,479	24,975	8,754	8,875
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	50,000
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	11,774	11,550	18,314	11,550	11,550
951 Eqpt. - Office	0	0	0	27,945	0
952 Eqpt. - Mach. & Tools	3,000	0	4,600	2,500	0
953 Eqpt. - Maj. Inst. / Ap.	2,490	2,967	3,055	1,000	0
954 Eqpt. - Motor Veh.	171,000	183,471	32,500	32,632	33,000
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	2,800	0	5,000	1,500	64,000
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	1,520	10	1,800	1,950	20,400
Subtotal	192,584	197,998	65,269	79,077	178,950
DEPARTMENT TOTAL	2,053,979	1,978,053	2,194,694	2,134,355	2,335,215

ADMINISTRATIVE SERVICES

Police Department

Account : 5061

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
100 Personal Services	147,140	167,784	235,083	177,854	249,951
200 Supplies & Materials	8,240	8,255	10,523	5,330	7,100
400 Maint. Bldgs/Grnds	1,200	388	1,500	1,400	3,000
500 Maint. of Equipment	18,300	20,345	20,000	21,100	18,900
600 Misc. Services	27,040	17,943	29,141	115,200	34,870
700 Sundry Services	4,400	2,200	11,225	5,000	3,725
900 Capital Outlay	3,000	0	11,140	2,500	64,000
Gross Program Exp.	209,320	216,915	318,612	328,384	381,546
Less Reimbursements	0	0	0	0	0
Total Program Budget	209,320	216,915	318,612	328,384	381,546

ADMINISTRATIVE SERVICES

Police Department

Account : 5061

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Chief of Police	U	1.00	5,633	67,600
Administrative Technician	17	1.00	3,577	42,923
Captain	V	1.00	5,288	63,456
Total Positions Authorized		3.00	Subtotal:	173,979

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	2	3,480
Incentive		6,582

	Subtotal:	10,062
Less estimated total cost of sick and vacation leave		(14,289)
		=====
	Net Salaries:	169,751

PERSONAL SERVICES DETAIL:

101	Salaries	169,751
102	Longevity Pay (\$4 Per month of service) Total Years: 19	912
103	Overtime Number of Hours per Year: 65	2,652
104	Vacation Leave Average number of days per year: 13.5	8,209
105	Sick Leave Average number of days per year: 10	6,081
107	Social Security City's share: 7.65%	14,811
108	TMRS Retirement City's share: 3.83%	7,415
109	Worker's Compensation Rate Total per year: 0.45	504
110	Unemployment Tax Percent of payroll: 2.10%	3,565
111	Group Medical Insurance Per employee, per month: \$650	23,400
	& Life Insurance	=====
	Total Personal Services	237,299

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	1,200	604	1,200	1,200	670
602 Insurance & Bonds	2,300	2,300	2,800	2,800	2,800
603 Special Services (Janitor)	3,000	3,417	3,000	66,600	9,000
604 Travel Expenses	880	0	1,117	30,000	5,500
605 Schools & Training	1,280	500	1,624	1,000	2,000
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	1,600	1,565	2,000	2,100	3,000
608 Light & Power	8,000	5,614	7,500	4,500	5,000
609 Legal Notices	480	542	600	250	600
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	8,000	3,225	9,000	6,500	6,000
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	300	176	300	250	300
Subtotal	27,040	17,943	29,141	115,200	34,870
700 SUNDRY CHARGES					
701 Dues & Subscriptions	4,400	2,200	10,500	5,000	3,000
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	725	0	725
705 Election Expense	0	0	0	0	0
706 Concessions	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	4,400	2,200	11,225	5,000	3,725
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	6,540	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & /camera	3,000	0	4,600	2,500	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	64,000
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	3,000	0	11,140	2,500	64,000
DEPARTMENT TOTAL	209,320	216,915	318,612	328,384	381,546

Communications Services

PROGRAM OBJECTIVE

The Communications Services program provides communications services, including dispatching for the following agencies:

- Police Department
- Fire Department
- Dawson County Sheriff
- Dawson County E.M.S.
- Water & Wastewater Department
- Sanitation Department

To provide timely and effective responses to emergency calls for service and informational requests by the public and to maintain reliable and accurate communications support for emergency services personnel in the field.

Chief of Police

Operations Manager

Communications Services



POLICE DEPARTMENT

202 South Houston Avenue

Phone: 806-872-2121

Emergency: 911

Fax: 808-872-4367

PROGRAM ACTIVITIES

- Answering 911 emergency calls
- Dispatching police, fire and ambulance calls
- Dispatch service for Dawson County Sheriff's office
- Evening and weekend dispatch of water and wastewater service calls
- Clerical and administrative support
- Maintenance of telephone system and fixed base and mobile radio units



COMMUNICATIONS SERVICES

Police Department

Account : 5062

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Communications Officer	13	4.00	2,774	133,142
Supervisor	14	1	2,912	34,950
Total Positions Authorized		5.00	Subtotal:	168,092

ADDITIONAL PERSONAL SERVICES:

Incentive Pay (Estimated total)		6,500
Merit Pay (Number of extra pay steps authorized)	4	4,034
Extra Help ; temporary employees (Total amount allocated)		5,000

Subtotal: 15,534

Less estimated total cost of sick and vacation leave (16,137)

=====
Net Salaries: 167,489

PERSONAL SERVICES DETAIL:

101	Salaries	167,489
102	Longevity Pay (\$4 Per month of service) Total Years: 13	624
103	Overtime Number of Hours per Year: 1267	30,607
104	Vacation Leave Average number of days per year: 9	8,068
105	Sick Leave Average number of days per year: 9	8,068
107	Social Security City's share: 7.65%	16,437
108	TMRS Retirement City's share: 3.83%	8,229
109	Worker's Compensation Total per year: 0.45	581
110	Unemployment Tax Percent of payroll: 2.10%	3,530
111	Group Medical Insurance Per employee, per month: \$650	39,000
	& Life Insurance	-----
Total Personal Services		282,633

DEPARTMENT EXPENDITURE DETAIL: (Continued)

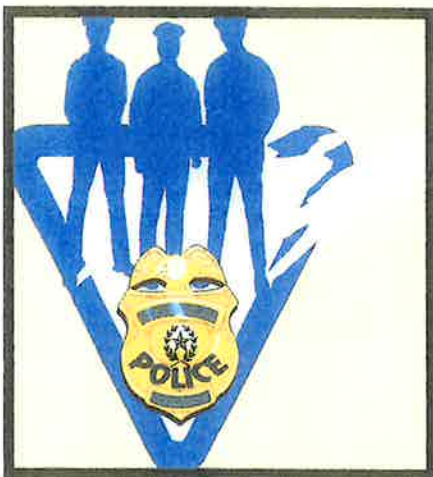
Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	21,000	26,847	21,000	38,841	42,000
602 Insurance & Bonds	1,700	1,943	1,900	1,900	1,900
603 Special Services	1,000	875	1,000	2,000	1,100
604 Travel Expenses	1,200	839	1,200	1,200	1,000
605 Schools & Training	975	1,169	1,200	1,200	1,000
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	900	918	1,000	1,500	1,000
610 Lease Eqpt. (Radio Tower)	1,000	(900)	1,000	350	900
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	350	439	490	490	500
Subtotal	28,125	32,130	28,790	47,481	49,400
700 SUNDRY CHARGES					
701 Dues & Subscriptions	75	35	100	75	100
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
706 Concessions	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	75	35	100	75	100
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	800	0	1,000	500	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	800	10	1,000	400	0
Subtotal	1,600	10	2,000	900	0
DEPARTMENT TOTAL	298,764	262,821	288,302	275,714	298,143

General Law Enforcement Services

PROGRAM OBJECTIVE

The General Law Enforcement program provides routine law enforcement activities to protect life and property through enforcement of State Laws and City Ordinances through a combination of proactive, reactive and community policing techniques.

To enforce laws in a legal, ethical and equitable manner; and to provide timely and effective responses to both emergency and non-emergency calls for service.



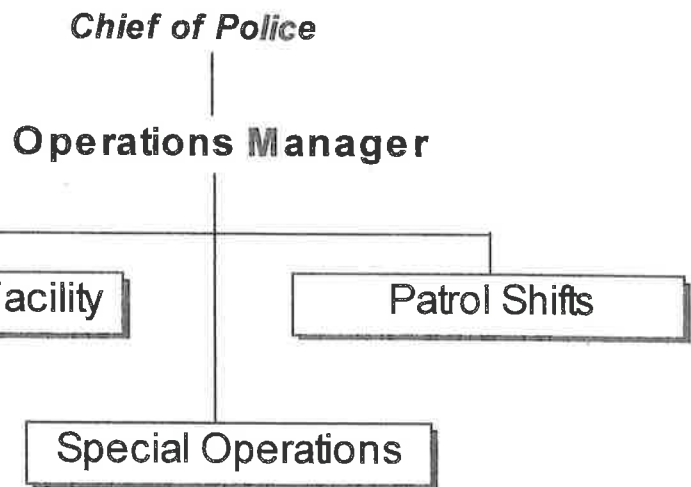
POLICE DEPARTMENT

202 South Houston Avenue

Phone: 806-872-2121

Emergency: 911

Fax: 808-872-4367



PROGRAM ACTIVITIES

- Routine police patrol
- Traffic law enforcement and accident investigation
- Enforcement of State laws and City Ordinances
- Service of warrants
- Answer calls for service
- Emergency Response Team (SWAT) training and operations
- Operation of city jail facility
- Community relations



GENERAL LAW ENFORCEMENT SERVICES

Police Department

Account : 5063

AUTHORIZED POSITIONS:

Position Title	Pay Group	Number Authorized	Monthly Salary	Annual Cost
Special Operations (Lt.)	VI	0.00	4,928	0
Patrol (Lt.)	IV	1.00	4,781	57,372
Shift Supervisor (Sgt.)	III	4.00	4,114	197,472
Corporal I	IIa	0.00	2,845	0
Patrol Officer II	I	8.00	3,626	348,096
Street Crimes Sgt.	I	1.00	4,114	49,368
Total Positions Authorized		14.00	Subtotal:	652,308

ADDITIONAL PERSONAL SERVICES:

Incentive Pay (Estimated total amount)	19,250
Extra Help (Total amount allocated)	0

Subtotal:	19,250
 Less estimated total cost of sick and vacation leave	 (48,170)
	=====
Net Salaries:	623,388

PERSONAL SERVICES DETAIL:

101	Salaries		623,388
102	Longevity Pay (\$4 Per month of service)	Total Years: 35	1,680
103	Overtime	Number of Hours per Year: 2750	88,306
104	Vacation Leave	Average number of days per year: 7	28,099
105	Sick Leave	Average number of days per year: 5	20,071
107	Social Security	City's share: 7.65%	58,258
108	TMRS Retirement	City's share: 3.83%	29,167
109	Worker's Compensation Rate	Total per year: 4.44	29,393
110	Unemployment Tax	Percent of payroll: 2.10%	13,091
111	Group Medical Insurance & Life Insurance	Per employee, per month: \$650	109,200
			=====
Total Personal Services			1,000,653

DEPARTMENT EXPENDITURE DETAIL: (Continued)

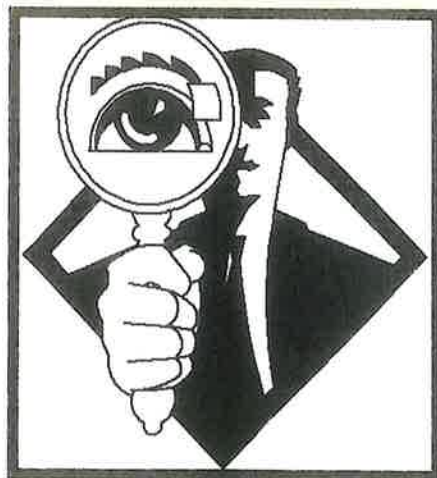
Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	0	0	0	0	0
602 Insurance & Bonds	8,000	8,000	9,100	8,000	9,100
603 Special Services	21,500	16,473	25,000	25,000	1,500
604 Travel Expenses	2,880	1,643	4,000	4,000	4,000
605 Schools & Training	5,376	3,146	6,000	5,500	5,000
606 Support of Persons (Jail)	480	0	600	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	500	735	500	300	500
610 Lease Prop. & Eqpt.	3,360	0	4,200	1,000	1,000
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	1,500	1,142	1,500	1,500	1,500
Subtotal	43,596	31,141	50,900	45,300	22,600
700 SUNDRY CHARGES					
701 Dues & Subscriptions	1,000	250	1,500	750	1,500
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	400	0	500	0	0
704 Interest Expense	11,000	4,994	11,000	2,829	3,000
705 Election Expense	0	0	0	0	0
728 Debt - Principal	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	12,400	5,244	13,000	3,579	4,500
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	27,945	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	1,245	0	1,500	250	0
954 Eqpt. - Motor Veh.	171,000	183,471	32,500	32,632	33,000
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	2,000	0	4,000	1,000	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Misc.	0	0	0	750	20,400
Subtotal	174,245	183,471	38,000	62,577	53,400
DEPARTMENT TOTAL	1,297,736	1,289,833	1,220,267	1,187,177	1,233,803

Criminal Investigation Services

PROGRAM OBJECTIVE

To apprehend and obtain the conviction of persons engaged in criminal activity through the use of timely and effective investigations; and to deter criminal activity through a comprehensive program of crime prevention.

The Criminal Investigation program provides for the investigation of felony and misdemeanor violations and operation of crime prevention programs.



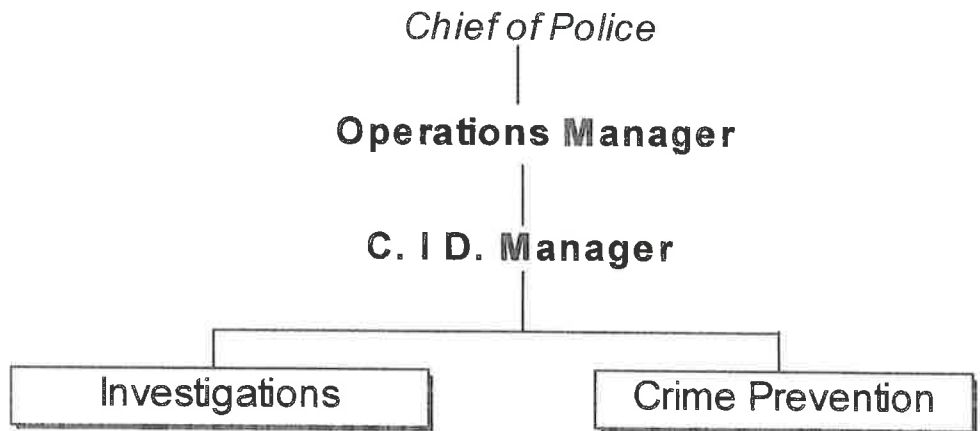
POLICE DEPARTMENT

202 South Houston Avenue

Phone: 806-872-2121

Emergency: 911

Fax: 808-872-4367



PROGRAM ACTIVITIES

- Investigation of reported felony and misdemeanor violations and complaints
- Recovery of stolen property
- Assist in prosecution of criminal offenses
- Crime analysis and evidence control
- Crime victim liaison and assistance
- Presentation of crime prevention programs
- Narcotics & controlled substances investigations & task force activities

CRIMINAL INVESTIGATION SERVICES

Police Department

Account : 5064

AUTHORIZED POSITIONS:

Position Title	Pay Group	Number Authorized	Monthly Salary	Annual Cost
C.I.D. Supervisor (Lt.)	IV	1.00	4,928	59,136
C.I.D. Detective	III	2.00	4,675	112,200
Lieutenant	IV	0.00	4,635	0
Evidence Tech/Records Clerk	13	0.50	2,774	16,643
Total Positions Authorized		3.50	Subtotal:	187,979

ADDITIONAL PERSONAL SERVICES:

Incentive Pay (Estimated amount)	11,000
Extra Help ; temporary employees (Total amount allocated)	0

Subtotal:	11,000
 Less estimated total cost of sick and vacation leave	 (21,690)
	=====
Net Salaries:	177,289

PERSONAL SERVICES DETAIL:

101	Salaries		177,289
102	Longevity Pay (\$4 Per month of service)	Total Years: 6	288
103	Overtime	Number of Hours per Year: 654	23,890
104	Vacation Leave	Average number of days per year: 15	10,845
105	Sick Leave	Average number of days per year: 15	10,845
107	Social Security	City's share: 7.65%	17,072
108	TMRS Retirement	City's share: 3.83%	8,547
109	Worker's Compensation Rate	Total per year: 4.44	4,840
110	Unemployment Tax	Percent of payroll: 2.10%	3,723
111	Group Medical Insurance & Life Insurance	Per employee, per month: \$650	27,300
			=====
Total Personal Services			284,638

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	600	825	700	1,000	700
602 Insurance & Bonds	700	700	775	775	775
603 Special Svcs (Buy Money)	2,100	1,649	2,000	2,000	3,000
604 Travel Expenses	2,000	307	3,000	2,000	2,500
605 Schools & Training	2,000	1,198	3,000	2,000	3,000
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	0	0	0	0	0
610 Lease Eqpt. (Identikit)	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	200	205	200	352	350
Subtotal	7,600	4,884	9,675	8,127	10,325
700 SUNDRY CHARGES					
701 Dues & Subscriptions	50	0	50	50	50
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
706 Concessions	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	50	0	50	50	50
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	1,245	2,967	1,555	750	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	1,245	2,967	1,555	750	0
DEPARTMENT TOTAL	185,702	154,340	299,180	272,457	303,763

Animal Control Services

PROGRAM OBJECTIVE

The Animal Control Services program provides enforcement of animal control ordinances and collection of dead animals from city streets. The program is funded by reimbursement from the Solid Waste Management Fund.

To protect the residents of the community by collecting, handling and disposing of animals which pose a potential threat to the public health and safety or which are running at large in violation of City Ordinances.

Chief of Police

Operations Manager

Animal Control Officer

Animal Control Operations

Animal Shelter Operations & Maintenance



POLICE DEPARTMENT

202 South Houston Avenue

Phone: 806-872-2121

Emergency: 911

Fax: 808-872-4367

PROGRAM ACTIVITIES

- Collection and disposal of dead animals from city streets
- Answering animal complaints
- Capturing and impoundment of dead animals
- Disposal of unclaimed and/or unwanted or dangerous animals
- Operation of the city animal shelter
- Enforcement of nuisance animal and rabies ordinance



FUNDING: The Animal Control Services program is funded through a reimbursement of all budgeted expenses by the Solid Waste Management Fund as an environmental health activity.



ANIMAL CONTROL SERVICES

Police Department

Account : 5066

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Animal Control Officer	13	1.00	2,774	33,285
Total Positions Authorized		1.00	Subtotal:	33,285

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	1	999
Extra Help ; temporary employees (Total ammount allocated)		0
	Subtotal:	999
Less estimated total cost of sick and vacation leave		(4,097)
	Net Salaries:	30,187

PERSONAL SERVICES DETAIL:

101	Salaries		30,187
102	Longevity Pay (\$4 Per month of service)	Total Years: 2	96
103	Overtime	Number of Hours per Year: 294	6,400
104	Vacation Leave	Average number of days per year: 14	1,792
105	Sick Leave	Average number of days per year: 18	2,304
107	Social Security	City's share: 7.65%	3,120
108	TMRS Retirement	City's share: 3.83%	1,562
109	Worker's Compensation Rate	Total per year: 6.38	1,914
110	Unemployment Tax	Percent of payroll: 2.10%	634
111	Group Medical Insurance & Life Insurance	Per employee, per month: \$650	7,800
Total Personal Services			55,810

DEPARTMENT EXPENDITURE DETAIL: (Continued)

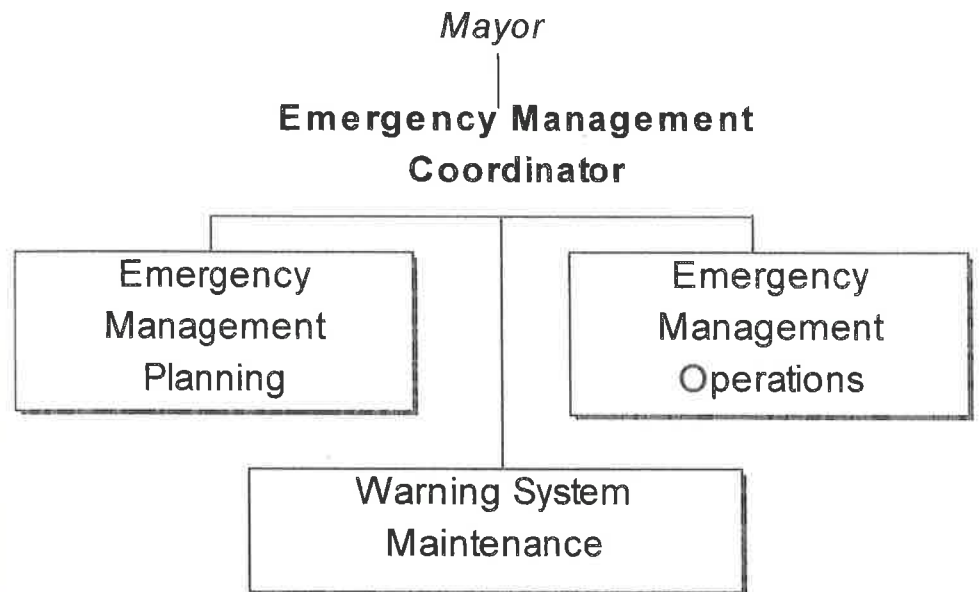
Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	0	0	0	0	0
602 Insurance & Bonds	700	700	700	700	700
603 Special Svcs. (Veterinarian)	2,800	3,030	3,300	3,000	3,300
604 Travel Expenses	200	350	300	300	600
605 Schools & Training	600	435	750	750	500
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	1,000	507	1,250	250	500
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	125	88	125	90	100
Subtotal	5,425	5,110	6,425	5,090	5,700
700 SUNDRY CHARGES					
701 Dues & Subscriptions	80	0	200	50	100
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	320	0	400	0	400
705 Election Expense	0	0	0	0	0
728 Debt - Principal	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	400	0	600	50	500
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	50,000
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Misc. (Traps)	720	0	800	800	0
Subtotal	720	0	800	800	50,000
DEPARTMENT TOTAL	43,703	39,105	49,579	53,437	102,410

Emergency Management Services

PROGRAM OBJECTIVE

The Emergency Management Services program provides coordination of emergency services during disaster or other emergency situations, and includes all expenses for maintenance of the voice warning system.

To warn the public of potentially catastrophic events and to protect the safety of the public during emergency situations.



PROGRAM ACTIVITIES

- Emergency management planning
- Emergency management training
- Emergency management operations
- Voice warning system maintenance

POLICE DEPARTMENT

202 South Houston Avenue

Phone: 806-872-2121

Emergency: 911

Fax: 808-872-4367



EMERGENCY MANAGEMENT SERVICES

Police Department

Account : 5067

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Emergency Management Coordinator	U	0	0	0
Asst. Em. Mgt. Coordinator	U	0	0	0
Total Positions Authorized		0	Subtotal:	0

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	0	0
Extra Help ; temporary employees (Total ammount allocated)		0
	Subtotal:	0
Less estimated total cost of sick and vacation leave		0
	Net Salaries:	0

PERSONAL SERVICES DETAIL:

101	Salaries		0
102	Longevity Pay (\$4 Per month of service)	Total Years:	0
103	Overtime	Number of Hours per Year:	0
104	Vacation Leave	Average number of days per year:	12.5
105	Sick Leave	Average number of days per year:	7
107	Social Security	City's share:	0.00%
108	TMRS Retirement	City's share:	0.00%
109	Worker's Compensation	Total per year:	\$0
110	Unemployment Tax	Percent of payroll:	2.10%
111	Group Medical Insurance	Per employee, per month:	\$650
Total Personal Services			0

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone (Line Charges)	800	915	800	1,206	800
602 Insurance & Bonds	0	0	0	0	0
603 Special Svcs (Accuweather)	400	0	400	250	0
604 Travel Expenses	0	0	0	0	0
605 Schools & Training	0	0	0	0	0
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power (Voice Warning	500	652	500	500	500
609 Legal Notices	200	0	200	0	200
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	0	0	0	0	0
Subtotal	1,900	1,567	1,900	1,956	1,500
700 SUNDRY CHARGES					
701 Dues & Subscriptions	0	0	0	0	0
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
706 Concessions	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	0	0	0	0	0
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	11,774	11,550	11,774	11,550	11,550
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	11,774	11,550	11,774	11,550	11,550
DEPARTMENT TOTAL	18,754	15,039	18,754	17,186	15,550

STREET DEPARTMENT

DEPARTMENT OBJECTIVE

The Street Department provides street and alley construction and maintenance services; and maintains major capital improvements developed to serve the basic needs of the community.

To aid the movement of people and goods over city streets by maintaining them in a safe and serviceable condition.



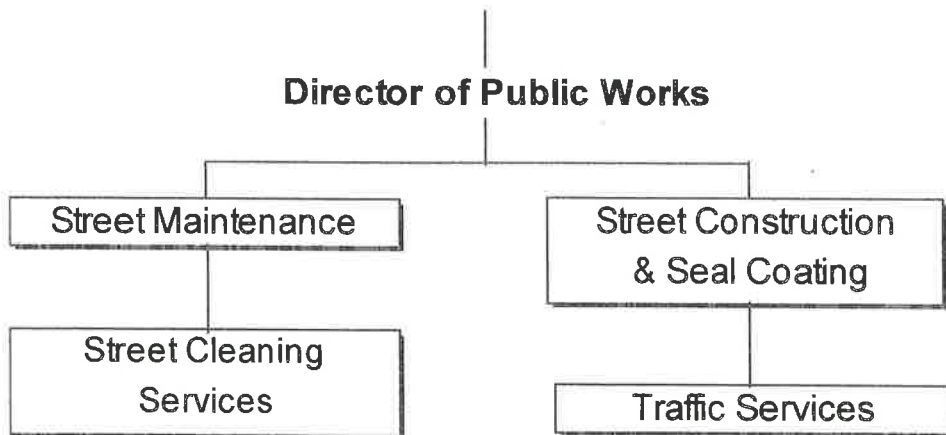
**PUBLIC WORKS
DIRECTOR**

1001 South Dallas Avenue

Phone: 806-872-4331

Fax: 808-872-4338

CITY MANAGER



DEPARTMENT ACTIVITIES

- Street and alley surface maintenance.
- Grading unpaved streets and alleys.
- Clearing drainage ways.
- New street and alley construction.
- Seal coat maintenance of existing paved streets and alleys.
- Street sweeping and cleaning.
- Traffic control device and sign maintenance.
- Funding for street lighting.



STREET

General Fund

Account : 507

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
100 Personal Services	321,556	285,133	330,900	324,449	358,218
200 Supplies & Materials	40,370	35,569	30,870	51,805	54,640
400 Maint. Bldgs/Grnds	28,460	35,349	126,200	132,150	101,600
500 Maint. of Equipment	46,100	27,935	46,820	31,350	47,309
600 Misc. Services	157,761	152,264	156,385	137,858	152,593
700 Sundry Services	13,750	13,518	14,652	13,750	13,750
900 Capital Outlay	485,664	461,904	95,141	55,500	56,500
Gross Program Exp.	1,093,661	1,011,671	800,968	746,862	784,610
Less Reimbursements	(162,789)	(163,002)	(160,049)	(160,049)	(181,049)
Total Dept. Budget	930,872	848,669	640,919	586,813	603,561

PROGRAM SUMMARY:

Program Title	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
1 Street Maint. Svcs.	380,242	327,922	372,853	351,378	373,806
2 Const. & Seal Coat. Svcs	399,774	391,970	117,610	121,760	92,699
3 Street Cleaning Svcs.	745	(3,541)	305	(5,350)	(1,825)
4 Traffic Services	150,111	132,317	150,151	119,025	138,881
Total Dept. Budget	930,872	848,669	640,919	586,813	603,561

FUNDING SUMMARY:

Funding Source	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
General Fund	788,079	705,876	498,126	444,020	470,282
W & WW Enterprise Fund	80,341	80,341	80,341	80,341	123,649
Solid Waste Mgt. Fund	62,452	62,452	62,452	62,452	9,630
Gross Dept. Exp.	930,872	848,669	640,919	586,813	603,561

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	4,960	4,230	4,960	6,800	4,970
602 Insurance & Bonds	6,090	6,090	6,090	4,460	6,090
603 Special Services	1,320	11,669	1,040	900	380
604 Travel Expenses	916	0	350	175	500
605 Schools & Training	900	50	450	200	450
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	133,640	123,663	133,640	115,640	124,348
609 Legal Notices	160	1,732	80	50	80
610 Lease Prop. & Eqpt.	9,000	4,293	9,000	9,000	15,000
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	775	537	775	633	775
Subtotal	157,761	152,264	156,385	137,858	152,593
700 SUNDRY CHARGES					
701 Dues & Subscriptions	150	77	150	150	150
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	13,600	13,441	14,502	13,600	13,600
705 Election Expense	0	0	0	0	0
728 Debt - Principal	0	0	0	0	0
729 Other Agencies	0	0	0	0	0
Subtotal	13750	13517.77	14652	13750	13750
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	385,934	385,934	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	6,995	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	14,730	11,607	22,641	6,500	22,000
955 Eqpt. - Heavy	82,500	57,369	70,000	48,000	32,000
956 Eqpt. - Signal Syst.	2,500	0	2,500	1,000	2,500
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	485,664	461,904	95,141	55,500	56,500
DEPARTMENT TOTAL	930,872	848,669	640,919	586,813	603,561

Street Maintenance Services

PROGRAM OBJECTIVE

To maximize the life of city streets and alleys through an effective preventive maintenance program and to repair damaged streets in a timely and effective manner.

The Street Maintenance Services program provides regular surface maintenance for all streets and alleys, including pothole and service cut repairs, blading of dirt streets and alleys, and drainage clearance.

Director of Public Works

Operations Supervisor

Right-of-way Maintenance

Drainage Maintenance



PROGRAM ACTIVITIES

- Pothole and service cut repairs
- Repair of brick streets
- Asphalt street patching and crack sealing
- Maintenance of dirt streets and alleys
- Maintenance of drainage ways

**PUBLIC WORKS
DIRECTOR**

1001 South Dallas Avenue

Phone: 806-872-4331

Fax: 808-872-4338



STREET MAINTENANCE SERVICES

Street Department

Account : 5071

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Director of Public Works	U	0.33	6,228	24,664
Operations Supervisor	19	1.00	3,902	46,823
Heavy Eqpt. Operator III	14	3.00	3,183	114,572
Heavy Eqpt. Operator II	12	0.00	2,642	0
Hvy Equip. Operator III/Crewleader	14	1.00	3,278	39,336
Truck Driver	6	0.00	1,971	0
Total Positions Authorized		5.33	Subtotal:	225,395

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	4	5,075
On-call pay; extra Help ; temporary employees (Total amount allocated)		950
	Subtotal:	6,025
Less estimated total cost of sick and vacation leave		(22,777)
	Net Salaries:	208,643

PERSONAL SERVICES DETAIL:

101	Salaries		208,643
102	Longevity Pay (\$4 Per month of service)	Total Years: 36	1,728
103	Overtime	Number of Hours per Year: 1350	38,110
104	Vacation Leave	Average number of days per year: 15	14,235
105	Sick Leave	Average number of days per year: 9	8,541
107	Social Security	City's share: 7.65%	20,751
108	TMRS Retirement	City's share: 3.83%	10,389
109	Worker's Compensation Rate	Total per year: 10.54	9,865
110	Unemployment Tax	Percent of payroll: 2.10%	4,381
111	Group Medical Insurance & Life Insurance	Per employee, per month: \$650	41,574
Total Personal Services			358,218

DEPARTMENT EXPENDITURE DETAIL: (Continued)

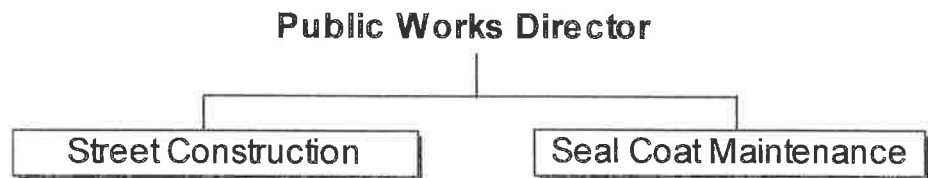
Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	4,960	4,230	4,960	6,800	4,970
602 Insurance & Bonds	4,150	4,150	4,150	2,300	4,150
603 Special Services	960	11,669	960	800	300
604 Travel Expenses	336	0	150	100	300
605 Schools & Training	400	50	200	200	200
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	640	739	640	640	567
609 Legal Notices	80	1,622	80	50	80
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	650	537	650	508	650
Subtotal	12,176	22,995	11,790	11,398	11,217
700 SUNDRY CHARGES					
701 Dues & Subscriptions	150	77	150	150	150
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	13,600	13,441	14,502	13,600	13,600
705 Election Expense	0	0	0	0	0
706 Concessions	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	13,750	13,518	14,652	13,750	13,750
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	6,995	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	14,730	11,607	22,641	6,500	22,000
955 Eqpt. - Heavy	82,500	57,369	70,000	48,000	32,000
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	97,230	75,971	92,641	54,500	54,000
DEPARTMENT TOTAL	380,242	327,922	372,853	351,378	373,806

Construction & Seal Coat Services

PROGRAM OBJECTIVE

The Street Construction and Seal Coat program provides for the construction on new streets, major repairs and seal coat maintenance of existing streets.

To build new streets to high standards and to maximize the life of existing streets and alleys by seal coat resurfacing.



PROGRAM ACTIVITIES

- Grade work and penetration paving of new streets
- Seal coat resurfacing of existing pavement
- Emulsion sealing of existing pavement

**PUBLIC WORKS
DIRECTOR**

1001 South Dallas Avenue

Phone: 806-872-4331

Fax: 808-872-4338



STREET CONSTRUCTION & SEAL COAT SERVICES

Street Department

Account : 5072

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Total Positions Authorized		0	Subtotal:	0

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	0.5	0
Extra Help ; temporary employees (Total amount allocated)		1,500

	Subtotal:	1,500
 Less estimated total cost of sick and vacation leave		 0
		=====
	Net Salaries:	1,500

PERSONAL SERVICES DETAIL:

101	Salaries		1,500
102	Longevity Pay (\$4 Per month of service)	Total Years:	0
103	Overtime	Number of Hours per Year:	500
104	Vacation Leave	Average number of days per year:	0
105	Sick Leave	Average number of days per year:	0
107	Social Security	City's share:	153
108	TMRS Retirement	City's share:	77
109	Worker's Compensation	Total per year:	0
110	Unemployment Tax	Percent of payroll:	38
111	Group Medical Insurance & Life Insurance	Per employee, per month:	0
			=====
	Total Personal Services		2,267

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	0	0	0	0	0
602 Insurance & Bonds	960	960	960	960	960
603 Special Svcs. (engineering)	160	0	80	0	80
604 Travel Expenses	420	0	200	0	200
605 Schools & Training	500	0	250	0	250
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	80	111	0	0	0
610 Lease Eqpt.	9,000	4,293	9,000	9,000	15,000
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	0	0	0	0	0
Subtotal	11,120	5,364	10,490	9,960	16,490
700 SUNDRY CHARGES					
701 Dues & Subscriptions	0	0	0	0	0
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
728 Curb/Gutter Principal	0	0	0	0	0
729 Interest Expense	0	0	0	0	0
Subtotal	0	0	0	0	0
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	385,934	385,934	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	385,934	385,934	0	0	0
DEPARTMENT TOTAL	399,774	391,970	117,610	121,760	92,699

Street Cleaning Services

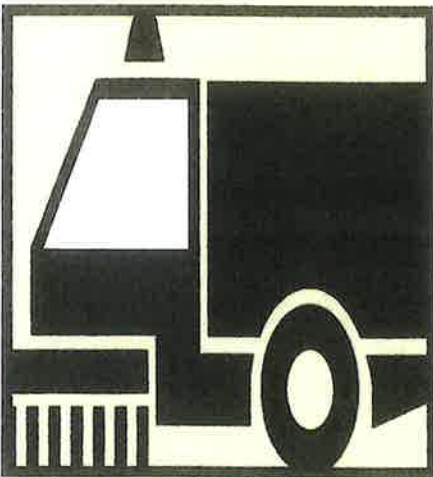
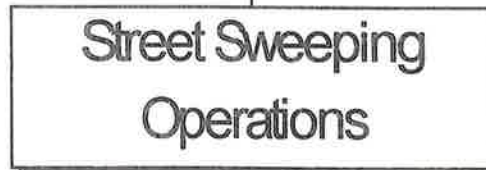
PROGRAM OBJECTIVE

The Street Cleaning Services program provides for the operation of the street sweeper to clean paved city streets and alleys.

To maintain major public streets, including the square, in a clean condition and to provide periodic sweeping of other paved streets as needed.

Operations Supervisor

Street Sweeper Operator



PROGRAM ACTIVITIES

- Operation of the street sweeper
- Maintenance and repair of the street sweeper
- Application of herbicide to control vegetation in rights of ways

**PUBLIC WORKS
DIRECTOR**

1001 South Dallas Avenue

Phone: 806-872-4331

Fax: 808-872-4338



FUNDING: The Street Cleaning Services program is funded through a reimbursement of all budgeted expenses by the Solid Waste Management Fund as specialized collection activity.



STREET CLEANING SERVICES

Street Department

Account : 5073

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Heavy Equipment Operator II	19	1.00	0	0
Total Positions Authorized		1.00	Subtotal:	0

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	1	0
Extra Help ; temporary employees (Total amount allocated)		0

	Subtotal:	0
Less estimated total cost of sick and vacation leave		0
		=====
	Net Salaries:	0

PERSONAL SERVICES DETAIL:

101	Salaries		0
102	Longevity Pay (\$4 Per month of service)	Total Years:	0
103	Overtime	Number of Hours per Year:	150
104	Vacation Leave	Average number of days per year:	15
105	Sick Leave	Average number of days per year:	7
107	Social Security	City's share:	7.65%
108	TMRS Retirement	City's share:	3.83%
109	Worker's Compensation Rate	Total per year:	11.34
110	Unemployment Tax	Percent of payroll:	2.50%
111	Group Medical Insurance & Life Insurance	Per employee, per month:	\$0
			=====
	Total Personal Services		0

DEPARTMENT EXPENDITURE DETAIL: (Continued)

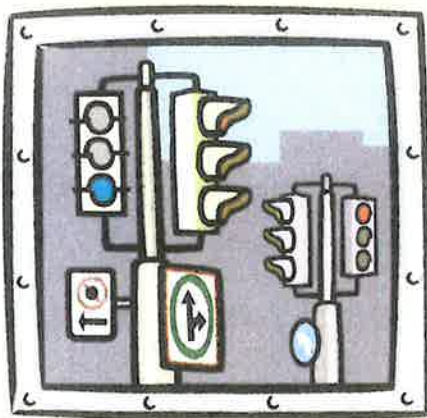
Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	0	0	0	0	0
602 Insurance & Bonds	980	980	980	1,200	980
603 Special Services	200	0	0	100	0
604 Travel Expenses	160	0	0	75	0
605 Schools & Training	0	0	0	0	0
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	0	0	0	0	0
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	125	0	125	125	125
Subtotal	1,465	980	1,105	1,500	1,105
700 SUNDRY CHARGES					
701 Dues & Subscriptions	0	0	0	0	0
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
728 Debt - Principal	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
706 Concessions	0	0	0	0	0
729 Interest on Eqipt. Lease	0	0	0	0	0
Subtotal	0	0	0	0	0
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	0	0
DEPARTMENT TOTAL	745	(3,541)	305	(5,350)	(1,825)

Traffic Services

PROGRAM OBJECTIVE

To maintain signals, signs, and markings in good working order through an effective maintenance program and to provide street illumination at street intersections in order to prevent accidents.

The Traffic Services program provides for the installation and maintenance of traffic control devices such as signal lights, regulatory signs, and street markings; and provides funding for the illumination of city streets.



Director of Public Works

Journeyman Electrician

Traffic Signs & Markings

Traffic Signals

TXU Electric Co.

Street Lighting

PROGRAM ACTIVITIES

- Installation of new traffic signals and signs
- Maintenance and repair of existing signals and signs
- Funding existing street lights owned and maintained by TU Electric

**PUBLIC WORKS
DIRECTOR**

1001 South Dallas Avenue

Phone: 806-872-4331

Fax: 808-872-4338

TRAFFIC SERVICES

Street Department

Account : 5074

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Journeyman Electrician	13	1.00	2,774	0
Total Positions Authorized		1.00	Subtotal:	0

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	2	0
Extra Help ; temporary employees (Total amount allocated)		0
	Subtotal:	0
Less estimated total cost of sick and vacation leave		0
	Net Salaries:	0

PERSONAL SERVICES DETAIL:

101	Salaries		0
102	Longevity Pay (\$4 Per month of service)	Total Years:	0
103	Overtime	Number of Hours per Year:	0
104	Vacation Leave	Average number of days per year:	14
105	Sick Leave	Average number of days per year:	7
107	Social Security	City's share:	0.00%
108	TMRS Retirement	City's share:	0.00%
109	Worker's Compensation	Total per year:	11.34
110	Unemployment Tax	Percent of payroll:	0.00%
111	Group Medical Insurance	Per employee, per month:	\$0
			0
Total Personal Services			11

DEPARTMENT EXPENDITURE DETAIL: (Continued)

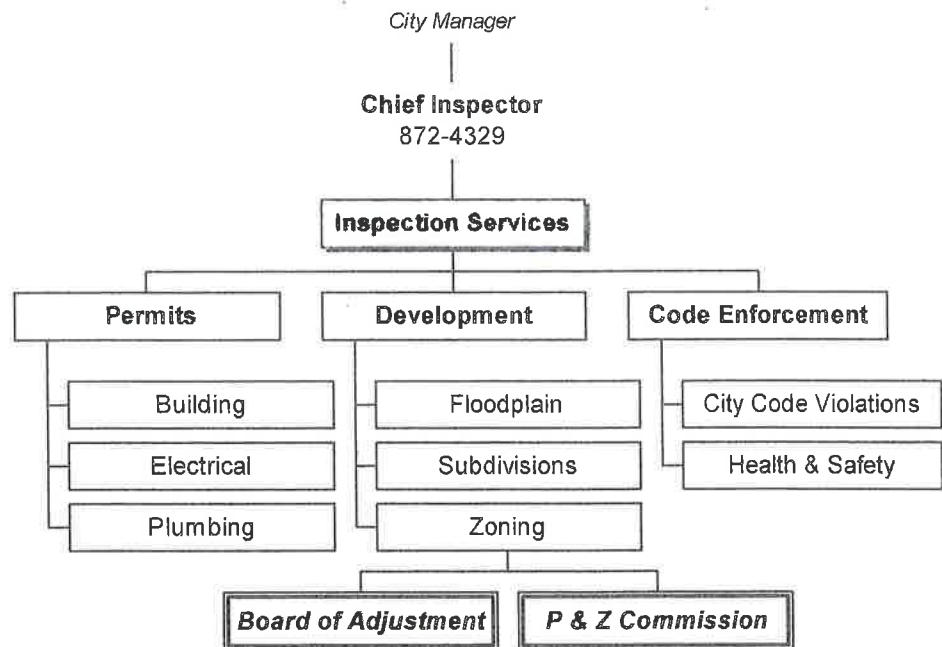
Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	0	0	0	0	0
602 Insurance & Bonds	0	-	0	0	0
603 Special Services	0	0	0	0	0
604 Travel Expenses	0	0	0	0	0
605 Schools & Training	0	0	0	0	0
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power (Street Lts)	133,000	122,924	133,000	115,000	123,781
609 Legal Notices	0	0	0	0	0
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0.	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	0	0	0	0	0
Subtotal	133,000	122,924	133,000	115,000	123,781
700 SUNDRY CHARGES					
701 Dues & Subscriptions	0	0	0	0	0
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
706 Concessions	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	0	0	0	0	0
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	2,500	0	2,500	1,000	2,500
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	2,500	0	2,500	1,000	2,500
DEPARTMENT TOTAL	150,111	132,317	150,151	119,025	138,881

Inspection Services

PROGRAM OBJECTIVE

The Inspection Services program provides for electrical, plumbing, and building inspection services; enforcement of development related ordinances; and the enforcement of ordinances dealing with the life, safety and welfare of the public.

To insure the safety and welfare of the public through an effective program of enforcement of city ordinances relating to buildings, land use and environmental conditions.



PROGRAM ACTIVITIES

1. Issuing building permits
2. Electrical permits and inspections
3. Plumbing permits and inspections
4. Administration of zoning and subdivision applications and cases
5. Enforcement of city ordinances relating to environmental conditions affecting public health and safety

CHIEF INSPECTOR

601 South First Street

Phone: 806-872-4347

Fax: 808-872-4338

Inspection Services

General Fund

Acct. 508

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
100 Personal Services	128,048	107,026	136,460	148,269	136,462
200 Supplies & Materials	8,450	7,698	8,450	6,581	8,915
400 Maint. Bldgs/Grnds	750	0	750	250	0
500 Maint. of Equipment	2,200	2,644	3,800	1,250	1,157
600 Misc. Services	130,005	98,836	64,725	63,630	63,191
700 Sundry Services	2,260	1,173	500	2,260	1,535
900 Capital Outlay	19,000	14,849	6,500	11,300	11,478
Gross Program Exp.	290,713	232,227	221,185	233,540	222,738
Less Reimbursements					
Total Dept. Budget	290,713	232,227	221,185	233,540	222,738

PROGRAM SUMMARY:

Program Title	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
5081 Inspection Services	290,713	232,227	222,945	233,540	222,738
Total Dept. Budget	290,713	232,227	222,945	233,540	222,738

FUNDING SUMMARY:

Funding Source	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
	290,713	232,277	222,945	233,240	222,738
					0
					0
Gross Dept. Exp.	290,713	232,277	222,945	233,240	222,738

INSPECTION SERVICES

5081

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Chief Inspector	U	1.00	5,200	62,400
Code Enforcement Officer	14	1	2,912	34,950
Total Positions Authorized:		2	Subtotal:	97,350

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	1	2,920
Extra Help ; temporary employees (Total amount allocated)		-

	Subtotal:	2,920
Less estimated total cost of sick and vacation leave		(8,424)
		=====
	Net Salaries:	91,846

PERSONAL SERVICES DETAIL:

101	Salaries		91,846
102	Longevity Pay (\$4 Per month of service)	Total Years: 5	240
103	Overtime	Number of Hours per Year: 165	5,464
104	Vacation Leave	Average number of days per year: 12.5	4,680
105	Sick Leave	Average number of days per year: 10	3,744
107	Social Security	City's share: 7.65%	8,107
108	TMRS Retirement	City's share: 3.83%	4,059
109	Worker's Compensation	Total per year: 1.02	937
110	Unemployment Tax	Percent of payroll: 2.10%	1,929
111	Group Medical Insurance & Life Insurance	Per employee, per month: \$650	15,600
			=====
	Total Personal Services		136,606

500 MAINTENANCE OF EQUIPMENT

501	Furniture & Eqpt.	0	0	0	0	0
502	Shop Eqpt. & Tools	0	0	0	0	0
503	Major Inst. & Appr.	0	0	0	0	0
504	Motor Vehicles	1,500	2,378	1,500	1,000	641
505	Heavy Eqpt. & Mach.	800	50	800	800	300
506	Signal Systems	0	0	0	0	0
507	Communications	300	-	300	0	216
508	Miscellaneous	0	0	0	0	0
	Subtotal	2,600	2,427	2,600	1,800	1,157

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
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600 MISCELLANEOUS SERVICES

601	Telephone	1,000	2,738	1,000	1,000	2,400
602	Insurance & Bonds	213	250	213	213	251
603	Special Services	35,000	83,530	35,000	49,000	50,000
604	Travel Expenses	5,500	1,410	5,500	5,500	3,500
605	Schools & Training	2,500	1,590	2,500	2,500	2,500
606	Support of Persons	0	0	0	0	0
607	Heat & Fuel	0		0	0	0
608	Light & Power	0	0	0	0	0
609	Legal Notices	5,000	9,230	5,000	5,000	4,290
610	Lease Prop. & Eqpt.	0	0	0	0	0
611	Lease Water Rights	0	0	0	0	0
612	Employee Reimb't.	0	0	0	0	0
613	Tax Appraisal Svcs.	0	0	0	0	0
614	Tax Collection Svcs.	0	0	0	0	0
615	Christmas bonus	125	132	125	50	250
	Subtotal	49,338	98,880	49,338	63,263	63,191

700 SUNDRY CHARGES

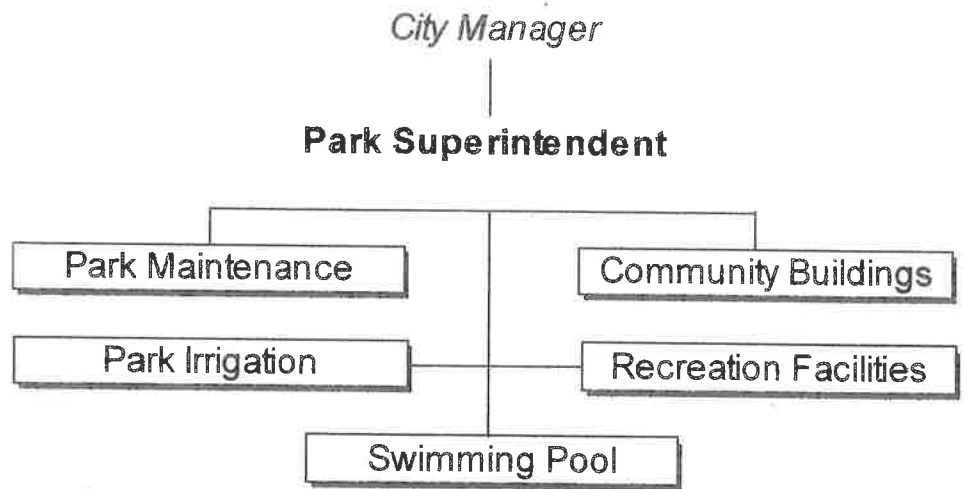
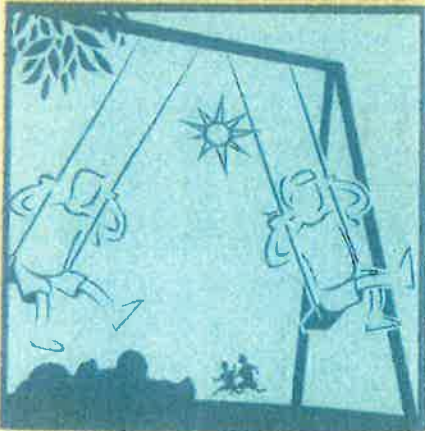
701	Dues & Subscriptions	500	0	500	250	560
702	Court Costs/Jury Fee		0	0	0	0
703	Claims & Damages		0	0	0	0
704	Interest Expense		0	0	0	0
705	Election Expense		0	0	0	0
706	Concessions		0	0	0	0
707	Other Agencies		0	0	0	0
	Subtotal	500	0	500	250	560

PARKS DEPARTMENT

The Parks Department provides operation and maintenance services for public parks and community buildings open for public use and enjoyment.

DEPARTMENT OBJECTIVE

To provide the public with recreational facilities that are safe and enjoyable.



DEPARTMENT ACTIVITIES

- Park grounds maintenance
- Community building operation and maintenance
- Effluent water irrigation/disposal on park grounds
- Mowing of airport and other grounds
- Maintenance of ballparks and tennis courts
- Lighting of ballparks and tennis courts
- Seasonal operation and maintenance of swimming pool

PARKS SUPERINTENDENT

South 9th & Avenue F

Phone: 808-872-4342

Fax: 808-872-4338



PARKS

General Fund

Account : 509

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
100 Personal Services	320,631	277,017	337,785	322,357	346,720
200 Supplies & Materials	47,075	39,286	47,815	47,055	51,812
400 Maint. Bldgs/Grnds	173,150	159,291	121,052	121,000	119,500
500 Maint. of Equipment	18,940	14,495	18,660	15,050	17,900
600 Misc. Services	100,172	86,371	97,389	86,770	93,225
700 Sundry Services	81,800	66,850	82,550	72,150	79,000
900 Capital Outlay	34,100	65,771	61,919	17,000	46,204
Gross Program Exp.	775,868	709,081	767,170	681,382	754,361
Less Reimbursements	(40,621)	(40,261)	(40,621)	(40,261)	(40,261)
Total Dept. Budget	735,247	669,241	726,549	641,121	714,900

PROGRAM SUMMARY:

Program Title	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
1 Park Maint. Svcs.	385,028	388,905	373,330	320,011	361,630
2 Park Irrigation Svcs.	(10,628)	(15,724)	(12,261)	(13,233)	(13,274)
3 Community Buildings	37,670	29,905	36,964	31,280	40,234
4 Recreation Facilities	245,514	211,740	247,297	234,903	240,357
5 Swimming Pool	78,403	54,387	81,709	68,663	85,794
Total Dept. Budget	735,987	669,212	727,039	641,624	714,741

FUNDING SUMMARY:

Funding Source	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
General Fund	674,201	606,900	665,503	535,445	654,214
W & WW Enterprise Fund	30,621	30,261	30,621	75,251	30,261
Solid Waste Mgt. Fund	10,000	5,000	10,000	10,000	10,000
Dawson County	18,000	19,703	18,000	18,000	18,000
Charges for Services	2,425	7,377	2,425	2,425	2,425
Gross Dept. Exp.	735,247	669,241	726,549	641,121	714,900

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	4,370	3,486	4,370	3,808	5,005
602 Insurance & Bonds	7,043	7,043	6,995	6,766	6,995
603 Special Services	6,040	3,858	4,740	3,580	4,800
604 Travel Expenses	1,450	294	1,200	1,200	500
605 Schools & Training	1,480	863	1,250	1,000	1,200
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	6,100	6,267	8,000	9,025	10,283
608 Light & Power	52,579	41,484	50,124	37,500	40,251
609 Legal Notices	100	461	500	631	721
610 Lease Prop. & Eqpt.	14,000	16,328	14,000	15,250	16,000
611 Lease Water Rights	7,010	6,288	6,210	8,010	7,470
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
615 Christmas Bonus	0	0	0	0	0
Subtotal	100,172	86,371	97,389	86,770	93,225
700 SUNDRY CHARGES					
701 Dues & Subscriptions	150	0	150	150	0
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	5,150	2,493	5,900	3,000	2,500
706 Concessions	76,500	64,358	76,500	69,000	76,500
728 Debt Principal	0	0	0	0	0
729 Debt Interest	0	0	0	0	0
Subtotal	81,800	66,850	82,550	72,150	79,000
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	4,000	23,700	23,904	2,500	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	1,193	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	6,000	0	6,000	2,000	6,000
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	12,100	22,735	12,100	5,500	20,289
954 Eqpt. - Motor Veh.	12,000	18,143	19,915	7,000	19,915
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	34,100	65,771	61,919	17,000	46,204
DEPARTMENT TOTAL	736,096	669,241	727,398	641,121	714,840

Park Maintenance

The Parks Maintenance program provides for the maintenance of park grounds and equipment, the campground, and city hall commons.



**PARKS
SUPERINTENDENT**

South 9th & Avenue F

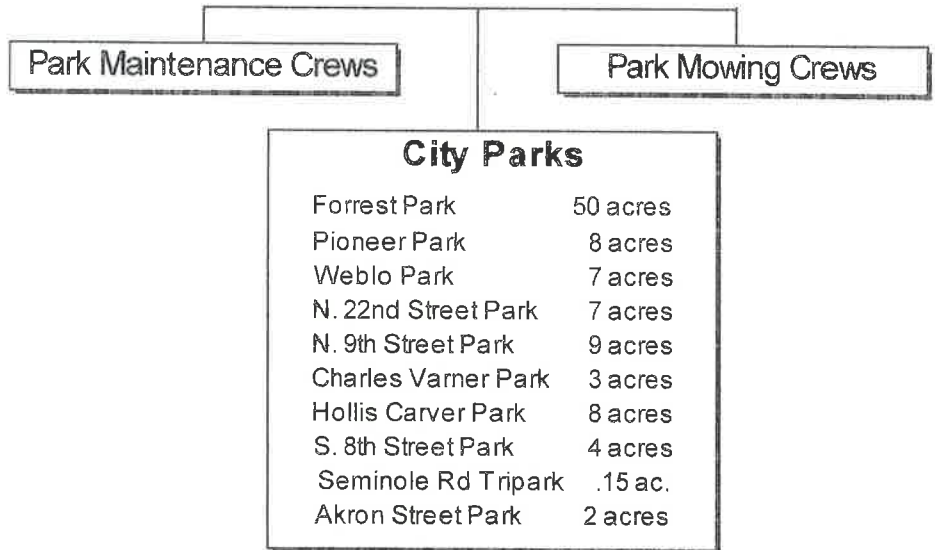
Phone: 806-872-4342

Fax: 808-872-4338

PROGRAM OBJECTIVE

To maintain parks and public building grounds to meet an optimum aesthetic standard and to keep park equipment in a safe operating condition.

Park Superintendent



PROGRAM ACTIVITIES

- Grounds maintenance tasks:



- Mowing (approximately 120 acres)
- Fresh water irrigation (20 acres)
- Fertilizer and herbicide application
- Tree trimming and plant maintenance
- Campground maintenance
- Playground equipment and picnic table maintenance

PARK MAINTENANCE SERVICES

Parks Department

Account : 5091

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Park Superintendent	U	0.33	6,228	24,663
Park Maint. Supervisor	12	0	2,642	0
Park Crew Leader	11	1	2,749	32,990
Light Equipment Operator	9	3	2,421	87,155
Maintenance Worker 1	9	0.5	2,282	13,692
Total Positions Authorized		4.83	Subtotal:	158,501

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	3.5	3,446
On-call (\$50.00/hr)		950

	Subtotal:	4,396
Less estimated total cost of sick and vacation leave		(16,643)
		=====
	Net Salaries:	146,254

PERSONAL SERVICES DETAIL:

101	Salaries	146,254
102	Longevity Pay (\$4 Per month of service) Total Years: 26	1,248
103	Overtime Number of Hours per Year: 1123	24,523
104	Vacation Leave Average number of days per year: 11	8,718
105	Sick Leave Average number of days per year: 10	7,925
107	Social Security City's share: 7.65%	14,433
108	TMRS Retirement City's share: 3.83%	7,226
109	Worker's Compensation Rate Total per year: 4.21	5,599
110	Unemployment Tax Percent of payroll: 2.10%	3,071
111	Group Medical Insurance Per employee, per month: \$650	37,674
	& Life Insurance	=====
Total Personal Services		256,670

600 MISCELLANEOUS SERVICES

601 Telephone	2,500	2,020	2,500	2,500	3,100
602 Insurance & Bonds	1,360	1,360	1,360	1,500	1,360
603 Special Services	2,080	2,837	2,080	2,000	2,300
604 Travel Expenses	1,200	230	1,200	1,200	500
605 Schools & Training	480	0	250	250	200
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	2,100	2,822	4,000	4,125	4,718
608 Light & Power	6,400	7,227	6,400	5,500	5,854
609 Legal Notices	0	309	400	400	421
610 Lease Prop. & Eqpt.	14,000	16,328	14,000	15,250	16,000
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	490	303	490	415	490
Subtotal	30,610	33,436	32,680	33,140	34,943

700 SUNDRY CHARGES

701 Dues & Sub. (Licenses)	150	0	150	150	0
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	5,000	2,493	5,900	3,000	2,500
705 Election Expense	0	0	0	0	0
706 Concessions	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
728 Park Equip Prinicipal	0	0	0	0	0
729 Park Equipment Interest	0	0	0	0	0
Subtotal	5,150	2,493	6,050	3,150	2,500

900 CAPITAL OUTLAY

910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	4,000	23,700	23,904	2,500	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	6,000	0	6,000	2,000	6,000
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	7,100	0	7,100	2,000	7,100
954 Eqpt. - Motor Veh.	12,000	18,143	19,915	7,000	19,915
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Mis. (Picnic Tables)	0	0	0	0	0
Subtotal	29,100	41,843	56,919	13,500	33,015
DEPARTMENT TOTAL	385,028	388,905	373,330	320,011	361,630

Park Irrigation

The Parks Irrigation program provides for the disposal of wastewater effluent by irrigation of park grounds. It is totally funded by reimbursement from the Water and Wastewater Fund.



**PARKS
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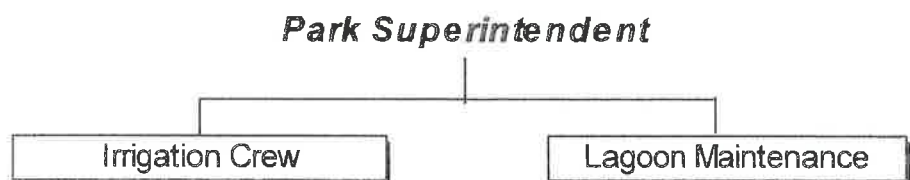
South 9th & Avenue F

Phone: 806-872-4342

Fax: 808-872-4338

PROGRAM OBJECTIVE

To maintain operation of the effluent water irrigation program in conformance with Texas Natural Resource Conservation Commission standards.



PROGRAM ACTIVITIES

- Moving irrigation pipe
- Monitoring irrigation volumes
- Pump and chlorinator maintenance
- Maintenance and repair of lagoon dikes



FUNDING: The Park Irrigation Services program is funded through a reimbursement of all budgeted expenses by the Solid Waste Management Fund as wastewater disposal activity.



PARK IRRIGATION SERVICES

Parks Department

Account : 5092

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Park Worker (1 full time, 2 part-time positions)	9	1	0	0
Total Positions Authorized		1	Subtotal:	0

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	1	0
Extra Help ; temporary employees (Total amount allocated)		0
	Subtotal:	0
Less estimated total cost of sick and vacation leave		0
	Net Salaries:	0

PERSONAL SERVICES DETAIL:

101	Salaries		0
102	Longevity Pay (\$4 Per month of service)	Total Years: 2	0
103	Overtime	Number of Hours per Year: 221	0
104	Vacation Leave	Average number of days per year: 10	0
105	Sick Leave	Average number of days per year: 7	0
107	Social Security	City's share: 7.65%	0
108	TMRS Retirement	City's share: 3.83%	0
109	Worker's Compensation Rate	Total per year: 4.21	0
110	Unemployment Tax	Percent of payroll: 2.10%	0
111	Group Medical Insurance & Life Insurance	Per employee, per month: \$650	7,800
Total Personal Services			7,800

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	0	0	0	0	0
602 Insurance & Bonds	448	448	400	448	400
603 Special Services (Lab Fees)	160	0	160	80	0
604 Travel Expenses	0	0	0	0	0
605 Schools & Training	0	0	0	0	0
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	9,955	6,272	7,500	7,000	7,527
609 Legal Notices	0	0	0	0	0
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	250	0	0	0	0
Subtotal	10,813	6,720	8,060	7,528	7,927
700 SUNDRY CHARGES					
701 Dues & Subscriptions	0	0	0	0	0
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
705 Election Expense	0	0	0	0	0
706 Concessions	0	0	0	0	0
707 Other Agencies	0	0	0	0	0
Subtotal	0	0	0	0	0
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	1,193	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	0	1,193	0	0	0
DEPARTMENT TOTAL	(10,628)	(15,724)	(12,261)	(13,233)	(13,274)

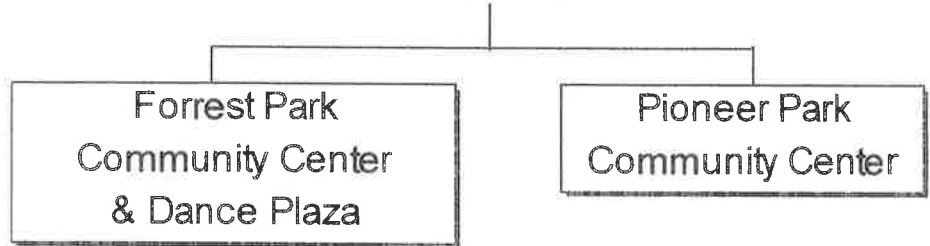
Community Buildings

The Community Buildings program provides for the operation and maintenance of all community buildings, including Forrest Park Community Center and Pioneer Park Community Center. It is partially funded from user fees.

PROGRAM OBJECTIVE

To maintain all buildings in a clean and safe operating condition.

Park Superintendent



PROGRAM ACTIVITIES

- Rental reservation handling
- Set-up of buildings
- Clean-up after events
- Building maintenance and repair



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South 9th & Avenue F

Phone: 806-872-4342

Fax: 808-872-4338



FUNDING: Partially funded by user fees on the community buildings and dance plaza.



COMMUNITY BUILDINGS SERVICES

Parks Department

Account : 5093

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Building Service Worker	2	0	1,455	0
Total Positions Authorized		0	Subtotal:	0

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	0	0
Extra Help ; temporary employees (Total amount allocated)		0

	Subtotal:	0
Less estimated total cost of sick and vacation leave		(0)
		=====
	Net Salaries:	0

PERSONAL SERVICES DETAIL:

101	Salaries		0
102	Longevity Pay (\$4 Per month of service)	Total Years:	0
103	Overtime	Number of Hours per Year:	0
104	Vacation Leave	Average number of days per year:	0
105	Sick Leave	Average number of days per year:	0
107	Social Security	City's share:	7.65%
108	TMRS Retirement	City's share:	3.83%
109	Worker's Compensation	Total per year:	\$0
110	Unemployment Tax	Percent of payroll:	2.10%
111	Group Medical Insurance	Per employee, per month:	\$650

	Total Personal Services		0

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	1,120	710	1,120	850	1,120
602 Insurance & Bonds	3,900	3,900	3,900	3,900	3,900
603 Spl Services (Pest Control)	3,600	956	2,500	1,500	2,500
604 Travel Expenses	0	0	0	0	0
605 Schools & Training	0	0	0	0	0
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	4,000	3,445	4,000	4,900	5,565
608 Light & Power	7,224	6,643	7,224	6,500	6,549
609 Legal Notices	0	0	0	0	0
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	700	857	700	2,500	1,800
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	0	0	0	0	0
Subtotal	20,544	16,511	19,444	20,150	21,434
700 SUNDRY CHARGES					
701 Dues & Subscriptions	0	0	0	0	0
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	150	0	0	0	0
705 Election Expense	0	0	0	0	0
728 Bldg. Principal	0	0	0	0	0
729 Bldg. Interest	0	0	0	0	0
Subtotal	150	0	0	0	0
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. &/cameras	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	3,157	0	0	2,500
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	0	3,157	0	0	2,500
DEPARTMENT TOTAL	37,670	29,905	36,964	31,280	40,234

Recreation Facilities

PROGRAM OBJECTIVE

To maintain all recreational facilities in a playable, clean and safe operating condition.

The Recreational Facilities program provides for the maintenance and electric lighting of recreational facilities, including ball fields and tennis courts. Seasonal playing field maintenance and facilities operation are accomplished by league volunteers.



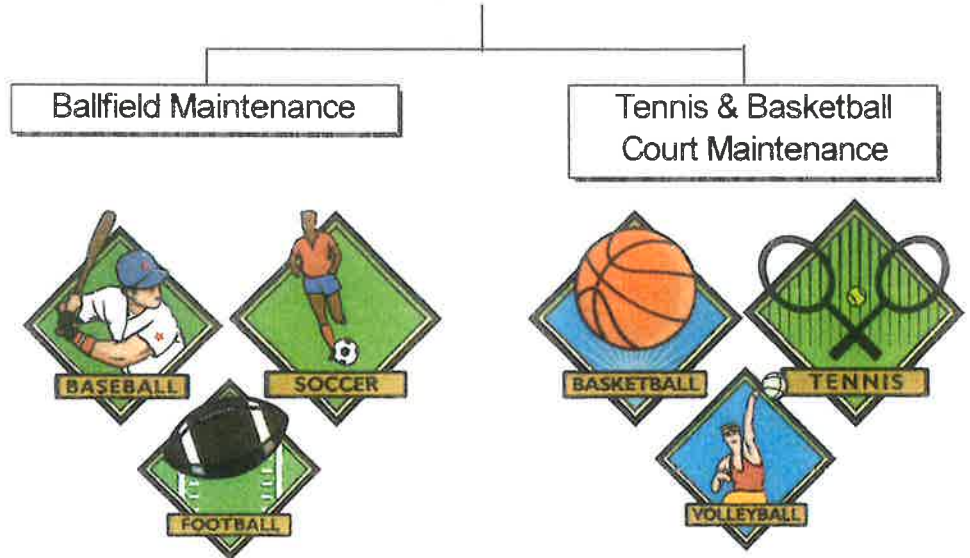
**PARKS
SUPERINTENDENT**

South 9th & Avenue F

Phone: 806-872-4342

Fax: 808-872-4338

Park Superintendent



PROGRAM ACTIVITIES

- Funding electric costs for ball field and tennis court lights
- Maintaining basketball and tennis courts in playable condition.
- Preparation of facilities for seasonal use
- Watering ball fields for seasonal use
- Clean-up after events



RECREATION FACILITIES SERVICES

Parks Department

Account : 5094

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Recreational Manager	11	1	2,591	31097
Total Positions Authorized		1	Subtotal:	31,097

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	1	759
Extra Help ; temporary employees (Total amount allocated)		0
	Subtotal:	759
Less estimated total cost of sick and vacation leave		(2,332)
	Net Salaries:	29,523

PERSONAL SERVICES DETAIL:

101	Salaries		29,523
102	Longevity Pay (\$4 Per month of service)	Total Years: 2	96
103	Overtime	Number of Hours per Year: 484	6,870
104	Vacation Leave	Average number of days per year: 12.5	1,495
105	Sick Leave	Average number of days per year: 7	837
107	Social Security	City's share: 7.65%	2,970
108	TMRS Retirement	City's share: 3.83%	1,487
109	Worker's Compensation	Total per year: 4.21	1,243
110	Unemployment Tax	Percent of payroll: 2.10%	620
111	Group Medical Insurance	Per employee, per month: \$650	2,400
Total Personal Services			47,541

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	0	0	0	0	0
602 Insurance & Bonds	335	335	335	335	335
603 Special Services	200	65	0	0	0
604 Travel Expenses	0	0	0	0	0
605 Schools & Training	0	0	0	0	0
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	26,000	19,659	26,000	16,000	17,321
609 Legal Notices	0	0	0	0	0
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	510	1,118	510	510	670
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	0	88	0	88	151
Subtotal	27,045	21,265	26,845	16,933	18,477
700 SUNDRY CHARGES					
701 CFS - Entertainment	0	0	0	0	0
702 CFS - Advertising	0	0	0	0	0
703 CFS - Overtime	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
706 CFS Festival	70,000	60,291	70,000	64,000	70,000
728 Sports Complx-Principal	0	0	0	0	0
729 Sports Complx-Interest	0	0	0	0	0
Subtotal	70,000	60,291	70,000	64,000	70,000
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bidg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	5,000	4,679	5,000	3,500	10,689
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	5,000	4,679	5,000	3,500	10,689
DEPARTMENT TOTAL	245,514	211,740	247,297	234,903	240,357

Swimming Pool

PROGRAM OBJECTIVE

To maintain the swimming pool in a safe and clean operating condition..

The Swimming Pool program provides seasonal recreational services through the operation and maintenance of the swimming pool at the North 22nd Street Park. It is funded partially through user fees and half of the operating deficit is paid by Dawson County.

Park Superintendent

Pool Manager

Swimming Pool



PROGRAM ACTIVITIES

- Operation of swimming pool during June and July Lifeguard services
- Preventive maintenance of equipment
- Operation of concession stand at pool

**PARKS
SUPERINTENDENT**

South 9th & Avenue F

Phone: 806-872-4342

Fax: 808-872-4338



FUNDING: By user fees and one-half of the operating deficit is reimbursed by Dawson County. Dawson County owns 5/6 of the swimming pool facility.



SWIMMING POOL SERVICES

Parks Department

Account : 5095

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Swimming Pool Manager	U	1	2,600	7,150
Lifeguard/Head	2	1	1,386	3,812
Lifeguard/Head	1	4	1,385	15,240
Manager Incentive	U	1	200	2,400
Note: Seasonal employees not included in total number of employees				
Total Positions Authorized		7	Subtotal:	28,602

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	0	0
Extra Help ; temporary employees (Total amount allocated)		1,000

	Subtotal:	1,000
Less estimated total cost of sick and vacation leave		0
		=====
	Net Salaries:	29,602

PERSONAL SERVICES DETAIL:

101 Salaries		29,602
102 Longevity Pay (\$4 Per month of service)	Total Years: 0	0
103 Overtime	Number of Hours per Year: 600	7,979
104 Vacation Leave	Average number of days per year: N/A	0
105 Sick Leave	Average number of days per year: N/A	0
107 Social Security	City's share: 7.65%	2,875
108 TMRS Retirement	City's share: N/A	0
109 Worker's Compensation	Total per year: 4.21	1,431
110 Unemployment Tax	Percent of payroll: 2.10%	622
111 Group Medical Insurance	Per employee, per month: \$650	488
		=====
	Total Personal Services	42,996

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	750	756	750	458	785
602 Insurance & Bonds	1,000	1,000	1,000	583	1,000
603 Special Services (Eng.)	0	0	0	0	0
604 Travel Expenses	250	64	0	0	0
605 Schools & Training	1,000	863	1,000	750	1,000
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	3,000	1,683	3,000	2,500	3,000
609 Legal Notices	100	151	100	231	300
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights-Pool	5,800	4,313	5,000	5,000	5,000
612 Employee Reimb't.	0	0	0	0	0
613 Tax Appraisal Svcs.	0	0	0	0	0
614 Tax Collection Svcs.	0	0	0	0	0
615 Christmas bonus	0	0	0	0	0
Subtotal	11,900	8,830	10,850	9,522	11,085
700 SUNDRY CHARGES					
701 Dues & Subscriptions	0	0	0	0	0
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
706 Concession	6,500	4,066	6,500	5,000	6,500
728 Debt Principal	0	0	0	0	0
729 Debt Interest	0	0	0	0	0
Subtotal	6,500	4,066	6,500	5,000	6,500
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems /software	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	14,899	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	0	14,899	0	0	0
DEPARTMENT TOTAL	78,403	54,387	81,709	68,663	85,794

WATER FUND

The Water & Wastewater Enterprise Fund is a proprietary fund. Proprietary funds are used to account for operations that are financed and operated in a manner similar to a private business and which provides services primarily on a user charge basis.



WASTEWATER DEPARTMENT

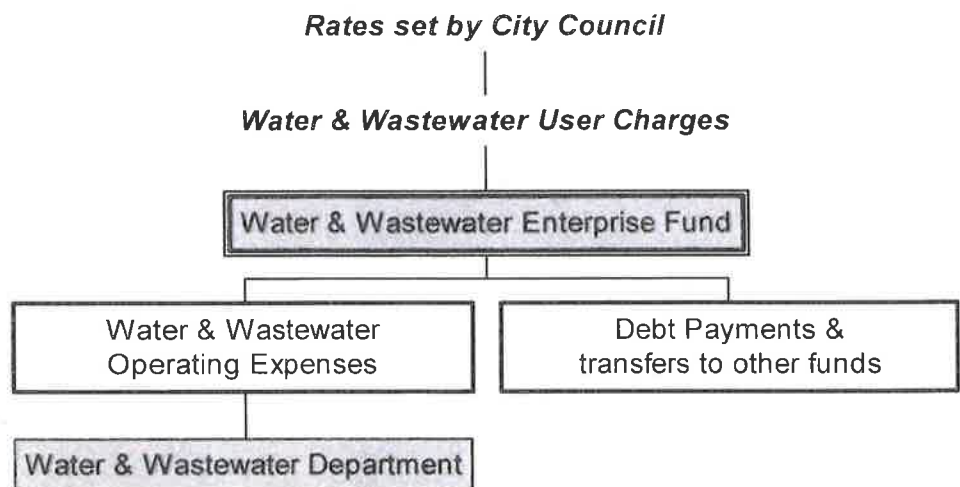
601 South First Street

Phone: 806-872-4347

Fax: 808-872-4338

SERVICES PROVIDED

The Water & Wastewater Enterprise Fund provides water production and distribution services, wastewater collection and treatment services, utility billing, electrical maintenance, and inspection and code enforcement services.



Funded Activities

- Water production and distribution from city well field
- Water distribution from Canadian River Municipal Water Authority
- Operation and maintenance of wastewater treatment plant, including funding of wastewater disposal irrigation program by Parks Dept.
- Utility billing and collection services
- Code enforcement and inspections program
- Technical services, including electrical maintenance services



WATER ENTERPRISE FUND
REVENUE SUMMARY FISCAL YEAR 2022-2023

REVENUE BY SOURCE:

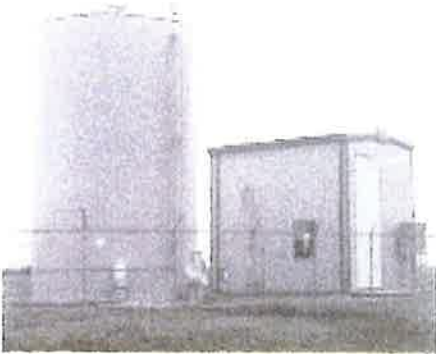
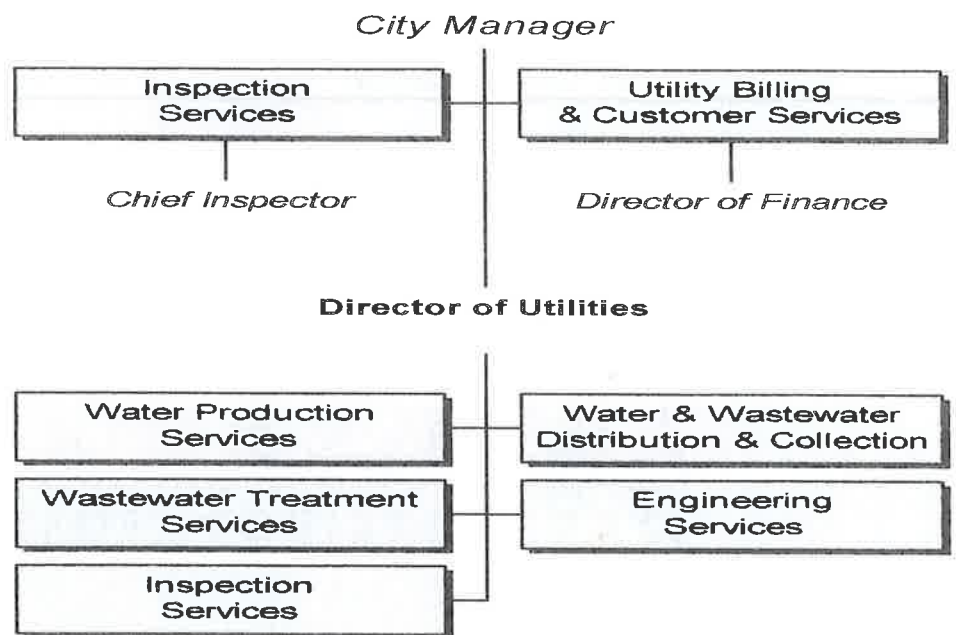
Revenue Source	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
Water Sales:					
Water Tower Maint. Fee \$2.00	100,800	99,857	144,000	140,000	144,000
Residential Water ICL	2,673,700	2,679,818	2,693,200	2,680,200	2,673,700
Com. Water ICL	500,000	551,948	500,000	560,000	550,000
Res. Water OCL	17,000	21,100	20,000	21,000	20,000
Com. Water OCL	38,500	39,847	38,500	32,000	38,500
Industrial (Prison) Water	550,000	476,839	550,000	485,000	480,000
Wastewater Charges:					
Residential - ICL	0	0	0	0	0
Commercial - ICL	0	0	0	0	0
Industrial (Prison)	0	0	0	0	0
Residential - OCL	0	0	0	0	0
Commercial - OCL	0	0	0	0	0
Account Transfer Fees	650	580	650	900	650
Bulk Water sales/contractors	15,000	1,431	40,000	2,000	40,000
Tap and Meter Charges/Acc.trc	4,400	1,800	4,400	8,500	4,400
Reconnects, Over/Short	50,000	44,087	50,000	54,740	50,000
Penalties	130,000	120,235	130,000	120,000	130,000
Building Permits & Fees	0		0		0
Inspection Fees	0		0		0
Total Operating Rev.	4,080,050	4,037,542	4,170,750	4,104,340	4,131,250
<i>Interest on Investments</i>	15,000	19,490	18,000	5,500	18,000
Farm/Water Tower/ & Oil Leas	9,000	495,590	10,000	15,000	10,000
Sales of Materials & Labor	2,500	2,722	2,500	4,000	2,500
Rental of Equipment/Mis. Insur.	4,000	0	4,000	16,000	4,000
LEAP Reimb. For Elev. Tower	155,000	155,000	0	0	0
Miscellaneous	0	0	16,423	414,570	16,423
Total Non-Opr Revenues	185,500	672,802	50,923	455,070	50,923
Total Fund Revenues	4,265,550	4,710,344	4,221,673	4,559,410	4,182,173

WATER & WASTEWATER DEPARTMENT

DEPARTMENT OBJECTIVE

The Water and Wastewater Department provides construction, operation and maintenance services for the water and wastewater utility systems; utility billing services; electrical repair and maintenance services for all city departments; and inspection services.

To provide all water and wastewater customers with safe potable water in amounts sufficient to meet their needs and to safely remove, treat, and dispose of all wastewater in compliance with all applicable state and federal



UTILITY DIRECTOR

601 South First Street

Phone: 806-872-4347

Fax: 808-872-4338

DEPARTMENT GOALS

- 1 To provide effective and efficient water production and distribution services.
- 1 To provide effective, efficient and regulatory compliant wastewater collection, treatment and disposal services.
- 1 To provide accurate and timely billing services.
- 1 To provide effective and equitable inspection and code enforcement services.



WATER FUND

Water Enterprise Fund

Account : 511

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
100 Personal Services	959,217	819,726	1,028,748	917,694	1,124,020
200 Supplies & Materials	129,635	116,248	135,500	123,487	155,448
400 Maint. Bldgs/Grnds	212,880	262,657	221,224	202,934	210,294
500 Maint. of Equipment	169,525	143,332	188,953	168,830	167,800
600 Misc. Services	1,395,195	1,378,950	1,382,651	1,414,633	1,417,939
700 Sundry Services	763,900	331,270	662,455	622,996	627,949
900 Capital Outlay	338,400	168,574	343,633	370,095	641,675
Gross Program Exp.	3,968,752	3,220,757	3,963,165	3,820,669	4,345,125
Less Reimbursements	0	0	0	0	0
Total Dept. Budget	3,968,752	3,221,127	3,963,165	3,820,669	4,345,125

PROGRAM SUMMARY:

Program Title	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
1 Water Production	1,675,227	1,231,849	1,637,226	1,684,066	1,901,210
2 Dist. & Collection	1,750,873	1,507,031	1,758,380	1,639,354	1,870,472
3 WW Treatment	0	0	0	0	0
4 Engineering Svcs.	92,380	63,554	98,086	76,255	106,811
5 Technical Services	78,992	62,998	82,549	72,274	94,647
6 Utility Billing & Customer S	371,280	355,325	386,923	348,720	371,986
7 Inspection Svcs.	0	0	0	0	0
Total Dept. Budget	3,968,752	3,220,757	3,963,165	3,820,669	4,345,125

FUNDING SUMMARY:

Funding Source	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
W & WW Enterprise Fund	3,968,752	3,221,127	3,963,165	3,820,669	4,345,125
Gross Dept. Exp.	3,968,752	3,221,127	3,963,165	3,820,669	4,345,125

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	19,776	17,689	20,261	19,850	20,161
602 Insurance & Bonds	8,052	8,052	8,438	8,451	8,120
603 Special Services	355,372	349,088	317,527	385,150	436,240
604 Travel Expenses	8,800	1,579	10,940	5,990	8,700
605 Schools & Training	7,635	3,969	10,940	7,590	10,940
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	7,900	8,461	8,375	11,280	11,500
608 Light & Power	112,240	86,566	117,000	96,950	92,100
609 Legal Notices	2,420	1,197	3,041	2,855	4,000
610 Lease Prop. & Eqpt.	10,500	12,197	11,575	12,075	11,630
611 Lease Water Rights	753,380	766,927	760,000	750,000	700,000
615 Effluent Water Disposal	0	0	0	0	0
616 Administrative Services	87,608	101,834	91,988	91,988	91,988
617 Communications Services	20,000	20,000	21,000	21,000	21,000
618 Sludge Disposal Services	0	0	0	0	0
619 Grounds Maint. Services	0	0	0	0	0
620 Christmas bonus	1,512	1,392	1,567	1,454	1,560
Subtotal	1,395,195	1,378,950	1,382,651	1,414,633	1,417,939
700 SUNDRY CHARGES					
701 Dues & Subscriptions	13,340	12,717	13,993	13,943	17,432
728 Debt Principal	0	0	0	0	0
703 Claims & Damages	475	0	499	100	515
704 Interest Expense	445,000	165,169	349,623	330,873	363,802
712 Bad Debts -Water	36,000	24,499	37,800	18,500	25,000
708 P.I.L.O.T.	45,495	45,295	47,770	46,810	42,200
709 Gross Receipts Fee	223,590	83,590	212,770	212,770	179,000
Subtotal	763,900	331,270	662,455	622,996	627,949
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	36,000	36,000	0	0	10,000
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	4,800	0	5,040	2,000	2,000
934 Water Lines, Fire Hyd.	20,000	35,393	21,000	12,000	22,000
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	85,000	78,588	89,250	179,250	134,000
937 Water Well & Bldg.	2,000	0	2,100	1,000	2,100
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt., - Office	2,400	0	1,500	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	141,200	0	148,260	83,678	148,260
954 Eqpt. - Motor Veh.	26,000	5,157	35,211	65,143	19,900
955 Eqpt. - Heavy	21,000	13,436	41,272	27,024	78,415
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	225,000
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	338,400	168,574	343,633	370,095	641,675
DEPARTMENT TOTAL	3,968,752	3,220,757	3,963,165	3,820,669	4,345,125

WATER FUND

Water Enterprise Fund

Account : 511

EXPENDITURE SUMMARY:

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
100 Personal Services	959,217	819,726	1,028,748	917,694	1,124,020
200 Supplies & Materials	129,635	116,248	135,500	123,487	155,448
400 Maint. Bldgs/Grnds	212,880	262,657	221,224	202,934	210,294
500 Maint. of Equipment	169,525	143,332	188,953	168,830	167,800
600 Misc. Services	1,395,195	1,378,950	1,382,651	1,414,633	1,417,939
700 Sundry Services	763,900	331,270	662,455	622,996	627,949
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Gross Program Exp.	3,968,752	3,220,757	3,963,165	3,820,669	4,345,125
Less Reimbursements	0	0	0	0	0
Total Dept. Budget	3,968,752	3,221,127	3,963,165	3,820,669	4,345,125

PROGRAM SUMMARY:

Program Title	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
1 Water Production	1,675,227	1,231,849	1,637,226	1,684,066	1,901,210
2 Dist. & Collection	1,750,873	1,507,031	1,758,380	1,639,354	1,870,472
3 WW Treatment	0	0	0	0	0
4 Engineering Svcs.	92,380	63,554	98,086	76,255	106,811
5 Technical Services	78,992	62,998	82,549	72,274	94,647
6 Utility Billing & Customer S	371,280	355,325	386,923	348,720	371,986
7 Inspection Svcs.	0	0	0	0	0
Total Dept. Budget	3,968,752	3,220,757	3,963,165	3,820,669	4,345,125

FUNDING SUMMARY:

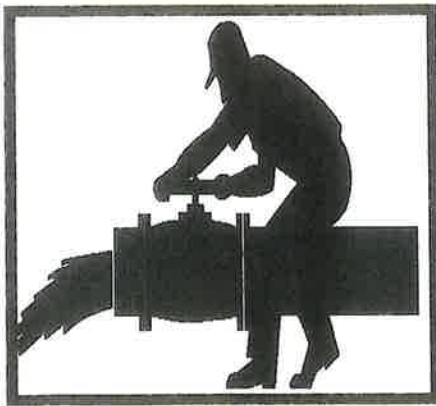
Funding Source	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
W & WW Enterprise Fund	3,968,752	3,221,127	3,963,165	3,820,669	4,345,125
Gross Dept. Exp.	3,968,752	3,221,127	3,963,165	3,820,669	4,345,125

Water Production

PROGRAM OBJECTIVE

To obtain and maintain a safe and adequate supply of potable water for public use.

Provides water source services including surface water purchases from CRMWA and production in the City owned and operated well field. Water treatment of CRMWA water is performed by the City of Lubbock. Well field water is treated by chlorination at the Rountree Pump Station.



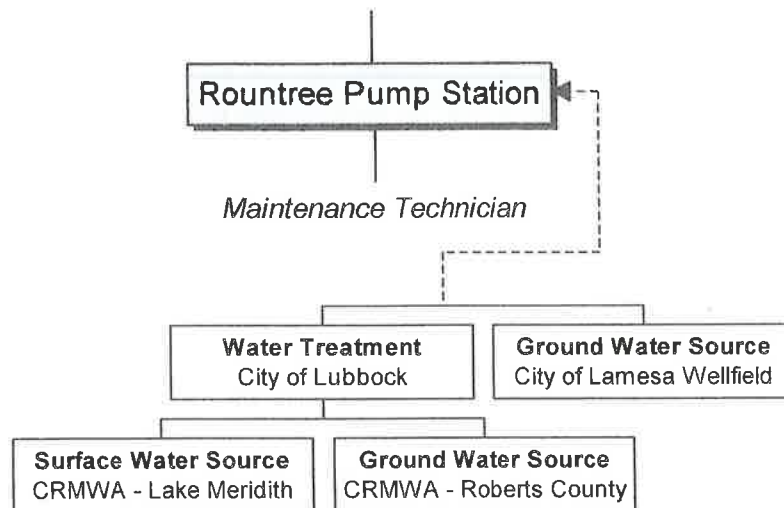
UTILITY DIRECTOR

601 South First Street

Phone: 806-872-4347

Fax: 808-872-4338

Director of Utilities



PROGRAM ACTIVITIES

1. Purchase of water from Canadian River Municipal Water Authority
2. Funding of surface water treatment by the City of Lubbock
3. Chlorination of well field and CRMWA water received at plant
4. Operation and maintenance of well field

LEGAL AUTHORITY: Contracts with CRMWA and City of Lubbock



WATER PRODUCTION SERVICES

Water & Wastewater Department

Account : 5111

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Maintenance Technician II	13	0.85	3,031	30,916
Maintenance Technician I	12	1.00	2,516	30,191
Utility Supervisor	19	0.20	3,916	9,398
Total Positions Authorized		2.05	Subtotal:	70,505

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	1	1,200
On Call Pay Rate: \$50 No. of weeks:	6	300

Subtotal:		1,500
Less estimated total cost of sick and vacation leave		(5,966)
		=====
Net Salaries:		66,040

PERSONAL SERVICES DETAIL:

101	Salaries	66,040
102	Longevity Pay (\$4 Per month of service) Total Years:	3 144
103	Overtime Number of Hours per Year:	275 6,389
104	Vacation Leave Average number of days per year:	12.0 3,254
105	Sick Leave Average number of days per year:	10 2,712
107	Social Security City's share:	7.65% 6,008
108	TMRS Retirement City's share:	3.83% 3,008
109	Worker's Compensation Total per year:	5.69 3,758
110	Unemployment Tax Percent of payroll:	2.10% 1,387
111	Group Medical Insurance Per employee, per month:	\$650 15,990
	& Life Insurance	=====
Total Personal Services		108,689

DEPARTMENT EXPENDITURE DETAIL: (Continued)

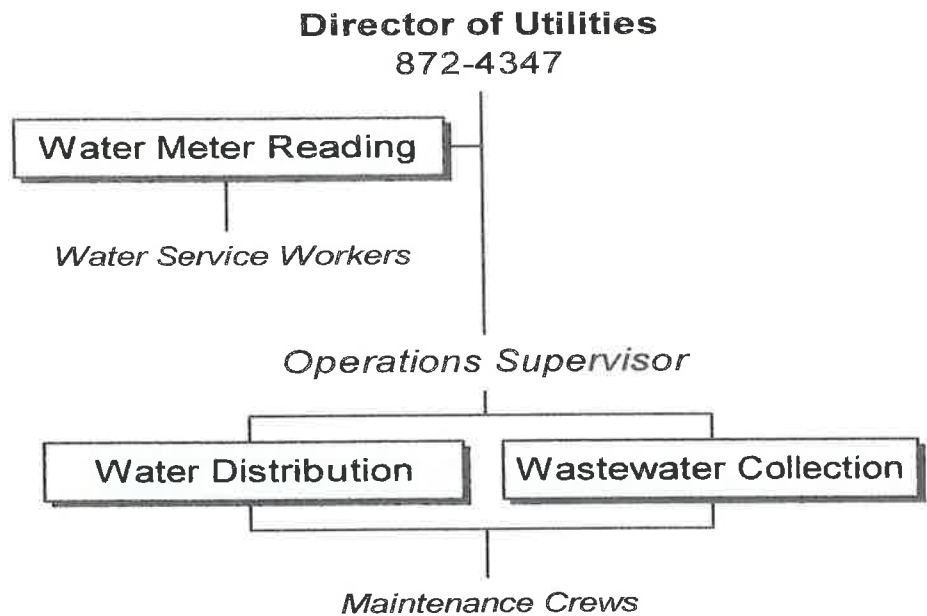
Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	400	456	336	450	336
602 Insurance & Bonds	524	524	546	545	530
603 Sp. Svcs. (Water Tmnt.)	205,000	183,619	215,250	225,000	265,000
604 Travel Expenses	800	162	840	840	900
605 Schools & Training	1,000	600	3,200	3,200	3,400
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power (Wells & RT)	35,000	22,693	36,750	34,000	31,000
609 Legal Notices	0	362	500	1,500	2,000
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Water Purchase (CRMWA)	750,000	766,927	760,000	750,000	700,000
616 Administrative Services	0	0	0	0	0
617 Communications Services	0	0	0	0	0
619 Grounds Maintenance	0	0	0	0	0
620 Christmas bonus	125	75	131	100	120
Subtotal	992,849	975,417	1,017,553	1,015,635	1,003,286
700 SUNDRY CHARGES					
701 Dues & Subscriptions (TCEQ)	100	114	105	105	125
702 Regulatory Agency Fees	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	370,000	118,693	270,873	270,873	313,802
706 Misc. Expense	0	0	0	0	0
707 Other Agencies (Sr. Citizens)	15,200	15,000	15,960	15,000	13,200
728 Finance Debt Service	140,000	0	125,000	125,000	95,000
Subtotal	525,300	133,806	411,938	410,978	422,127
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	90,000	26,000
937 Water Well & Bldg.	2,000	0	2,100	1,000	2,100
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	11,200	0	11,760	2,000	11,760
954 Eqpt. - Motor Veh.	0	0	7,911	3,500	8,200
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	225,000
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	13,200	0	21,771	96,500	273,060
DEPARTMENT TOTAL	1,675,227	1,231,849	1,637,226	1,684,066	1,901,210

Water & Wastewater Distribution & Collection

PROGRAM OBJECTIVE

Provides operations, maintenance and construction services for the water distribution system and the wastewater collection systems. This includes maintenance of lines, valves, water storage tanks, wastewater lift stations and water pump stations. Personnel are on call to ensure full 24-hour daily operation of the systems.

To maintain systems in optimum operating condition and respond to and repair system leaks and stoppages in a timely manner.



UTILITY DIRECTOR

601 South First Street

Phone: 806-872-4347

Fax: 808-872-4338

PROGRAM ACTIVITIES

1. Lift station monitoring and maintenance
2. Wastewater line clean-out and repair
3. Water leak repair
4. Water and wastewater line replacement
5. Water meter reading
6. Water service turn-on and turn-off
7. Construction of new water and wastewater lines

LEGAL AUTHORITY: Federal - Safe Drinking Water Act
State - TNRCC Regulations



DISTRIBUTION SERVICES

Water & Wastewater Department

Account : 5112

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Director of Utilities	U	1.00	5,989	71,868
Operations Supervisor	19	0.95	4,019	45,816
Maintenance Crew Leader	14	0.95	3,183	36,281
ARM Tech/Maint Worker	13	0.95	2,774	31,621
Maintenance Worker	13	2.90	2,857	99,424
ARM Tech/Maint Worker	13	0.95	3,031	34,553
Assistant Financial Director	U	0.30	3,211	11,560
Utility Supervisor	19	0.20	3,916	9,398
City Manager	U	0.25	9,283	27,849
Total Positions Authorized		8.45	Subtotal:	368,371

ADDITIONAL PERSONAL SERVICES:

Extra Help (Summer Employees at \$5.55 p/hr)	0
Merit Pay (Number of extra pay steps authorized)	5 6,539
On Call Pay Rate: \$50 Jo. of weeks: 50	2,500

Subtotal:	9,039
 Less estimated total cost of sick and vacation leave	 (28,336)
	=====
Net Salaries:	349,074

PERSONAL SERVICES DETAIL:

101 Salaries	349,074
102 Longevity Pay (\$4 Per month of service) Total Years: 80	3,840
103 Overtime Number of Hours per Year: 2,766	82,403
104 Vacation Leave Average number of days per year: 11	15,585
105 Sick Leave Average number of days per year: 9	12,751
107 Social Security City's share: 7.65%	35,469
108 TMRS Retirement City's share: 3.83%	17,758
109 Worker's Compensation Total per year: 4.50	15,708
110 Unemployment Tax Percent of payroll: 2.10%	7,331
111 Group Medical Insurance Per employee, per month: \$650	65,910
& Life Insurance	=====
Total Personal Services	605,829

DEPARTMENT EXPENDITURE DETAIL: (Continued)

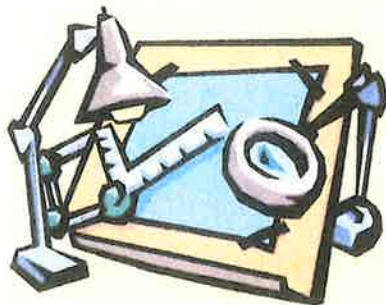
Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	9,576	8,908	10,055	10,000	10,300
602 Insurance & Bonds	6,840	6,840	7,182	7,182	6,900
603 Special Svcs (Lab Fees, Gran	147,882	151,538	100,000	158,000	169,000
604 Travel Expenses	4,600	985	4,900	3,500	5,000
605 Schools & Training	4,035	2,558	4,900	3,000	5,000
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	7,500	8,114	7,875	10,705	11,000
608 Light & Power	75,000	62,664	78,750	62,000	60,000
609 Legal Notices	2,420	835	2,541	1,200	2,000
610 Lease Prop. (Eqpt.)	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
612 Employee Reimb.	0	0	0	0	0
616 Administrative Charges	87,608	101,834	91,988	91,988	91,988
617 Communications Charges	20,000	20,000	21,000	21,000	21,000
620 Christmas bonus	712	719	748	755	750
Subtotal	366,173	364,993	329,939	369,330	382,938
700 SUNDRY CHARGES					
701 Dues & Subs. (State fees)	12,750	11,158	13,388	13,388	16,800
728 Debt Principle	0	0	0	0	0
703 Claims & Damages	475	0	499	100	515
704 Interest Expense & Amortizati	75,000	46,477	78,750	60,000	50,000
712 Bad Debts - Water/Amortizati	36,000	24,499	37,800	18,500	25,000
708 P. I. L. O. T.	30,295	30,295	31,810	31,810	29,000
709 Gross Receipts Fee	83,590	83,590	87,770	87,770	84,000
711 Depreciation	0	0	0	0	0
713 Amortization	0	0	0	0	0
Subtotal	238,110	196,019	250,017	211,568	205,315
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	36,000	36,000	0	0	10,000
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	4,800	0	5,040	2,000	2,000
934 Water Lines, Fire Hyd.	20,000	35,393	21,000	12,000	22,000
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	85,000	78,588	89,250	89,250	108,000
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	130,000	0	136,500	81,678	136,500
954 Eqpt. - Motor Veh.	22,000	5,157	23,100	61,643	7,500
955 Eqpt. - Heavy	21,000	13,436	41,272	27,024	78,415
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm./Network	0	0	0	0	0
958 Eqpt. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	318,800	168,574	316,162	273,595	364,415

Engineering Services

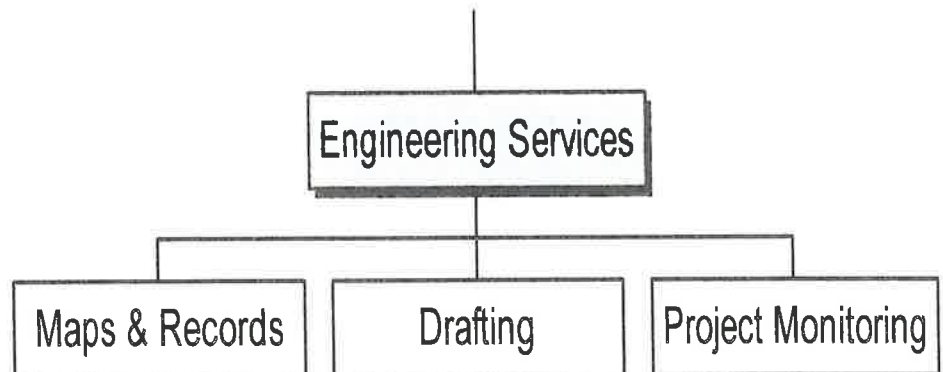
PROGRAM OBJECTIVE

Provides engineering services to the Water and Wastewater Department and all other city departments. Produces and maintains maps and records of the water distribution and wastewater collection systems.

To provide engineering support to all departments and to provide accurate and useful data for current programs and for future reference.



Director of Utilities
Engineering Technician
872-4346



PROGRAM ACTIVITIES

1. Produce and maintain maps and records of water and wastewater system
2. Produce maps for other City departments
3. Surveying to find locations and points of grade
4. Drafting to provide maps and drawings of water & wastewater lines, city streets, and other facilities
5. Inspection and monitoring construction projects to insure compliance with standards

UTILITY DIRECTOR

601 South First Street

Phone: 806-872-4347

Fax: 808-872-4338

LEGAL AUTHORITY: TNRCC Regulations; Chapter 290.46(n)



ENGINEERING SERVICES

Water & Wastewater Department

Account : 5114

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Engineering Technician	18	1	3,905	46,863
Utility Supervisor	19	0.20	3,916	9,398
Total Positions Authorized		1	Subtotal:	56,261

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	1	1,407
On Call Pay Rate: \$50 lo. of weeks:	0	0

Subtotal:		1,407
Less estimated total cost of sick and vacation leave		(4,436)
		=====
Net Salaries:		53,232

PERSONAL SERVICES DETAIL:

101	Salaries		53,232
102	Longevity Pay (\$4 Per month of service)	Total Years: 28	1,344
103	Overtime	Number of Hours per Year: 303	9,693
104	Vacation Leave	Average number of days per year: 13	2,705
105	Sick Leave	Average number of days per year: 8	1,731
107	Social Security	City's share: 7.65%	5,256
108	TMRS Retirement	City's share: 3.83%	2,631
109	Worker's Compensation	Total per year: 0.84	447
110	Unemployment Tax	Percent of payroll: 2.10%	1,118
111	Group Medical Insurance & Life Insurance	Per employee, per month: \$650	9,360
			=====
Total Personal Services			87,517

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	400	0	450	200	450
602 Insurance & Bonds	213	213	224	224	225
603 Special Services	500	0	525	250	540
604 Travel Expenses	1,600	432	3,200	1,200	1,200
605 Schools & Training	800	811	840	840	940
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	0	0	0	0	0
610 Lease (Office Space)	1,500	1,863	1,575	1,575	1,630
611 Lease Water Rights	0	0	0	0	0
616 Administrative Services	0	0	0	0	0
617 Communications Services	0	0	0	0	0
619 Grounds Maintenance	0	0	0	0	0
620 Christmas bonus	125	88	131	88	132
Subtotal	5,138	3,407	6,945	4,377	5,117
700 SUNDRY CHARGES					
701 Dues & Subscriptions	120	0	127	50	127
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
706 Misc. Expense	0	0	0	0	0
706 P.I.L.O.T.	0	0	0	0	0
707 Gross Receipts Fee	0	0	0	0	0
Subtotal	120	0	127	50	127
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	0	0
DEPARTMENT TOTAL	92,380	63,554	98,086	76,255	106,811

Technical Services

PROGRAM OBJECTIVE

To maintain all city owned electrical systems and the water and wastewater electrical, instrumentation and control systems in optimum working order.

The Technical Services program provides electrical installation, maintenance and repair for all departments, and instrumentation and programmable controller services to the Water and Wastewater Department.

Director of Utilities

Technical Services Supervisor
872-4349

Technical Services

Journeyman Electrician



UTILITY DIRECTOR

601 South First Street

Phone: 806-872-4347

Fax: 808-872-4338

PROGRAM ACTIVITIES

1. Repair and maintenance of electric motors and controls
2. Wiring of new electric installations
3. Routine electrical maintenance
4. Programming, installation and maintenance of programmable controllers
5. Routine radio and instrumentation maintenance



TECHNICAL SERVICES

Water & Wastewater Department

Account : 5115

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Journeyman Electrician Utility Supervisor	18	0.00	0	0
	17	0.95	3,372	38,436
	19	0.20	3,916	9,398
Total Positions Authorized		1.15	Subtotal:	47,834

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	4	4,991
Extra Help ; temporary employees (Total amount allocated)		0

Subtotal:		4,991
 Less estimated total cost of sick and vacation leave		 (4,783)
		=====
Net Salaries:		48,042

PERSONAL SERVICES DETAIL:

101	Salaries	48,042
102	Longevity Pay (\$4 Per month of service) Total Years: 16	768
103	Overtime Number of Hours per Year: 219	6,598
104	Vacation Leave Average number of days per year: 15	2,760
105	Sick Leave Average number of days per year: 11	2,024
107	Social Security City's share: 7.65%	4,605
108	TMRS Retirement City's share: 3.83%	2,305
109	Worker's Compensation Total per year: 5.24	2,517
110	Unemployment Tax Percent of payroll: 2.10%	1,009
111	Group Medical Insurance Per employee, per month: \$650	8,970
	& Life Insurance	=====
Total Personal Services		79,598

DEPARTMENT EXPENDITURE DETAIL: (Continued)

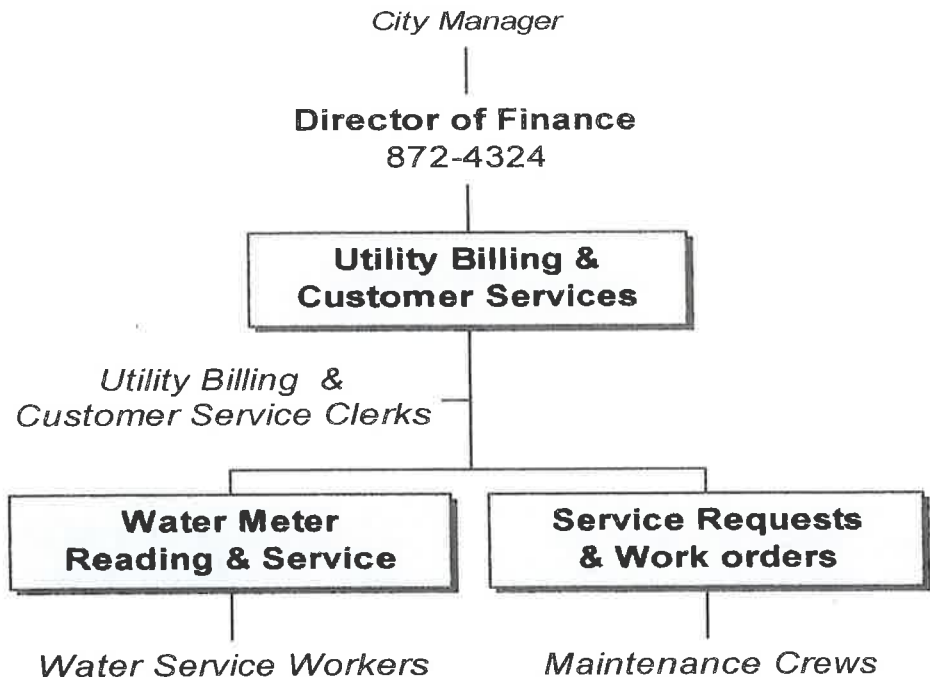
Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	400	493	420	500	675
602 Insurance & Bonds	225	225	236	250	215
603 Special Services	240	65	252	150	200
604 Travel Expenses	200	0	600	200	600
605 Schools & Training	200	0	600	300	600
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	0	0	0	155	0
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
616 Administrative Services	0	0	0	0	0
617 Communications Services	0	0	0	0	0
619 Grounds Maintenance	0	0	0	0	0
620 Christmas bonus	125	83	131	84	130
Subtotal	1,390	867	2,239	1,639	2,420
700 SUNDRY CHARGES					
701 Dues & Subscriptions	50	0	53	50	60
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
706 Misc. Expense	0	0	0	0	0
706 P.I.L.O.T.	0	0	0	0	0
707 Gross Receipts Fee	0	0	0	0	0
Subtotal	50	0	53	50	60
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	4,000	0	4,200	0	4,200
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	4,000	0	4,200	0	4,200
DEPARTMENT TOTAL	78,992	62,998	82,549	72,274	94,647

Utility Billing & Customer Services

PROGRAM OBJECTIVE

To provide quality customer service through accurate and timely billing and collection of fees for services.

The Utility Billing and Customer Service program provides billing and collection of fees for water and wastewater service; services provided by other departments; and accounting services for the Water and Wastewater Enterprise Fund.



PROGRAM ACTIVITIES

1. Computing and sending out bills for services
2. Receiving and posting of bills paid
3. Handling customer complaints and resolving service problems
4. Takes complaint calls from customers and forwards requests for service to water service crews

DIRECTOR OF FINANCE

601 South First Street

Phone: 806-872-4347

Fax: 808-872-4338

UTILITY BILLING & CUSTOMER SERVICES

Water & Wastewater Department

Account : 5116

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Director of Finance	U	0.40	6,733	32,318
Accountant/Administrative Technician	14	1.00	3,372	40,459
Billing Clerk	14	1.00	3,000	35,998
Customer Service Clerk	10	2.00	2,468	59,232
Customer Service Clerk	8	0	2,173	0
Total Positions Authorized		4.40	Subtotal:	168,007

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	5	7,637
Extra Help ; temporary employees (Total amount allocated)		0

	Subtotal:	7,637
Less estimated total cost of sick and vacation leave		(13,570)
		=====
	Net Salaries:	162,074

PERSONAL SERVICES DETAIL:

101	Salaries		162,074
102	Longevity Pay (\$4 Per month of service)	Total Years: 8	384
103	Overtime	Number of Hours per Year: 260	6,907
104	Vacation Leave	Average number of days per year: 13	8,400
105	Sick Leave	Average number of days per year: 8	5,169
107	Social Security	City's share: 7.65%	13,994
108	TMRS Retirement	City's share: 3.83%	7,006
109	Worker's Compensation	Total per year: 0.45	729
110	Unemployment Tax	Percent of payroll: 2.10%	3,404
111	Group Medical Insurance	Per employee, per month: \$650	34,320
	& Life Insurance		=====
Total Personal Services			242,388

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	9,000	7,831	9,000	8,700	8,400
602 Insurance & Bonds	250	250	250	250	250
603 Special Services	1,750	13,866	1,500	1,750	1,500
604 Travel Expenses	1,600	0	1,400	250	1,000
605 Schools & Training	1,600	0	1,400	250	1,000
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	400	348	500	575	500
608 Light & Power	2,240	1,209	1,500	950	1,100
609 Legal Notices	0	0	0	0	0
610 Lease of Eqpt.(post meter, co)	9,000	10,334	10,000	10,500	10,000
612 Employee Reimb.	3,380	0	0	0	0
616 Administrative Services	0	0	0	0	0
617 Communications Services	0	0	0	0	0
619 Grounds Maintenance	0	0	0	0	0
620 Christmas bonus	425	428	425	427	428
Subtotal	29,645	34,265	25,975	23,652	24,178
700 SUNDRY CHARGES					
701 Dues & Subscriptions	320	1,445	320	350	320
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
706 Misc. Expense	0	0	0	0	0
706 P.J.L.O.T.	0	0	0	0	0
707 Gross Receipts Fee	0	0	0	0	0
Subtotal	320	1,445	320	350	320
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	2,400	0	1,500	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm./Network	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	2,400	0	1,500	0	0
DEPARTMENT TOTAL	371,280	355,325	386,923	348,720	371,986

SOLID WASTE MANAGEMENT

The Solid Waste Management Enterprise Fund is a proprietary fund. Proprietary funds are used to account for operations that are financed and operated in a manner similar to a private business and which provides services primarily on a user charge basis.



**PUBLIC WORKS
DIRECTOR**

1001 South Dallas Avenue

Phone: 806-872-4331

Fax: 808-872-4338

SERVICES PROVIDED

The Solid Waste Management Fund provides environmental health related services to the community such as, solid waste collection and disposal, vector control, animal control, street cleaning, and public health services.



Funded Activities

- Funding of environmental health services in the city performed by the South Plains Public Health District
- Sanitation Department services including solid waste collection
- Operation of the Type I Solid Waste Landfill
- Funding of vector control activities
- Funding of animal control services by the Police Department
- Funding of street cleaning services by the Street Department



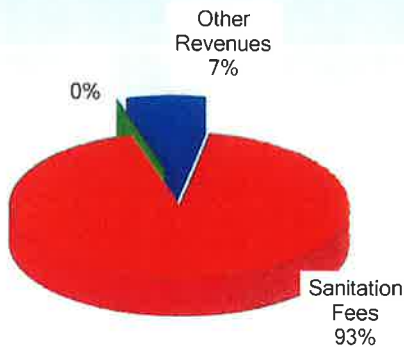
SOLID WASTE MANAGEMENT ENTERPRISE FUND

Revenue Summary Fiscal Year 2022-2023

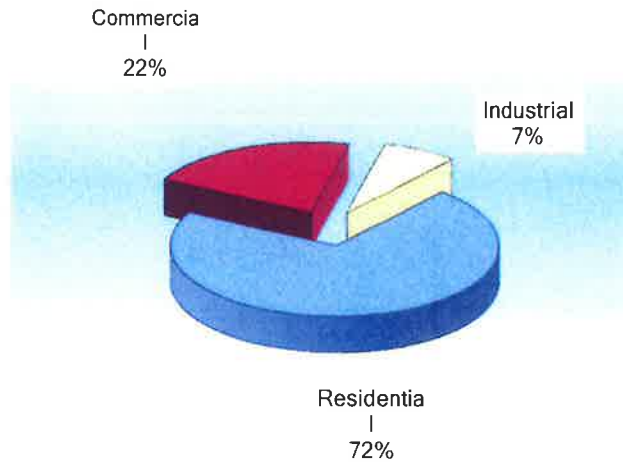
Revenue Source	Budgeted	Actual	Budgeted	Estimated	Proposed
	FY 2020-21	FY 2020-21	FY 2021-22	FY 2021-22	FY 2022-23
Sanitation Service Fees:					
Roll-Off Containers	30,000	29,544	30,000	48,500	34,000
Residential	1,200,600	1,163,871	1,283,400	1,225,601	1,515,744
Commercial	338,535	356,635	361,909	386,400	443,649
Industrial (TDCJ)	142,000	102,643	153,190	120,500	157,517
Commercial OCL	40,000	40,161	45,000	50,640	45,000
Residential OCL	45,000	50,448	45,000	43,500	50,000
Landfill Access Fees	52,000	114,769	65,000	145,000	70,000
Vector Control Svc. Fees	18,000	21,387	19,000	9,000	9,200
Recycling Revenue	0	0	0	200	0
Total	1,866,135	1,879,458	2,002,499	2,029,341	2,325,111
Non-Operating Revenues:					
County Contract	70,340	52,755	70,340	70,340	86,216
Interest and Leases	12,500	10,202	12,500	12,500	2,000
Sale of Material/rental of equip./M	5,000	7,843	5,000	106,380	6,000
Total	87,840	70,800	87,840	189,220	94,216
Total Fund Revenues	1,953,975	1,950,258	2,090,339	2,218,561	2,419,327

REVENUE SOURCES:

Total Revenues



Sanitation Fees



SANITATION DEPARTMENT

DEPARTMENT OBJECTIVE

The Sanitation Department provides services to protect the public health with solid waste collection and disposal, vector control services and public health services funding.

To provide all customers with services as scheduled and to ensure compliance with all applicable federal and state environmental regulations.



DEPARTMENT ACTIVITIES

To provide effective mechanized residential and commercial solid waste collection.

To provide effective manual brush and large item collection.

To provide effective and environmentally safe landfill operation.

To provide public health services including mosquito spraying and funding of the South Plains Public health District operations in the city, and funding animal control services performed by the Police Department.

To provide funding for street cleaning services performed by the Street De-

**PUBLIC WORKS
DIRECTOR**

1001 South Dallas Avenue

Phone: 806-872-4331

Fax: 808-872-4338



SANITATION

Solid Waste Management Fund

Account : 521

EXPENDITURE SUMMARY:

Account Category	Budgeted	Actual	Budgeted	Estimated	Proposed
	FY 2020-21	FY 2020-21	FY 2021-22	FY 2021-22	FY 2022-23
100 Personal Services	728,969	656,533	768,075	700,904	779,965
200 Supplies & Materials	114,420	114,775	112,940	108,220	132,082
400 Maint. Bldgs/Grnds	57,510	34,925	51,800	25,900	22,300
500 Maint. of Equipment	218,040	208,627	216,840	184,900	214,900
600 Misc. Services	251,354	260,564	241,116	237,665	335,859
700 Sundry Services	260,465	225,884	251,131	243,412	240,557
900 Capital Outlay	492,883	68,532	474,326	307,100	371,475
Gross Program Exp.	2,123,641	1,569,840	2,116,228	1,808,101	2,097,138
Less Reimbursements	0	0	0	0	0
Total Dept. Budget	2,123,641	1,569,840	2,116,228	1,808,101	2,097,138

PROGRAM SUMMARY:

Program Title	Budgeted	Actual	Budgeted	Estimated	Proposed
	FY 2020-21	FY 2020-21	FY 2021-22	FY 2021-22	FY 2022-23
1 Solid Waste Collection	1,050,200	900,826	1,076,045	948,634	1,022,565
2 Solid Waste Landfill	859,088	505,101	826,596	670,991	870,813
3 Specialized Collection	115,884	89,102	115,918	102,387	115,472
4 Environmental Health	98,469	74,812	97,669	86,089	88,288
Total Dept. Budget	2,123,641	1,569,840	2,116,228	1,808,101	2,097,138

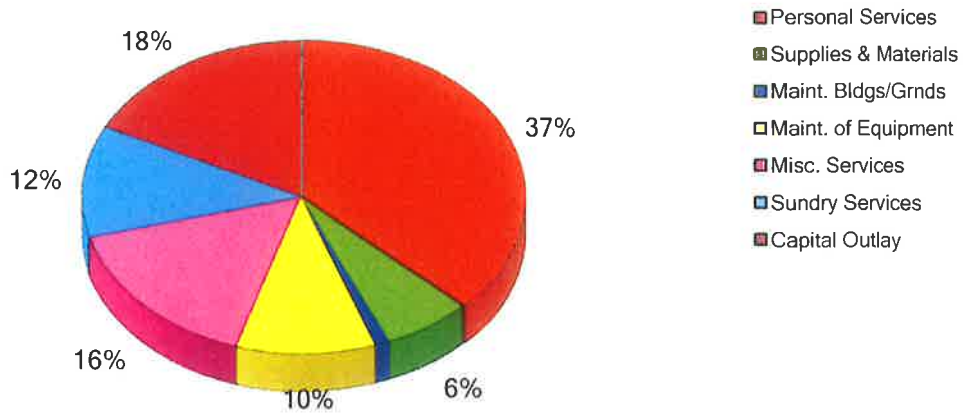
FUNDING SUMMARY:

Funding Source	Budgeted	Actual	Budgeted	Estimated	Proposed
	FY 2020-21	FY 2020-21	FY 2021-22	FY 2021-22	FY 2022-23
Solid Waste Mgt. Fund	2,058,641	1,504,840	2,051,228	1,743,101	2,032,138
W & WW Enterprise Fund	0	0	0	0	0
Dawson County	65,000	65,000	65,000	65,000	65,000
General Fund	0	0	0	0	0
Gross Dept. Exp.	2,123,641	1,569,840	2,116,228	1,808,101	2,097,138

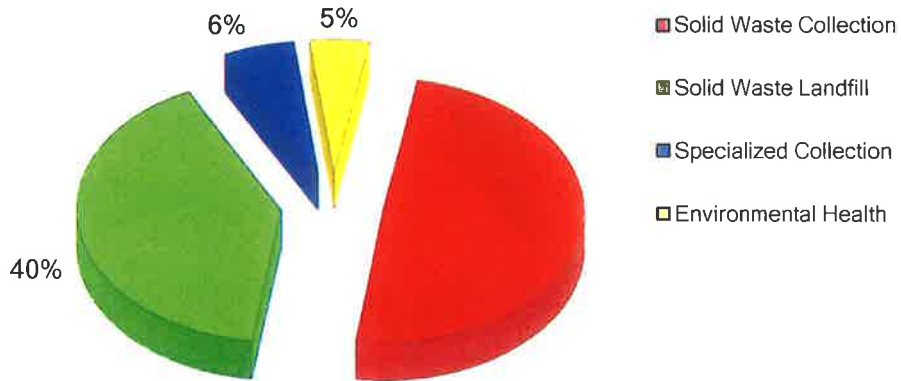
DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	5,380	7,550	5,380	9,000	8,600
602 Insurance & Bonds	9,779	9,779	9,779	9,199	9,778
603 Special Services	63,188	72,462	58,000	55,650	146,632
604 Travel Expenses	2,400	0	1,400	1,150	900
605 Schools & Training	6,000	650	5,400	3,300	3,400
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	2,400	1,552	2,400	2,000	1,622
608 Light & Power	9,900	5,714	7,800	7,200	7,476
609 Legal Notices	1,235	621	1,235	1,450	1,805
610 Lease Prop. & Eqpt.	21,960	27,984	21,560	21,560	27,739
611 Lease Water Rights	3,025	1,425	2,075	1,300	1,760
613 Administrative Charges	94,552	101,834	94,552	94,552	95,000
617 Communications Svcs.	20,400	20,000	20,400	20,400	20,000
619 Landfill Grnds. Maint.	10,000	10,000	10,000	10,000	10,000
615 Christmas bonus	1,135	993	1,135	904	1,147
Subtotal	251,354	260,564	241,116	237,665	335,859
700 SUNDRY CHARGES					
701 Dues & Subscriptions	1,500	599	950	650	850
703 Claims & Damages	350	0	350	350	350
704 Interest Expense	59,992	36,126	56,474	41,918	41,000
707 Other Agencies	77,460	67,996	69,460	79,000	74,460
708 P.I.L.O.T.	39,840	39,840	39,840	39,437	39,840
709 Gross Receipts Fee	39,073	39,073	41,807	41,807	41,807
710 Misc. Sanitation Svcs.	42,250	42,250	42,250	40,250	42,250
711 Depreciation & Amortization	0	0	0	0	0
724 Landfill Expansion Debt Serv.	0	0	0	0	0
Subtotal	260,465	225,884	251,131	243,412	240,557
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	5,600	0	5,600	1,500	5,600
931 Buildings, Structures	5,200	0	5,200	1,000	5,200
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	2,000	25	2,000	1,500	1,000
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	92,000	56,767	92,000	83,000	81,000
954 Eqpt. - Motor Veh.	21,915	0	39,307	7,500	104,675
955 Eqpt. - Heavy	366,168	11,741	330,219	212,600	174,000
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	492,883	68,532	474,326	307,100	371,475
DEPARTMENT TOTAL	2,123,641	1,569,840	2,116,228	1,808,101	2,097,138

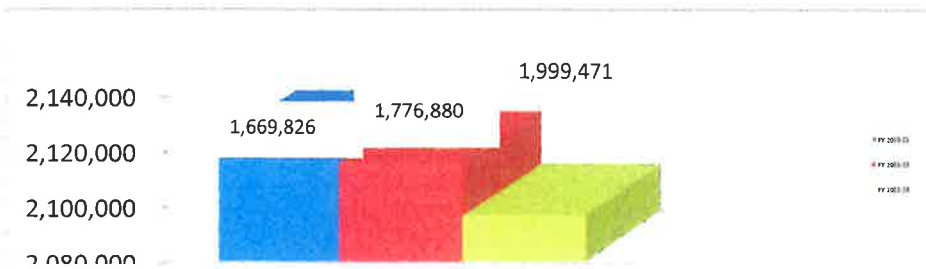
EXPENDITURES BY CATEGORY:



EXPENDITURES BY PROGRAM:



BUDGETED EXPENDITURES TREND:



Solid Waste Collection

PROGRAM OBJECTIVE

To provide twice-weekly residential collection and commercial collection service as specified.

The Solid Waste Collection program provides mechanized collection of residential and commercial solid wastes; and maintenance of collection containers.

Director of Public Works

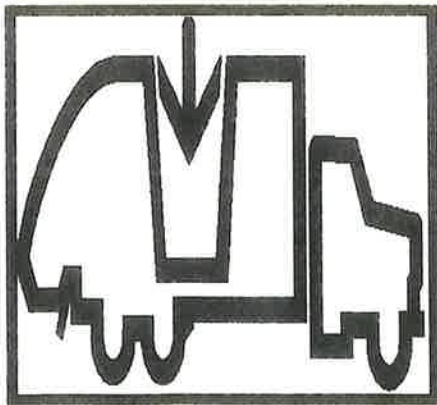
Operations Supervisor
872-4320

Mechanized MSW
Collection Services

Container Maintenance
Services

Sanitation Truck Drivers

Welder



PROGRAM ACTIVITIES

- Residential solid waste collection (twice weekly)
- Commercial solid waste collection (variable pick-up as specified)
- Collection container maintenance and replacement

**PUBLIC WORKS
DIRECTOR**

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SOLID WASTE COLLECTION SERVICES

Sanitation Department

Account : 5211

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Sanitation Truck Driver	14	1	3,183	38,191
Director of Public Works	U	0.34	6,228	25,410
Sanitation Truck Driver	14	2.00	3,000	71,996
Finance Director	U	0.30	6,733	24,239
Operations Supervisor	19	1.00	4,140	49,675
Assistant Finance Director	U	0.30	3,211	11,560
Crew Leader	14	1.00	3,278	39,336
Total Positions Authorized		5.94	Subtotal:	260,407

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	6	7,891
Extra Help ; temporary employees (Total ammount allocated)		1,000

Subtotal:		8,891
 Less estimated total cost of sick and vacation leave		 (19,530)
		=====
Net Salaries:		249,767

PERSONAL SERVICES DETAIL:

101	Salaries		249,767
102	Longevity Pay (\$4 Per month of service)	Total Months	50 2,400
103	Overtime	Number of Hours per Year:	1547 46,910
104	Vacation Leave	Average number of days per year:	12.5 12,520
105	Sick Leave	Average number of days per year:	7 7,011
107	Social Security	City's share:	7.65% 24,373
108	TMRS Retirement	City's share:	3.83% 12,203
109	Worker's Compensation	Total per year:	6.47 16,160
110	Unemployment Tax	Percent of payroll:	2.10% 5,245
111	Group Medical Insurance & Life Insurance	Per employee, per month:	\$650 50,332
			=====
Total Personal Services			426,921

DEPARTMENT EXPENDITURE DETAIL: (Continued)

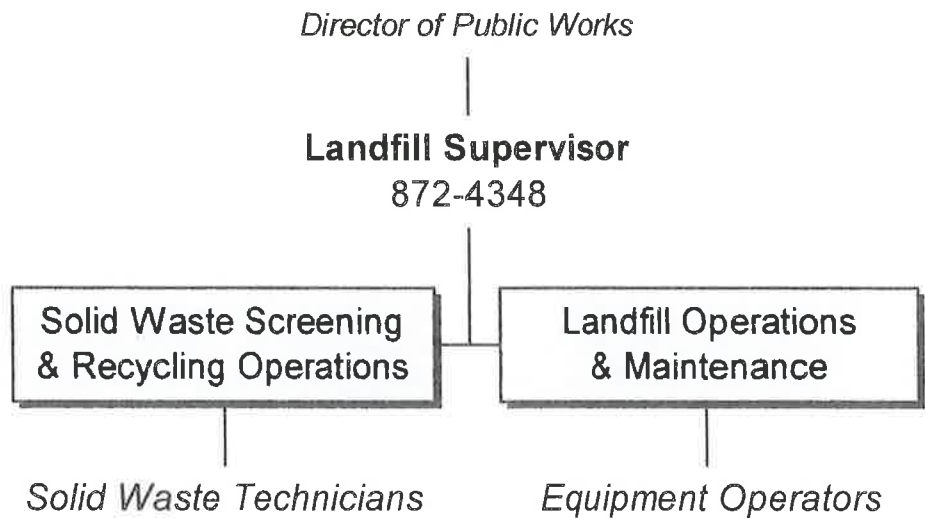
Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	4,000	5,987	4,000	6,600	6,000
602 Insurance & Bonds	5,300	5,300	5,300	5,000	5,300
603 Special Services	17,000	11,627	12,000	9,500	6,982
604 Travel Expenses	1,600	0	1,000	750	500
605 Schools & Training	3,600	0	3,000	1,500	1,000
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	2,400	1,552	2,400	2,000	1,622
608 Light & Power	4,100	1,180	2,000	2,000	1,699
609 Legal Notices	255	199	255	350	305
610 Lease Prop. (Shop Space)	21,560	27,984	21,560	21,560	27,739
612 Employee Reimb.	1,750	0	800	0	0
616 Administrative Services	94,552	101,834	94,552	94,552	95,000
617 Communications Svcs.	20,400	20,000	20,400	20,400	20,000
619 Landfill Grnds. Maint.	0	0	0	0	0
615 Christmas bonus	600	542	600	570	600
Subtotal	177,117	176,206	167,867	164,782	166,747
700 SUNDRY CHARGES					
701 Dues & Subscriptions	400	77	400	100	400
703 Claims & Damages	350	0	350	350	350
704 Interest Expense	15,436	4,204	11,918	11,918	11,000
707 Other Agencies	0	0	0	0	0
708 P.I.L.O.T.	39,840	39,840	39,840	39,437	39,840
709 Gross Receipts Fee	39,073	39,073	41,807	41,807	41,807
710 Animal Control Svcs.	0	0	0	0	0
711 Depreciation	0	0	0	0	0
714 Est. Closure & Post-Close.	0	0	0	0	0
Subtotal	95,099	83,194	94,315	93,612	93,397
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	5,200	0	5,200	1,000	5,200
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - (Dumpsters)	80,000	55,471	80,000	80,000	78,000
954 Eqpt. - Motor Veh.	5,940	0	23,332	2,500	88,700
955 Eqpt. - Heavy	116,168	0	105,219	42,600	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm./Network	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	207,308	55,471	213,751	126,100	171,900
DEPARTMENT TOTAL	1,050,200	900,826	1,076,045	948,634	1,022,565

Sanitary Landfill

The Sanitary Landfill program provides for the operation of the City's sanitary landfill, including construction of new cells, daily coverage of deposited solid wastes, and regulation of private disposal. The landfill is permitted as a Type I landfill by the

PROGRAM OBJECTIVE

To operate the landfill in compliance with all state and federal standards and regulations for a Type I Sanitary Landfill.



**PUBLIC WORKS
DIRECTOR**

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PROGRAM ACTIVITIES

- Daily coverage of municipal solid wastes using alternative cover method
- Monthly coverage of brush and construction debris
- Construction of new cells
- Regulation of private disposal of wastes at the landfill
- Environmental monitoring and reporting to the Texas Natural Resource Conservation Commission



SOLID WASTE LANDFILL SERVICES

Sanitation Department

Account : 5212

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Landfill Supervisor	15	0	3,058	0
Heavy Equipment Operator III	14	1	3,183	38,191
Heavy Equipment (II	14	2	2,912	69,900
Admin/Tech	14	0.8	2,912	27,960
City Manager	U	0.25	9,283	27,849
Total Positions Authorized:		4.05	Subtotal:	163,899

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	3	4,448
On-call pay; extra Help ; temporary employees (Total ammount allocated)		1,500

Subtotal:		5,948
Less estimated total cost of sick and vacation leave		(14,499)
		=====
Net Salaries:		155,348

PERSONAL SERVICES DETAIL:

101	Salaries		155,348
102	Longevity Pay (\$4 Per month of service)	Total Months:	960
103	Overtime	Number of Hours per Year:	51,036
104	Vacation Leave	Average number of days per year:	6,934
105	Sick Leave	Average number of days per year:	7,565
107	Social Security	City's share:	16,971
108	TMRS Retirement	City's share:	8,497
109	Worker's Compensation	Total per year:	14,214
110	Unemployment Tax	Percent of payroll:	3,262
111	Group Medical Insurance & Life Insurance	Per employee, per month:	31,590
			=====
Total Personal Services			296,377

DEPARTMENT EXPENDITURE DETAIL: (Continued)

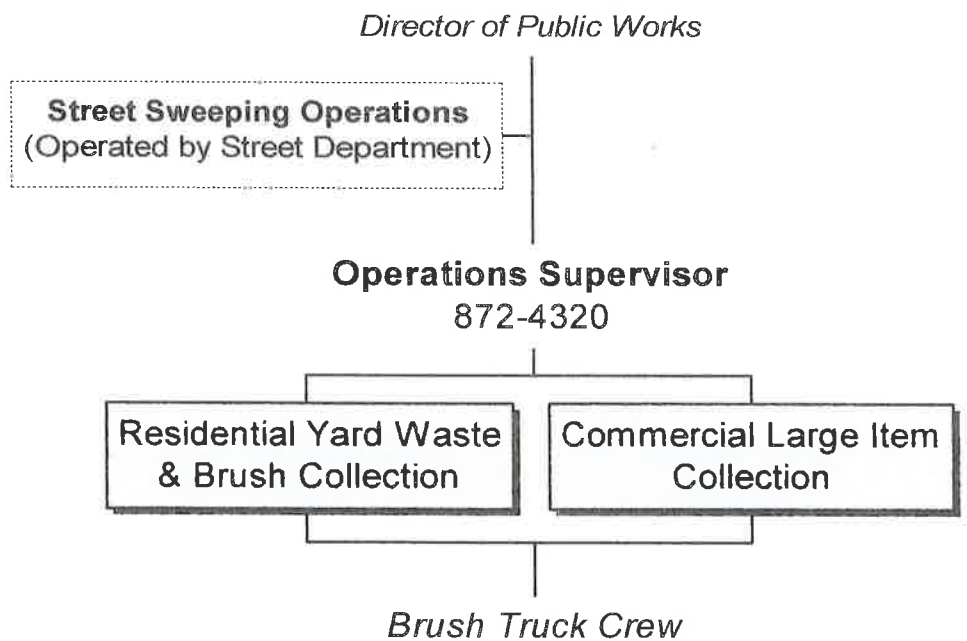
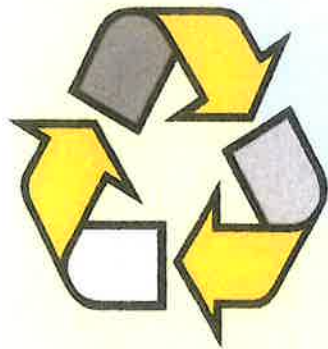
Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Maintenance	1,380	1,563	1,380	2,400	2,600
602 Insurance & Bonds	3,280	3,280	3,280	3,000	3,280
603 Special Svcs (Eng & In:	45,900	60,834	45,900	46,000	139,500
604 Travel Expenses	800	0	400	400	400
605 Schools & Training	1,600	650	1,600	1,000	1,600
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	5,800	4,534	5,800	5,200	5,777
609 Legal Notices	980	421	980	1,100	1,500
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights (la	1,275	1,425	1,275	1,300	1,760
616 Administrative Service	0	0	0	0	0
617 Communications Svcs.	0	0	0	0	0
619 Landfill Grnds. Maint.	10,000	10,000	10,000	10,000	10,000
615 Christmas bonus	410	363	410	246	422
Subtotal	71,425	83,070	71,025	70,646	166,839
700 SUNDRY CHARGES					
701 Dues & Subscriptions	700	445	350	350	300
703 Claims & Damages	0	0	0	0	0
704 Interest Expense & Am	44,556	31,922	44,556	30,000	30,000
707 Other Agency (State fee	23,000	19,992	15,000	15,000	15,000
708 P.I.L.O.T.	0	0	0	0	0
709 Gross Receipts Fee	0	0	0	0	0
714 Est. Closure & Post Clc	0	0	0	0	0
723 Bad Debt Expense	0	0	0	0	0
724 Landfill Expansion Debt	0	0	0	0	0
Subtotal	68,256	52,359	59,906	45,350	45,300
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	5,600	0	5,600	1,500	5,600
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	2,000	25	2,000	1,500	1,000
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems-Landf	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	1,000	590	1,000	1,000	1,000
954 Eqpt. - Motor Veh.	15,975	0	15,975	5,000	15,975
955 Eqpt. - Heavy	250,000	11,741	225,000	170,000	174,000
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	274,575	12,355	249,575	179,000	197,575
DEPARTMENT TOTAL	859,088	505,101	826,596	670,991	870,813

Specialized Collection Services

PROGRAM OBJECTIVE

The Specialized Collection Services program provides for the collection of brush, yard wastes, and other large items not collectable by mechanized collection services.

To collect commercial large items on a daily basis and completion of brush and yard waste collection in residential areas at least every three months.



PROGRAM ACTIVITIES

- Daily collection of large items from commercial accounts
- Periodic collection of residential brush, yard wastes and large items
- Monday collection of bagged yard wastes
- Recycling of white goods (appliances) and brush
- Reimbursement to the General Fund for street sweeping

**PUBLIC WORKS
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SPECIALIZED COLLECTION SERVICES

Sanitation Department

Account : 5213

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Sanitation Truck Driver	14	1	3,000	35,998
Truck Driver	4	0	1,788	0
Total Positions Authorized		1	Subtotal:	35,998

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	1	1,080
Extra Help ; temporary employees (Total ammount allocated)		0

	Subtotal:	1,080
 Less estimated total cost of sick and vacation leave		 (3,392)
		=====
	Net Salaries:	33,686

PERSONAL SERVICES DETAIL:

101	Salaries		33,686
102	Longevity Pay (\$4 Per month of service)	Total Months 4	192
103	Overtime	Number of Hours per Year: 113	2,745
104	Vacation Leave	Average number of days per year: 12.5	1,731
105	Sick Leave	Average number of days per year: 12	1,661
107	Social Security	City's share: 7.65%	3,061
108	TMRS Retirement	City's share: 3.83%	1,533
109	Worker's Compensation	Total per year: 10.54	3,551
110	Unemployment Tax	Percent of payroll: 2.10%	707
111	Group Medical Insurance & Life Insurance	Per employee, per month: \$650	7,800
			=====
	Total Personal Services		56,667

DEPARTMENT EXPENDITURE DETAIL: (Continued)

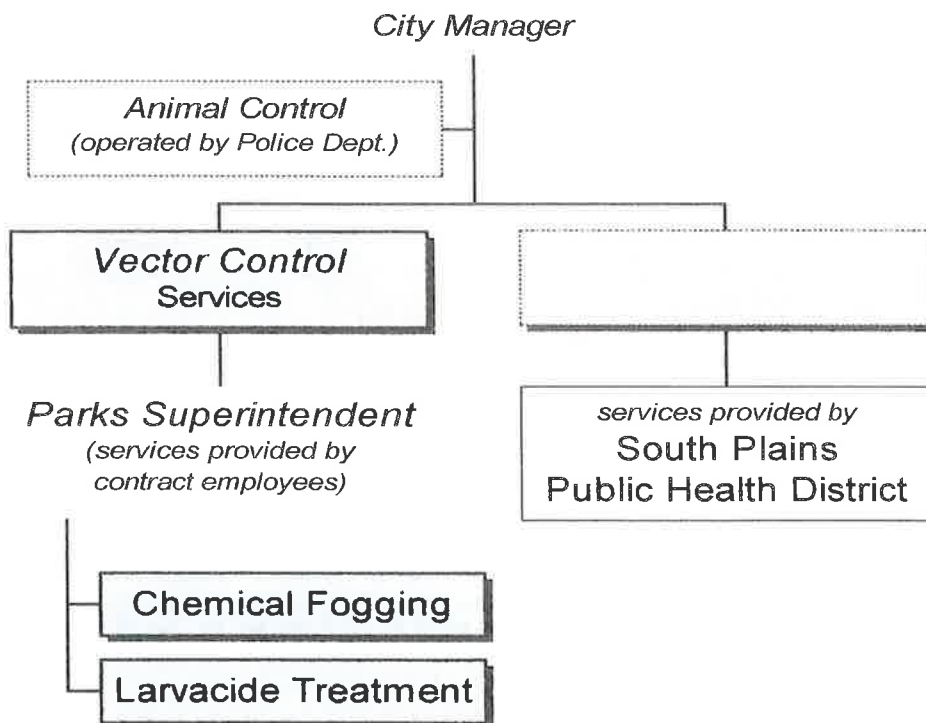
Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	0	0	0	0	0
602 Insurance & Bonds	720	720	720	720	720
603 Special Svcs -flu shots	288	0	100	150	150
604 Travel Expenses	0	0	0	0	0
605 Schools & Training	0	0	0	0	0
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	0	0	0	0	0
610 Lease Prop. & Eqpt.	400	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
616 Administrative Services	0	0	0	0	0
617 Communications Svcs.	0	0	0	0	0
619 Landfill Grnds. Maint.	0	0	0	0	0
615 Christmas bonus	125	88	125	88	125
Subtotal	1,533	808	945	958	995
700 SUNDRY CHARGES					
701 Dues & Subscriptions	0	0	0	0	0
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
707 Other (Tire Disposal)	10,000	3,542	10,000	20,000	15,000
708 P.I.L.O.T.	0	0	0	0	0
709 Gross Receipts Fee	0	0	0	0	0
710 Street Sweeping Services	17,250	17,250	17,250	17,250	17,250
711 Depreciation	0	0	0	0	0
714 Est. Closure & Post-Close.	0	0	0	0	0
Subtotal	27,250	20,792	27,250	37,250	32,250
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	0	0	0	0	0
DEPARTMENT TOTAL	115,884	89,102	115,918	102,387	115,472

Environmental Health Services

PROGRAM OBJECTIVE

To protect the public health by control of disease vectors.

The Environmental Health Services program provides for the chemical treatment of standing water sources and atmospheric spraying to control mosquitoes and other potential disease vectors; and reimbursement for animal control services and funding for public health services.



**PUBLIC WORKS
DIRECTOR**

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PROGRAM ACTIVITIES

Vector control activities including treatment of accessible standing bodies of water and chemical fogging or spraying of affected areas

Reimbursement funding of animal control program operated by the Police Department

Funding of public health inspection and enforcement services in the City by the South Plains Public Health District



ENVIRONMENTAL HEALTH SERVICES

Sanitation Department

Account : 5214

EXPENDITURE SUMMARY:

Account Category	Budgeted	Actual	Budgeted	Estimated	Proposed
	FY 2020-21	FY 2020-21	FY 2021-22	FY 2021-22	FY 2022-23
100 Personal Services	0	0	0	0	0
200 Supplies & Materials	14,960	3,578	14,360	14,360	14,000
400 Maint. Bldgs/Grnds	0	0	0	0	0
500 Maint. of Equipment	1,370	509	1,370	1,250	1,400
600 Misc. Services	1,279	479	1,279	1,279	1,278
700 Sundry Services	69,860	69,540	69,660	67,200	69,610
900 Capital Outlay	11,000	706	11,000	2,000	2,000
Gross Program Exp.	98,469	74,812	97,669	86,089	88,288
Less Reimbursements	0	0	0	0	0
Total Program Budget	98,469	74,812	97,669	86,089	88,288

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	0	0	0	0	0
602 Insurance & Bonds	479	479	479	479	478
603 Sp. Svcs. (Contract Spray)	0	0	0	0	0
604 Travel Expenses	0	0	0	0	0
605 Schools & Training/Education	800	0	800	800	800
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	0	0	0	0	0
609 Legal Notices	0	0	0	0	0
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
616 Administrative Services	0	0	0	0	0
617 Communications Svcs.	0	0	0	0	0
619 Landfill Grnds. Maint.	0	0	0	0	0
615 Christmas bonus	0	0	0	0	0
Subtotal	1,279	479	1,279	1,279	1,278
700 SUNDRY CHARGES					
701 Dues & Subscriptions	400	77	200	200	150
703 Claims & Damages	0	0	0	0	0
704 Interest Expense	0	0	0	0	0
707 Other Agencies (SPPHD)	44,460	44,463	44,460	44,000	44,460
708 P.I.L.O.T.	0	0	0	0	0
709 Gross Receipts Fee	0	0	0	0	0
710 Animal Control Services	25,000	25,000	25,000	23,000	25,000
711 Depreciation	0	0	0	0	0
714 Est. Closure & Post-Close.	0	0	0	0	0
Subtotal	69,860	69,540	69,660	67,200	69,610
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	0	0	0	0	0
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	0	0	0
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	0	0	0	0	0
953 Eqpt. - Maj. Inst. / Ap.	11,000	706	11,000	2,000	2,000
954 Eqpt. - Motor Veh.	0	0	0	0	0
955 Eqpt. - Heavy	0	0	0	0	0
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	0	0	0	0	0
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	0	0	0
Subtotal	11,000	706	11,000	2,000	2,000
DEPARTMENT TOTAL	98,469	74,812	97,669	86,089	88,288

Wastewater Collection & Treatment

The Wastewater Treatment program provides for the operation and maintenance of the wastewater treatment plant. The plant operates under a non-discharge permit. The program also provides for the land disposal of effluent by irrigation of City parks and other open spaces.



**WASTEWATER
DEPARTMENT**

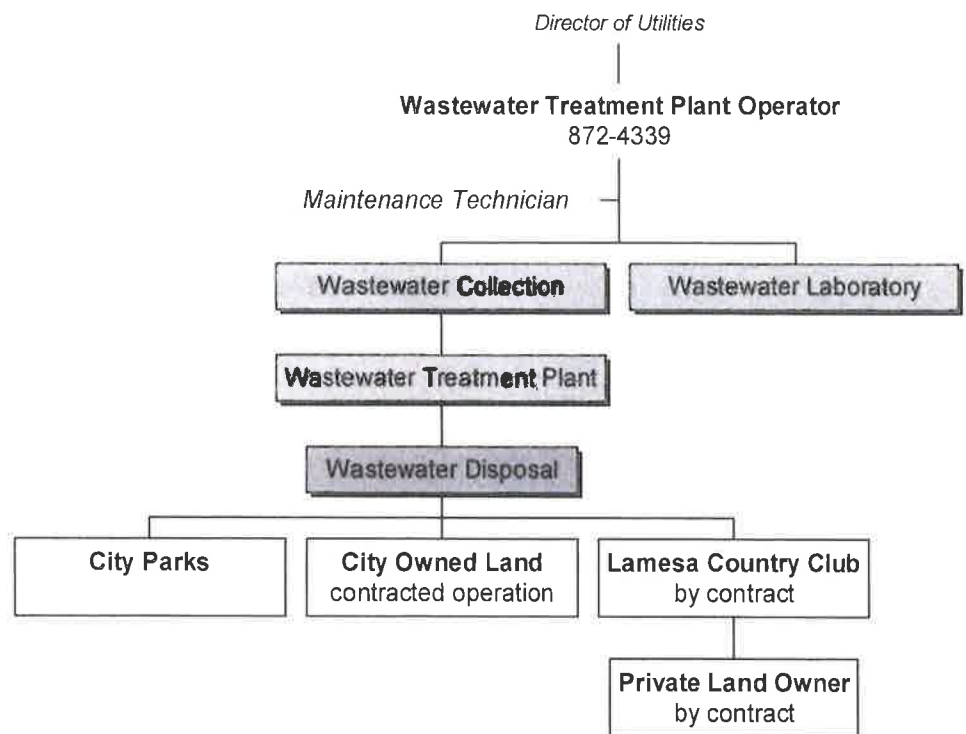
601 South First Street

Phone: 806-872-4347

Fax: 808-872-4338

PROGRAM OBJECTIVE

To provide an effective and environmentally safe treatment and disposal of wastewater by operation of the plant in accordance with TNRCC and U.S. Environmental Protection Agency standards.



PROGRAM ACTIVITIES

1. Monitoring of wastewater treatment process
2. Laboratory testing of wastewater samples
3. Maintenance and repair of plant and equipment
4. Disposal of wastewater by City crews (Park Department) and by contracted irrigation

LEGAL AUTHORITY: State – TNRCC Regulations



**WASTEWATER/COLLECTIONS ENTERPRISE FUND
FUND SUMMARY AND PROJECTION OF FINANCIAL CONDITION
At the End of Fiscal Year 2022-2023**

	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
OPERATING ACCOUNT					
Total Working Capital					
Available Oct. 1st	510,459	591,695	1,112,969	1,408,638	2,110,940
Revenues:					
Operating	1,513,147	1,518,474	1,526,900	1,510,600	1,182,094
Non-Operating	0	0	0	0	0
Total Revenues	1,513,147	1,518,474	1,526,900	1,510,600	1,182,094
Expenses:					
Operating	981,468	701,531	904,473	808,298	1,260,237
Non-Operating /depreciation	0			0	0
Total Expenses	981,468	701,531	904,473	808,298	1,260,237
Net Income (Defecit)	531,679	816,943	622,427	702,302	(78,143)
Adjustments/Income to Working Capi	0	0		0	
Investment Sewer Lift Station Funds	0	0	0	0	0
Total Working Capital					
Available Sept. 30th	1,042,138	1,408,638	1,735,396	2,110,940	2,032,796

WASTEWATER/COLLECTION ENTERPRISE FUND
Revenue Detail Fiscal Year 2022-2023

REVENUE DETAIL:

Operating Revenues:

WASTEWATER CHARGES	1,182,094
Revenue from charges for the collection and treatment of wastewater.	
 Total Wastewater Enterprise Fund Revenues	 1,182,094

Capital Requests and Expenditures

Expense Item	Account Code		Amount	
	Program	Item	Requested	Approved
Vac Truck (lease) 1/2 pymt.	7711	955	44,415	44,415
Spare Sludge Pump	7711	938	26,500	26,500
Total			70915	70915

WASTEWATER/COLLECTION FUND

7711

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Assistant Finance Director	17	0.3	3,211	11,560
WW Treatment Plant Operator II	18	1.00	3,792	45,498
Maintenance Worker I	13	2.00	3,031	72,744
Maintenance Tech II	13	0.15	3,031	5,456
Operations Supervisor	19	0.05	4,019	2,411
Maintenance Crew Leader	14	0.05	3,183	1,910
Maintenance Worker	13	0.10	2,857	3,428
ARM Tech/Mait. Worker	13	0.05	2,774	1,664
Journeyman Electrician	17	0.05	3,372	2,023
Utility Supervisor	19	0.20	3,916	9,398
City Manager	U	0.25	9,283	27,849
Total Positions Authorized:		4.20	Subtotal:	183,941

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)		3.5	4,599
On Call Pay	Rate: \$50	No. of weeks: 6	300

Subtotal:			4,899
Less estimated total cost of sick and vacation leave			(12,027)
			=====
Net Salaries:			176,813

PERSONAL SERVICES DETAIL:

101	Salaries		176,813
102	Longevity Pay (\$4 Per month of service)	Total Years: 30	1,440
103	Overtime	Number of Hours per Year: 1706	51,793
104	Vacation Leave	Average number of days per year: 12	8,490
105	Sick Leave	Average number of days per year: 5	3,537
107	Social Security	City's share: 7.65%	18,519
108	TMRS Retirement	City's share: 3.83%	9,271
109	Worker's Compensation	Total per year: 3.56	6,295
110	Unemployment Tax	Percent of payroll: 2.10%	3,713
111	Group Medical Insurance & Life Insurance	Per employee, per month: \$650	32,760
			=====
Total Personal Services			312,630

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	1,532	1,105	1,609	1,300	1,100
602 Insurance & Bonds	1,171	1,171	1,230	1,250	1,000
603 Sp. Svcs. (Lab Fee & Eng)	38,162	165,233	40,170	20,000	25,000
604 Travel Expenses	1,450	(147)	1,600	1,000	1,650
605 Schools & Training	1,814	840	1,905	1,500	1,970
606 Support of Persons	0	0	0	0	0
607 Heat & Fuel	0	0	0	0	0
608 Light & Power	76,000	65,951	79,800	60,000	60,000
609 Legal Notices	800	840	840	850	1,000
610 Lease Prop. & Eqpt.	0	0	0	0	0
611 Lease Water Rights	0	0	0	0	0
615 Effluent Water Disposal	30,261	30,261	30,261	30,261	30,261
618 Sludge Disposal	0	0	0	0	0
616 Administrative Services	0	0	0	0	66,250
620 Christmas bonus	400	280	420	400	466
Subtotal	151,590	265,535	157,835	116,561	188,697
700 SUNDRY CHARGES					
701 Dues & Sub. (TCEQ Fees)	14,300	14,242	15,015	18,000	22,000
702 Court Costs/Jury Fee	0	0	0	0	0
703 Claims & Damages	1,000	0	1,050	500	1,090
704 Interest Expense	200,000	150,489	177,000	152,000	160,000
708 P.I.L.O.T.	0	0	0	0	15,900
724 Finance debt service/WW Plar	228,000	0	0	0	0
709 Gross Receipts Fee					106,000
Subtotal	443,300	164,731	193,065	170,500	304,990
900 CAPITAL OUTLAY					
910 Land & Water Rights	0	0	0	0	0
920 Land Improvements	0	0	0	0	0
931 Buildings, Structures	0	0	0	0	0
932 Streets & Alleys	0	0	0	0	0
933 Walks, Drive, Fences	0	0	0	0	0
934 Water Lines, Fire Hyd.	0	0	0	0	0
935 Sewer Lines	10,000	0	6,500	6,000	6,700
936 Booster Sta. & Tanks	0	0	0	0	0
937 Water Well & Bldg.	0	0	0	0	0
938 Sewage Disp. Plant	0	0	100,000	100,000	126,500
939 Sewage Lift Sta.	0	0	0	0	0
941 Trench Systems	0	0	0	0	0
942 Env. Monitoring	0	0	0	0	0
943 Misc. Systems	0	0	0	0	0
951 Eqpt. - Office	0	0	0	0	0
952 Eqpt. - Mach. & Tools	8,500	0	8,200	5,000	8,200
953 Eqpt. - Maj. Inst. / Ap.	0	0	0	0	0
954 Eqpt. - Motor Veh.	4,560	0	11,915	5,000	6,000
955 Eqpt. - Heavy	0	0	0	0	44,415
956 Eqpt. - Signal Syst.	0	0	0	0	0
957 Eqpt. - Comm.	12,000	0	8,500	3,500	8,500
958 Eqpr. - Well Pumping	0	0	0	0	0
959 Eqpt. - Miscellaneous	0	0	36,000	36,000	0
Subtotal	35,060	0	171,115	155,500	200,315
DEPARTMENT TOTAL	981,468	701,531	904,473	808,298	1,260,237

GOLF COURSE MANAGEMENT

SERVICES PROVIDED

The Golf Course Management Fund provides a quality of life services to the community such as, a 9 hole golf course for all citizens.

The Golf Course Management Enterprise Fund is a proprietary fund. Proprietary funds are used to account for operations that are financed and operated in a manner similar to a private business and which provides services primarily on a user charge basis.

Golf Course Management Enterprise Fund

Golf Course Department

Operating Expenses

Funded Activities

- **Grounds Maintenance of fairways & greens.**

**GOLF
SUPERINTENDENT**

Phone: 806-872-8100

Fax: 808-872-4338



MUNICIPAL GOLF ENTERPRISE FUND
FUND SUMMARY AND PROJECTION OF FINANCIAL CONDITION
Fiscal Year 2022-2023

	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
OPERATING ACCOUNT					
Total Working Capital Available Oct. 1st		-			
<i>Revenues:</i>					
Operating	201,000	195,565	210,000	199,300	203,000
Non-Operating	0	0	0	-	0
Total Revenues	201,000	195,565	210,000	199,300	203,000
<i>Expenses:</i>					
Operating	287,780	242,285	295,973	280,794	283,715
Non-Operating	0	0	0	0	0
Total Expenses	287,780	242,285	295,973	280,794	283,715
 Net Income (Defecit)	 (86,780)	 (46,720)	 (85,973)	 (81,494)	 (80,715)
Adjustments/Income to Wor	0	0	0	0	0
Transfers from G.F./Invest.	86,780	46,720	85,973	81,494	80,715
 Total Working Capital Available Sept. 30	 0	 (0)	 0	 0	 (0)

MUNICIPAL GOLF ENTERPRISE FUND
Revenue Detail Fiscal Year 2021-2022

REVENUE DETAIL:

OPERATING REVENUES:

GOLF SERVICE FEES 180,000

Revenue from the membership dues, green fees, cart rentals and cart permits

MISCELLANEOUS FEES 23,000

Advertisement, cart shed electricity, concession fees, and sales tax

Subtotal 203,000

NON-OPERATING REVENUES:

INTEREST 0

Revenue from interest earnings from the investment

Subtotal 0

Total Municipal Golf Enterprise Fund Revenues: 203,000

GOLF COURSE SERVICES

Golf Course

Account : 5311

AUTHORIZED POSITIONS:

Position Title	Pay Grade	Number Authorized	Monthly Salary	Annual Cost
Golf Superintendent	U	1	4,598	55,171
Golf Course Crew leader	12	1	2,642	31,700
Golf Maintenance II/Parks	9	1	2,282	27,384
Total Positions Authorized:		3.00	Subtotal:	114,256

ADDITIONAL PERSONAL SERVICES:

Merit Pay (Number of extra pay steps authorized)	-
Extra Help ; temporary employees (Total amount allocated)	6,000

Subtotal:	6,000
Less estimated total cost of sick and vacation leave	(7,471)
	=====
Net Salaries:	112,785

PERSONAL SERVICES DETAIL:

101 Salaries		112,785
102 Longevity Pay (\$4 Per month of service)	Total Years: 20	960
103 Overtime	Number of Hours per Year: 272	7,374
104 Vacation Leave	Average number of days per year: 10	4,394
105 Sick Leave	Average number of days per year: 7	3,076
107 Social Security	City's share: 7.65%	9,837
108 TMRS Retirement	City's share: 3.83%	4,925
109 Worker's Compensation	Total per year: 4.72	5,323
110 Unemployment Tax	Percent of payroll: 2.10%	2,368
111 Group Medical Insurance & Life Insurance	Per employee, per month: \$650	23,400
		=====
Total Personal Services		174,444

DEPARTMENT EXPENDITURE DETAIL: (Continued)

Account Category	Budgeted FY 2020-21	Actual FY 2020-21	Budgeted FY 2021-22	Estimated FY 2021-22	Proposed FY 2022-23
600 MISCELLANEOUS SERVICES					
601 Telephone	3,000	3,041	3,000	2,500	2,532
602 Insurance & Bonds	1,900	1,900	1,900	1,900	1,899
603 Special Services	800	1,675	800	1,200	800
604 Travel Expenses	100	-	100	100	-
605 Schools & Training	100	25	100	100	-
606 Support of Persons	-	-	-	-	-
607 Heat & Fuel	-	-	-	-	-
608 Light & Power	8,500	6,312	8,500	7,500	6,000
609 Legal Notices	100	-	100	100	-
610 Lease Prop. & Eqpt.	35,000	-	35,000	31,000	47,740
611 Lease Water Rights	-	-	-	-	-
612 Employee Reimb't.	-	-	-	-	-
613 Tax Appraisal Svcs.	-	-	-	-	-
614 Tax Collection Svcs.	-	-	-	-	-
615 Christmas bonus	350	322	350	322	350
Subtotal	49,850	13,275	49,850	44,722	59,321
700 SUNDRY CHARGES					
701 Dues & Subscriptions	100	225	100	450	643
702 Court Costs/Jury Fee	-	-	-	-	-
703 Claims & Damages	200	13	200	150	-
704 Interest Expense	-	-	-	-	-
705 Election Expense	-	-	-	-	-
706 Concessions	-	-	-	-	-
707 Other Agencies	-	-	-	-	-
728 Park Equip Prinicipal	0	0	0	0	0
729 Park Equipment Interest	0	0	0	0	0
Subtotal	300	238	300	600	643
900 CAPITAL OUTLAY					
910 Land & Water Rights	-	-	-	-	-
920 Land Improvements	2,500	-	2,500	1,500	-
931 Buildings, Structures	2,500	-	2,500	1,000	-
932 Streets & Alleys	-	-	-	-	-
933 Walks, Drive, Fences	-	-	-	-	-
934 Water Lines, Fire Hyd.	-	-	-	-	-
935 Sewer Lines	-	-	-	-	-
936 Booster Sta. & Tanks	-	8,981	-	-	-
937 Water Well & Bldg.	-	-	-	-	-
938 Sewage Disp. Plant	-	-	-	-	-
939 Sewage Lift Sta.	-	-	-	-	-
941 Trench Systems	-	-	-	-	-
942 Env. Monitoring	-	-	-	-	-
943 Misc. Systems	-	-	-	-	-
951 Eqpt. - Office	-	-	-	-	-
952 Eqpt. - Mach. & Tools	-	-	-	-	-
953 Eqpt. - Maj. Inst. / Ap.	1,000	-	1,000	1,000	-
954 Eqpt. - Motor Veh.	200	-	200	200	-
955 Eqpt. - Heavy	-	-	-	-	-
956 Eqpt. - Signal Syst.	-	-	-	-	-
957 Eqpt. - Comm.	-	-	-	-	-
958 Eqpr. - Well Pumping	-	-	-	-	-
959 Eqpt. - Miscellaneous	-	-	-	-	-
Subtotal	6,200	8,981	6,200	3,700	0
DEPARTMENT TOTAL	201,000	157,134	214,096	198,917	203,751

IV. Supporting Schedules

This section supplements the budget detail section by giving a more comprehensive explanation of the individual revenue and expense categories. It also contains the existing pay plans.



Chart of Accounts

Fund Codes

Department and Program Codes

Classification of Revenues by Object Code

Classification of Expenditures by Object Code

Pay Plans

Classified Pay Plan

Certified Fire Pay Plan

Certified Police Pay Plan



ANNUAL OPERATING BUDGET

Chart of Accounts

The Chart of Accounts is the classification system used to organize the accounting system of the City.

The purpose of the Chart of Accounts is to provide for the orderly and accurate posting of revenues and expenses to the appropriate accounts in the City's finance system.

The chart of accounts as published in the Annual Operating Budget is effective for the entire Fiscal Year.

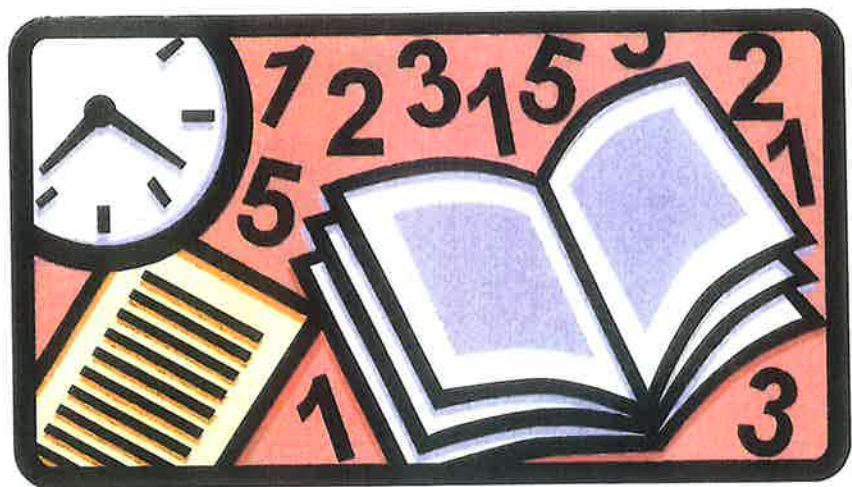


Chart of Accounts

Fund Codes

Department and Program Codes

Classification of Revenues by Object Code

Classification of Expenditures by Object Code



CHART OF ACCOUNTS

I. FUND CODES

- 01 GENERAL FUND
- 02 WATER AND WASTEWATER ENTERPRISE FUND
- 03 SOLID WASTE MANAGEMENT ENTERPRISE FUND
- 05 STATE AGENCY FUND
- 08 HOUSING ASSISTANCE FUND
- 12 HOTEL-MOTEL OCCUPANCY TAX FUND
- 15 COMMUNITY DEVELOPMENT GRANT FUND
- 21 RISK MANAGEMENT AND SAFETY FUND
- 23 DEFERRED COMPENSATION AGENCY FUND
- 24 FORFEITED PROPERTY EXPENDABLE TRUST FUND

507 STREET DEPARTMENT

- 5071 - Street Maintenance Services
- 5072 - Street Construction and Seal Coat Services
- 5073 - Street Cleaning Services
- 5074 - Traffic Services

509 PARK DEPARTMENT

- 5091 - Park Maintenance Services
- 5092 - Park Irrigation Services
- 5093 - Community Building Services
- 5094 - Recreational Facilities Services
- 5095 - Swimming Pool Services

ENTERPRISE FUND DEPARTMENTS

511 WATER AND WASTEWATER DEPARTMENT

- 5111 - Water Production Services
- 5112 - Water Distribution and Wastewater Collection Services
- 5113 - Wastewater Treatment Services
- 5114 - Engineering Services
- 5115 - Technical Services
- 5116 - Utility Billing and Collection Services
- 5117 - Inspection Services

521 SANITATION DEPARTMENT

- 5211 - Solid Waste Collection Services
- 5212 - Sanitary Landfill Services
- 5213 - Specialized Collection Services
- 5214 - Environmental Health Services

40205 Miscellaneous (Taxi & Bench Advertising)
Revenues from a franchise fees from other businesses that use city owned property or rights-of-way, including taxicab and bench advertising franchises.

40206 Water and Wastewater (Gross Receipts)
Revenues from the Water and Wastewater Enterprise Fund based upon 4.75% of gross operating revenue, in exchange for use of city streets and alleys rights-of-way.

40207 Solid Waste Management (Gross Receipts)
Revenues from the Solid Waste Management Enterprise Fund based upon 5% of gross operating revenue, in exchange for use of city streets and alleys rights-of-way.

403 LICENSES AND PERMITS

40301 Building Permits and Fees
Revenues from fees for building permits, moving permits, and filing fees for zoning cases for the Board of Adjustment and Planning and Zoning Commission.

40302 Business Licenses and Inspection Fees
Revenue from license fees from individuals in the electrical and plumbing trades; electrical and plumbing inspections required by city codes; and certain other businesses, such as amusement centers.

40303 Solicitor's Licenses
Revenues from a fee charged for an annual license for solicitors, peddlers, and persons engaging in temporary businesses.

404 FINES FORFEITURES AND PENALTIES

40401 Municipal Court Fines
Revenues from fines collected by the municipal court for violations of city ordinances and state laws, and bond forfeitures.

405 INCOME FROM USE OF MONEY AND PROPERTY

40501 Rental of Facilities
Revenues from fees charged for rental of community buildings (Forrest Park, Pioneer Park, and the Dawson County Women's Building), including fees collected from rental of ball fields and other facilities.

40502 Rental of Land
Revenues from the rental of city owned land at rates set by the City Council.

40503 Unassigned

40803 Sale of Materials and Labor
Revenues from the sale of materials (cold mix, caliche, and other materials) and reimbursement for labor services (performed by employees of city departments in the General Fund).

40804 Swimming Pool Admissions
Revenues from fees for daily admissions to the swimming pool and fees for private rentals of the pool.

40805 Swimming Pool Concessions
Revenues from the net profits from sales of concessions at the swimming pool.

40806 Paving (Receivables Collected)
Revenues from fees collected for materials and labor costs for paving private property or for other governmental agencies.

409 MISCELLANEOUS REVENUES

40901 Payment in Lieu of Taxes (Enterprise Funds)
Revenues from payments in lieu of taxes (P.I.L.O.T.) from the Water and Wastewater Enterprise Fund and the Solid Waste Management Enterprise Fund, based upon an estimated taxable valuation of the funds' assets.

40902 Enterprise Funds Administrative Charges
Revenues from charges to the Water and Wastewater Enterprise Fund and the Solid Waste Management Enterprise Fund for services performed by General Fund departments on behalf of the enterprise funds.

40903 Court Cost Administrative Charges
Revenues from administrative charges allowed on collection of state court costs.

40904 Other Miscellaneous Income
Revenues from all other sources not specified elsewhere.

40905 D.A.R.E. Contributions
Revenues from outside contributions given to be used for the D.A.R.E. program.

40906 L. E. D. C. Administrative Charges
Revenues from the Lamesa Economic Development Corporation for rental of office space and administrative services performed by the General Fund.

40907 Concealed Weapons Fingerprinting Charges
Revenues from charges for fingerprinting applicants for concealed handgun permits.

41123 to 41131 Unassigned

41132 **Wastewater Service Charges - Residential - O. C. L.**

Revenue from service charges for the collection, treatment, and disposal of wastewater to residential customers outside the city limits.

412 **NON-OPERATING REVENUES**

41201 **Interest on Investments**

Revenues from interest earnings from the investment of idle cash in the Water and Wastewater Enterprise Fund.

41202 **Sale of Materials and Labor**

Revenues from the sale of materials (meters, valves, pipes, and other fixtures) and reimbursement for labor services (performed by Water and Wastewater Department employees).

41203 **Rental of Equipment**

Revenues from the rental of equipment owned by the Water and Wastewater Fund for private use and by other agencies. Fees for rental are set according to a standard hourly rate by city council resolution.

41204 **Revenues from Miscellaneous Sources**

Revenue from other sources, including owner participation in water and sewer line extensions, returned check charges, forfeited deposits, meter re-reads, and other rentals.

V. **CLASSIFICATION OF SOLID WASTE MANAGEMENT ENTERPRISE
FUND REVENUES BY OBJECT CODE**

421 **OPERATING REVENUES**

42101 **Residential Solid Waste Collection Service Charges - Inside City Limits**

Revenue from service charges for residential solid waste collection and disposal services by the Sanitation Department from customers inside the city limits..

42102 **Commercial Solid Waste Collection Service Charges - I.C.L.**

Revenue from service charges for commercial solid waste collection and disposal services by the Sanitation Department for customers inside the city limits.

42103 **Industrial Solid Waste Collection Service Charges**

Revenue from service charges for industrial solid waste collection and disposal services by the Sanitation Department (including state prison).

42104 **Sanitary Landfill Disposal Service Charges**

Revenue from service charges for disposal of private wastes in the sanitary landfill.

Base salaries and wages of all employed personnel; full time and part time. Includes longevity pay based on years of service, merit pay awarded for above average work, and contingencies such as overtime and extra help. (Rate determined by pay and classification plan)

- 102 **Longevity Pay**
Includes four dollars (\$4.00) per month for each year of employment.
- 103 **Overtime**
Includes salaries paid for work in excess of the maximum specified number of hours for a work period, at a rate of one and one half times the normal rate.
- 104 **Vacation Leave**
Includes pay for vacation leave taken by employee..
- 105 **Sick Leave**
Includes pay for sick leave taken by employee.
- 106 **Auto**
Includes amount counted as income for employee taking city vehicles home. (Not budgeted as an expense item; used to account to I.R.S. for vehicle use benefit).
- 107 **Social Security**
Includes city's contribution for F.I.C.A.
- 108 **Retirement**
Includes all fees and contributions to the Texas Municipal Retirement System.
- 109 **Worker's Compensation**
Includes city's payment of Worker's Compensation insurance premium.
- 110 **Unemployment Insurance**
Includes reimbursements to the Texas Workforce Commission for Unemployment Insurance claims.
- 111 **Health Insurance**
Includes. life insurance, hospitalization, major medical, and accidental injury coverage. (Flat rate for each employee plus percentage of the employee's dependent's coverage)

200 SUPPLIES AND MATERIALS

Includes articles and commodities which are consumed or materially altered when used. Does not include capital outlay items.

REIMBURSEMENTS

This classification is for recognizing reimbursements for operational services rendered by a department on behalf of a department within a different fund. Reimbursement allocations for services rendered by another department are reflected as an expenditure (expense) by the department receiving the service. The department performing the service is credited by that amount and its total expenditures (expenses) are reduced.

- 310 **Reimbursements from General Fund**
Includes all reimbursements from the General Fund to any other fund.

- 320 **Reimbursements from Water & Wastewater Enterprise Fund**
Includes all reimbursements from Water & Wastewater Enterprise Fund to any other fund.
 - 321 - Office and Building Rental
 - 322 - Effluent Water Disposal Services
 - 323 - Utility Cut Repair Services
 - 324 - Vehicle Maintenance and Services
 - 325 - Communications Services
 - 326 - Sludge Disposal Services
 - 327 - Grounds Maintenance Services
 - 328 - Administrative Services

- 330 **Reimbursements from Solid Waste Management Enterprise Fund**
Includes all reimbursements from Solid Waste Management Enterprise Fund to any other fund.
 - 330 - Animal Control Services
 - 331 - Vehicle Maintenance and Services
 - 332 - Office and Building Rental
 - 333 - Communications Services
 - 334 - Grounds Maintenance Services
 - 335 - Administrative Services
 - 336 - Street Cleaning Services

- 360 **Reimbursements from Other Funds**
Includes all other reimbursements from one fund to another, not specified elsewhere.
 - 361 - Reimbursement from Housing Assistance Fund
 - 362 - Reimbursement from Community Development Fund
 - 363 - Reimbursement from Hotel-Motel Tax Fund
 - 364 - Reimbursement from Risk Management and Safety Fund
 - 365 - Transfer from Other Funds

- 505 **Heavy Equipment and Machinery**
Includes all material and services required in the maintenance and repair of all tractors, loaders, bulldozers, scrapers, backhoes, and other heavy or construction equipment.
- 506 **Traffic Control Devices and Signal Systems**
Includes all material and services required in the maintenance and repair of traffic control devices such as, signal systems and traffic signs.
- 507 **Communications**
Includes all material and services required in the maintenance and repair of communications equipment such as base station radios, mobile radios, pagers, and owned telephone systems.
- 508 **Miscellaneous**
Includes all material and services required in the maintenance and repair of equipment not provided for in any other category.

600 **MISCELLANEOUS SERVICES**

Includes activities performed by other than municipal departments under expressed or implied agreement involving personal services, plus the use of equipment or the furnishing of commodities; and also includes activities or services performed by one department on behalf of another.

- 601 **Telephone**
Includes charges for telephone service and equipment rental.
- 602 **Insurance and Bonds**
Includes all insurance on city owned property and equipment and liability insurance, and bond costs, including notary public and employee bonds, and premiums except employee life and hospitalization insurance.
- 603 **Special Services**
Includes compensation for personal services, such as special investigations and surveys, inspections, legal services, consultants, towing charges, contracted janitorial service, engineering services, etc.
- 604 **Travel Expenses**
Includes expenses incurred by public officers and employees for transportation, meals, and lodging while traveling in the course of their regular performance of duties. Covers costs of attendance at conferences, conventions, etc. Does not include cost of registration and fees for schools and training.

616 **Administrative Services**
Includes payments to General Fund departments for services performed: administrative services by the city manager and other city staff in support of activities of Enterprise Fund activities.

617 **Communications Services**
Includes payments to General Fund departments for services performed: communications services by Police Department in support of Water and Sewer Department personnel after normal duty hours.

618 **Sludge Disposal Services**
Includes payments to General Fund departments for services performed: transport and disposal of sewer plant sludge in the sanitary landfill.

619 **Grounds Maintenance Services**
Includes payments to General Fund departments for services performed: grounds maintenance activities by the Park Department at the sewer plant, lift stations, and pump station.

700 **SUNDRY CHARGES**

Includes those expenses legally or morally obligated upon the city as a public corporation, or upon the water and sewer system as an enterprise fund.

701 **Dues, Memberships, Subscriptions, and License Fees**
Includes expenses for membership in organizations such as Permian Basin Regional Planning Commission, Texas Municipal League, employee membership in professional organizations, subscriptions to needed publications, and State mandated license fees.

702 **Court Costs and Jury Fees**
Includes expenses connected with tax suits, miscellaneous court costs, abstracts, filing fees, special prosecutors, etc. Also includes municipal court jury fees. Does not include costs connected with claims, judgments, or damages where the city is a defendant.

703 **Claims, Judgments, and Damages**
Includes court costs or cash payments in settlement of judgments and claims against the city.

704 **Interest Expense**
Includes expense for interest on money borrowed on warrants.

705 **Election Expense**
Includes all expenses incurred in the conduct of city elections such as supplies, ballot boxes, and salaries of election officials.

930 Buildings, Structures, and Permanent Improvements

Includes all expenditures for original construction or additions to buildings, structures, and other permanent improvements owned by the city.

931 - Buildings

932 - Streets and Alleys

933 - Walks, Drives, and Fences

934 - Water Lines and Fire Hydrants

935 - Sewer Lines

936 - Booster Stations and Storage Tanks

937 - Water Wells and Well Houses

938 - Sewage Disposal Plant

939 - Sewage Lift Stations

940 - Sanitary Landfill Improvements

Includes all expenditures covering all costs associated with developing and closing the city's sanitary landfill.

941 - Trench Excavation, Linings, and Control Systems

Includes all expenditures covering original cost of excavation, drainage structures, trench lining, leachate and gas control structures, and any other costs associated with developing the city's sanitary landfill.

942 - Environmental Monitoring Systems

Includes all expenditures covering original cost of environmental monitoring systems; including water monitoring wells and gas monitoring stations, and any other costs associated with environmental monitoring systems at the city's sanitary landfill.

943 - Miscellaneous Landfill Systems and Structures

Includes all expenditures covering cost of closure and remedial activities, including engineering and inspection costs, and any other costs associated with closing the city's sanitary landfill.

950 - Machinery and Equipment

Includes all expenditures for machinery and equipment classified as capital equipment.

951 - Furniture, Fixtures, and Office Equipment

Includes all expenditures for acquisition of equipment such as typewriters, computers, billing machines, desks, chairs, and also maintenance contracts for such equipment.

952 - Machinery, Tools, and Implements

Includes all expenditures for acquisition of shop equipment, tools, and other items such as welders, jacks, battery chargers, and electrical and meter shop equipment.

ANNUAL OPERATING BUDGET

Pay Plans

The City's Pay Plans are established as the basis for administering the City's classified service.

The purpose of the plan is to provide each job in the classified service a wage rate appropriate for the level and type of work performed both in relation to other positions in the service and in the City's competitive labor market.

The Pay Plan as published in the Annual Operating Budget is effective for the entire Fiscal Year.



Pay Plans

Classified Pay Plan

Certified Fire Pay Plan

Certified Police Pay Plan

CLASSIFIED PAY PLAN

Fiscal Year 2022-2023

PAY PLAN BY GRADES:

STEP GRADE	I Entry	II Intermed.	III BASE PAY	IV Merit-1	V Merit-2	VI Merit-3	VII Merit-4
1	1,401	1,471	1,545	1,591	1,639	1,688	1,738
2	1,471	1,545	1,622	1,670	1,721	1,772	1,825
3	1,545	1,622	1,703	1,754	1,807	1,861	1,917
4	1,622	1,703	1,788	1,842	1,897	1,954	2,012
5	1,703	1,788	1,877	1,934	1,992	2,051	2,113
6	1,788	1,877	1,971	2,030	2,091	2,154	2,219
7	1,877	1,971	2,070	2,132	2,196	2,262	2,330
8	1,971	2,070	2,173	2,239	2,306	2,375	2,446
9	2,070	2,173	2,282	2,350	2,421	2,494	2,568
10	2,173	2,282	2,396	2,468	2,542	2,618	2,697
11	2,282	2,396	2,516	2,591	2,669	2,749	2,832
12	2,396	2,516	2,642	2,721	2,803	2,887	2,973
13	2,516	2,642	2,774	2,857	2,943	3,031	3,122
14	2,642	2,774	2,912	3,000	3,090	3,183	3,278
15	2,774	2,912	3,058	3,150	3,244	3,342	3,442
16	2,912	3,058	3,211	3,307	3,407	3,509	3,667
17	3,058	3,211	3,372	3,473	3,577	3,684	3,795
18	3,242	3,404	3,574	3,681	3,792	3,906	4,023
19	3,436	3,608	3,788	3,902	4,019	4,140	4,649

The Classified Pay Plan covers all employees occupying a position in a classified pay grade, as provided in Chapter 5 of the City Personnel Policy.

Current Payplan updated: 09/01/2022

**CLASSIFIED PAY PLAN DETAIL
Fiscal Year 2022-2023**

PAY GRADE: 3

STEP GRADE	I Entry	II Intermed.	III BASE PAY	IV Merit-1	V Merit-2	VI Merit-3	VII Merit-4
Monthly	1,545	1,622	1,703	1,754	1,807	1,861	1,917
Bi-Weekly	713	749	786	810	834	859	885
Yearly	18,535	19,461	20,434	21,047	21,679	22,329	22,999
Hourly	8.91	9.36	9.82	10.12	10.42	10.74	11.06

CURRENT POSITIONS IN THIS PAY GRADE:

JOB TITLE	DEPARTMENT(S)
Clerk - Typist	Any
Solid Waste Attendant	Sanitation

PAY GRADE: 4

STEP GRADE	I Entry	II Intermed.	III BASE PAY	IV Merit-1	V Merit-2	VI Merit-3	VII Merit-4
Monthly	1,622	1,703	1,788	1,842	1,897	1,954	2,012
Bi-Weekly	749	786	825	850	875	902	929
Yearly	19,461	20,434	21,456	22,100	22,763	23,446	24,149
Hourly	9.36	9.82	10.32	10.62	10.94	11.27	11.61

CURRENT POSITIONS IN THIS PAY GRADE:

JOB TITLE	DEPARTMENT(S)
Electrician Helper II	Water

CLASSIFIED PAY PLAN DETAIL
Fiscal Year 2022.2023

PAY GRADE: 7

STEP GRADE	I Entry	II Intermed.	III BASE PAY	IV Merit-1	V Merit-2	VI Merit-3	VII Merit-4
Monthly	1,877	1,971	2,070	2,132	2,196	2,262	2,330
Bi-Weekly	866	910	955	984	1,013	1,044	1,075
Yearly	22,529	23,655	24,838	25,583	26,351	27,141	27,956
Hourly	10.83	11.37	11.94	12.30	12.67	13.05	13.44

CURRENT POSITIONS IN THIS PAY GRADE:

JOB TITLE	DEPARTMENT(S)
Sanitation Truck Driver I	Sanitation

PAY GRADE: 8

STEP GRADE	I Entry	II Intermed.	III BASE PAY	IV Merit-1	V Merit-2	VI Merit-3	VII Merit-4
Monthly	1,971	2,070	2,173	2,239	2,306	2,375	2,446
Bi-Weekly	910	955	1,003	1,033	1,064	1,096	1,129
Yearly	23,655	24,838	26,080	26,862	27,668	28,498	29,353
Hourly	11.37	11.94	12.54	12.91	13.30	13.70	14.11

CURRENT POSITIONS IN THIS PAY GRADE:

JOB TITLE	DEPARTMENT(S)
Deputy Court Clerk	Municipal Court
Administrative Technician	Any
Secretary	Administration/Code Enforcement
Electrician Helper III	Street
Heavy Equipment Operator I	Street; Sanitation
Swimming Pool Manager (Seasonal)	Parks
Sanitation Truck Driver II	Sanitation
Customer Service Clerk	Water & Wastewater
Seasonal Pool/Lifeguard	Parks

**CLASSIFIED PAY PLAN DETAIL
Fiscal Year 2022-2023**

PAY GRADE: 11

STEP GRADE	I Entry	II Intermed.	III BASE PAY	IV Merit-1	V Merit-2	VI Merit-3	VII Merit-4
Monthly	2,282	2,396	2,516	2,591	2,669	2,749	2,832
Bi-Weekly	1,053	1,106	1,161	1,196	1,232	1,269	1,307
Yearly	27,384	28,753	30,191	31,097	32,030	32,990	33,980
Hourly	13.17	13.82	14.51	14.95	15.40	15.86	16.34

CURRENT POSITIONS IN THIS PAY GRADE:

JOB TITLE	DEPARTMENT(S)
Communications Officer I & II	Police
Crew Leader	Parks
Recreational Mgr.	Parks

PAY GRADE: 12

STEP GRADE	I Entry	II Intermed.	III BASE PAY	IV Merit-1	V Merit-2	VI Merit-3	VII Merit-4
Monthly	2,396	2,516	2,642	2,721	2,803	2,887	2,973
Bi-Weekly	1,106	1,161	1,219	1,256	1,294	1,332	1,372
Yearly	28,753	30,191	31,700	32,651	33,631	34,640	35,679
Hourly	13.82	14.51	15.24	15.70	16.17	16.65	17.15

CURRENT POSITIONS IN THIS PAY GRADE:

JOB TITLE	DEPARTMENT(S)
Park Maintenance Supervisor	Parks
Communications Officer II	Police
Heavy Equpt II	Sanitation/Street
Maintenance Technician I	Water & Wastewater
Deputy Court Clerk	Court
Crew Leader	Golf

**CLASSIFIED PAY PLAN DETAIL
Fiscal Year 2022-2023**

PAY GRADE: 15

STEP GRADE	I Entry	II Intermed.	III BASE PAY	IV Merit-1	V Merit-2	VI Merit-3	VII Merit-4
Monthly	2,774	2,912	3,058	3,150	3,244	3,342	3,442
Bi-Weekly	1,280	1,344	1,411	1,454	1,497	1,542	1,589
Yearly	33,285	34,950	36,697	37,798	38,932	40,100	41,303
Hourly	16.00	16.80	17.64	18.17	18.72	19.28	19.86

CURRENT POSITIONS IN THIS PAY GRADE:

JOB TITLE	DEPARTMENT(S)
Engineering Tech I	Water Distribution

PAY GRADE: 16

STEP GRADE	I Entry	II Intermed.	III BASE PAY	IV Merit-1	V Merit-2	VI Merit-3	VII Merit-4
Monthly	2,912	3,058	3,211	3,307	3,407	3,509	3,667
Bi-Weekly	1,344	1,411	1,482	1,526	1,572	1,619	1,692
Yearly	34,950	36,697	38,532	39,688	40,879	42,105	44,000
Hourly	16.80	17.64	18.53	19.08	19.65	20.24	21.15

CURRENT POSITIONS IN THIS PAY GRADE:

JOB TITLE	DEPARTMENT(S)
Crew Leader	Street
Engineering Technician	Water & Wastewater
Vehicle Maintenance Tech II	Vehicle Service
Master Electrician	Water & Wastewater
Wastewater Treatment Plant Operator II	Water & Wastewater
Maintenance Tech/ Pumper	Water & Wastewater

CLASSIFIED PAY PLAN DETAIL
Fiscal Year 2022-2023

PAY GRADE: 19

STEP GRADE	I Entry	II Intermed.	III BASE PAY	IV Merit-1	V Merit-2	VI Merit-3	VII Merit-4
Monthly	3,436	3,608	3,788	3,902	4,019	4,140	4,649
Bi-Weekly	1,586	1,665	1,748	1,801	1,855	1,911	2,146
Yearly	41,233	43,295	45,459	46,823	48,228	49,675	55,785
Hourly	19.82	20.81	21.86	22.51	23.19	23.88	26.82

CURRENT POSITIONS IN THIS PAY GRADE:

JOB TITLE	DEPARTMENT(S)	
Code Enforcement Officer	Inspection Service	* Merit-4
Operations Supervisor	Water & Wastewater	
Operations Supervisor	Street & Sanitation	
Technical Systems Supervisor	Water & Wastewater	
Fleet Services Supervisor	Vehicle Services	
Landfill Supervisor	Street & Sanitation	

**LAMESA POLICE DEPARTMENT
PAY PLAN - CERTIFIED POLICE OFFICERS
Fiscal Year 2022-2023**

PAY PLAN BY GRADES:

Pay Group	Job Category	Grade I		Grade II		Grade III		Grade IV		Grade V
		Base	Merit	Base	Merit	Base	Merit	Base	Merit	Base
I	Patrol Officer	3,396 Basic Base	3,453 min 1 yr in base	3,511 Basic + + 2 yrs	3,568 min 1 yr in base	3,626 Int. + 3 yrs	3,683 min 1 yr in base	3,741 Adv. + 3 yrs	3,799 min 1 yr in base	3,856 Master
<i>Ila</i> (inactive)	(Corporal)	0 Basic + 2 yrs	0 min 1 yr in base	0 Int. + 3 yrs	0 min 1 yr in base	0 Int. + + 3 yrs	0 min 1 yr in base	0 Adv. + 3 yrs	0 min 1 yr in base	0 Master
II	Detective	3,732 Basic + 1 yr	3,855 min 1 yr in base	3,978 Basic + + 2 yrs	4,102 min 1 yr in base	4,225 Int. + 3 yrs	4,348 min 1 yr in base	4,471 Adv. + 3 yrs		
III	Sergeant	3,833 Basic + + 1 yrs	3,973 min 1 yr in base	4,114 + 1 yrs	4,254 min 1 yr in base	4,395 Int. + + 3 yrs	4,535 min 1 yr in base	4,675 Master		
IV	Lieutenant	4,049 Int. + 2 yrs	4,196 min 1 yr in base	4,342 Int. + + 2 yrs	4,488 min 1 yr in base	4,635 Adv. + 3 yrs	4,781 min 1 yr in base	4,928 Master		
V	Captain	4,440 Int. + 5 yrs	4,581 min 1 yr in base	4,723 Adv.	4,864 min 1 yr in base	5,006 Adv.	5,147 min 1 yr in base	5,288 Master		

INCENTIVE PAY:

Educational Incentive Pay:

\$ 2.00 per college credit hour earned per month, up to a maximum of \$ 240.00.

Additional Certification Pay:

Basic \$ 50.00 per month
 TCLEOSE Intermediate Certificate \$ 75.00 per month
 TCLEOSE Advanced Certificate \$ 150.00 per month
 Master \$ 225.00 per month

Training Certificates

Intoxilyzer Operator Certification & Duty \$ 75.00 per month
 FTO \$ 37.50 per month
 TCLEOSE Instructor's Certificate \$ 37.50 per month
 Firearms Instructor \$ 75.00 per month
 EMT/Paramedic \$ 150.00 per month
 Bilingual \$ 75.00 per month
 Environmental \$ 50.00 per month
 Mental Health Officer \$ 50.00 per month

Tactical Team:

Basic Swat \$ 112.50 per month
 Advanced Swat \$ 200.00 per month
 Sniper \$ 250.00 per month
 Special Munitions \$ 100.00 per month
 Hostage Negotiator \$ 250.00 per month
 Team Commander \$ 300.00 per month

Miscellaneous:

Living in the City \$ 300.00 per month
 On-call/CID/SWAT \$300.00 per month